

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE LOUIS RIEL SCHOOL DIVISION  
Tuesday, September 22, 2009 (7:30 PM)**

The Meeting of the Board of Trustees of the Louis Riel School Division was called to order by the Chair of the Board, Marilyn Seguire.

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD TRUSTEES:**

Marilyn Seguire	Chairperson
Gary Gervais	Vice-Chairperson
Hugh Coburn	Trustee
Mike Daoust	Trustee
Mike Ducharme	Trustee
Louise Johnston	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee

**ALSO IN ATTENDANCE:**

Terry Borys, Superintendent of Schools & CEO  
Brad Fulton, Secretary-Treasurer  
Lisa Aitken, Director of Human Resources  
Pat Burgoyne, Assistant Superintendent  
Linda Chernenkoff, Assistant Superintendent  
Neill Johnson, Assistant Superintendent  
Christian Michalik, Assistant Superintendent  
Tim Watters, Director of Schools and Community Support  
Pat Trottier, Board Recording Secretary

**MEETING NO. 21**

**A. CALL TO ORDER**

The meeting was called to order at 7:46 p.m.

**B. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES**

**1. Approval of Agenda for Regular Board Meeting - September 22, 2009**

486/2009 THAT the Agenda for September 22, 2009 be approved.

*Trustee (Louise Johnston) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

**CARRIED**

## **2. Approval of Minutes of Annual Board Meeting - September 8, 2009**

487/2009 THAT the minutes of the Annual Board Meeting held September 8, 2009 be approved.  
*Trustee (Hugh Coburn) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## **3. Approval of Minutes of Regular Board Meeting - September 8, 2009**

488/2009 THAT the minutes of the Regular Board Meeting held September 8, 2009 be approved.  
*Trustee (Hugh Coburn) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.*

CARRIED

## **C. RECEIVING OF DELEGATIONS & PRESENTATIONS**

### **1. J. H. Bruns Collegiate Presentation at 7:15 p.m. - Aboriginal Contemporary Issues Course**

489/2009 THAT the presentation from Lesley Sisco of J. H. Bruns Collegiate on the Aboriginal Contemporary Issue Course be received as information.

*Trustee (Louise Johnston) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

## **D. RECEIVING OF SUPERINTENDENT'S REPORTS**

### **1. Student Enrolment Report**

490/2009 THAT the Superintendent's Report dated September 18, 2009 on the Student Enrolment for all schools in the Louis Riel School Division be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.*

CARRIED

### **2. Board Statement on Student Achievement**

491/2009 THAT the Board statement about student achievement, as developed at the August 2009 Planning Session be adopted and be used for purposes including but not limited to the ongoing Board communication plan with the divisional community; the regular review and revision of annual divisional planning and budget documents; and decisions about data collection and research to advance those processes.

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

### **3. Distribution of "Shout Out" Booklet for Youth on Sexual Orientation**

492/2009 THAT the Board approve the distribution of the "Shout Out" booklet regarding sexual orientation, published by the Rainbow Resource Centre of Winnipeg, to students in the Louis Riel School Division as follows:

-Students in Grades 7-12 - one copy per student with a covering letter to parents and Parent Councils;

-Supplementary copies to school administration teams, Grade 7 and 8 Classroom Teachers and Student Services Teachers, and Grades 9 to 12 Homeroom Teachers and Student Services Teachers.

*Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

## **E. RECEIVING OF CORRESPONDENCE - ACTION**

## **E. RECEIVING OF CORRESPONDENCE - INFORMATION**

### **1. Correspondence Information - Manitoba School Boards Association**

493/2009 THAT the following correspondence from Manitoba School Boards Association be received as information;

- a) Parliamentary Procedure for School Board Trustees Workshop Registration forms;
- b) School Board Trusteeship memo with accompanying template from Heather Demetriooff;
- c) Minister Peter Bjornson's response to the 2009 Convention Resolutions;
- d) Newspaper clippings for August 20 to September 2, 2009;
- e) Memo dated September 9, 2009 from Carolyn Duhamel regarding School Boards Work print material;
- f) Manitoba School Boards Association Fall Safety Bulletin;
- g) Executive Highlights dated September 8, 2009;
- h) Newspaper clippings for August 26 to September 9, 2009;
- i) Learning Opportunities 2009 – 2010 Calendar of Events;
- j) Memo dated September 15, 2009 regarding Policy questions for NDP leadership candidates;
- k) Salary Bulletin dated September 16, 2009 regarding Hanover School Division and The Christian Labour Association of Canada Education, Service and Health Care Local 306;
- l) Memo dated September 16, 2009 from Cindy Hluszok, Labour Relations Assistant regarding Staff Distribution – 2009-2010 School Year;
- m) Email dated September 17, 2009 from Barb Unrau regarding Fall Regional Meetings and requesting the Board to identify topics for discussion; a listing of Dates and Location of Fall Regional Meetings 2009 is included;
- n) Memo dated September 17 from Labour Relation regarding CPI, Unemployment Rate, Regional Trends;
- o) Email dated September 18, 2009 from Heather Demetriooff regarding Bill 4 Hearings

*Trustee (Michael Ducharme) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

### **2. Correspondence Information - Public Schools Finance Board**

494/2009 THAT the following correspondence from the Public Schools Finance Board be received as information;

- a) Letter dated September 16, 2009 from George Marchildon and Rick Dedi regarding Collège Béliveau – Mechanical Upgrade;
- b) Letter dated September 16, 2009 from Jean Suszko and Rick Dedi regarding Marion School daycare renovations;

*Trustee (Mike Daoust) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### 3. Correspondence Information - OTHER

- 495/2009 THAT the following OTHER correspondence be received as information;
- a) Letter dated September 3, 2009 sent to Sandi Klingbell regarding her Parent-Initiated Transfer appeal;
  - b) Letter dated September 3, 2009 sent to Darren and Sandy Blackmon regarding their Parent-Initiated Transfer appeal;
  - c) Letter dated September 3, 2009 sent to Denise Antonyshyn regarding her Parent-Initiated Transfer appeal;
  - d) Letter dated September 3, 2009 sent to Richard and Tracey Sault regarding their Parent-Initiated Transfer appeal;
  - e) Letter dated September 3, 2009 sent to Paul and Michele Scharf regarding their Parent-Initiated Transfer appeal;
  - f) Letter dated September 3, 2009 sent to Freeman and Cherylann Byard regarding their Parent-Initiated Transfer appeal;
  - g) Letter dated September 3, 2009 sent to Margo Storey and Robert Brown regarding their Parent-Initiated Transfer appeal;
  - h) Letter dated September 3, 2009 sent to Paul and Joanne Barré regarding their Parent-Initiated Transfer appeal;
  - i) Letter dated September 3, 2009 sent to Noni Bodnar regarding her School of Choice appeal;
  - j) Press Release dated September 9, 2009 from Terry Borys regarding the Louis Riel School Division Board of Trustees' Chair and Vice-Chair elections;
  - k) Email dated September 9, 2009 from Dennis Pottage regarding the River East Transcona School Division Board of Trustees' Chair and Vice-Chair elections;
  - l) Press Release dated September 15, 2009 from Rene Appelmans regarding the Winnipeg School Division Board of Trustees' Chair and Vice-Chair elections;
  - m) Press Release dated September 15, 2009 regarding the Pembina Trails School Division Board of Trustees' Chair and Vice-Chair elections;
  - n) Memo dated September 15, 2009 regarding the Seven Oaks School Division Board of Trustees' Chairperson and Vice-Chairperson elections;

*Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

### F. RECEIVING OF COMMITTEE REPORTS

#### G. NEW BUSINESS

##### 1. Re-Branding: Louis Riel School Board

- 496/2009 THAT the Louis Riel School Division Board of Trustees be re-branded as the Louis Riel School Board in all policy documents and in all communication documents effective immediately.

*Trustee (Hugh Coburn) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## **2. Board Governance during a Pandemic Influenza**

497/2009 THAT in the absence of quorum and the cancellation of a meeting of the Louis Riel School Board as a result of a pandemic influenza, the Superintendent of Schools & CEO will continue to administer the Division according to policy and practice, until the School Board is able to have quorum at the next meeting, and;  
THAT the School Board, if need be during a pandemic influenza, will conduct Regular or Special Meetings using teleconferencing when necessary to ensure a quorum for the meeting.

*Trustee (Wayne Ruff) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

## **3. SCIP Grant - Dakota Collegiate**

498/2009 THAT the School Community Initiatives Partnership for the Annual Dakota Seniors' Evening and the Children's Christmas Party (Operation Rudolph) at Dakota Collegiate be approved and that they receive a grant of \$2,000.

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

## **4. SCIP Grant - J. H. Bruns Collegiate, Island Lakes Community, Niakwa Place and Shamrock Family of Schools Joint Initiative**

499/2009 THAT the SCIP Grant request from J. H. Bruns Collegiate, Island Lakes Community School, Niakwa Place School and Shamrock School for the Helping Your Anxious Child - Positive Parenting, be approved and that they receive a grant of \$2,000.

*Trustee (Hugh Coburn) Moved, Trustee (Gary Gervais) Seconded to approve the motion.*

CARRIED

## **5. SCIP Grant - Frontenac School**

500/2009 THAT the School Community Initiatives Partnership for the Frontenac Foods Program at Frontenac School be approved and that they receive a grant of \$2,000.

*Trustee (Tom Parker) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.*

CARRIED

## **6. Board Office December 2009 Closure**

501/2009 THAT the Louis Riel School Board Office, Maintenance Shop, and Audio Visual Department (CUPE 4642 custodial Trustees excluded) remain closed on December 24, 29, 30, and 31, 2009; and;

THAT employees bank time or use accrued vacation credits for the four working days.

*Trustee (Dave Richardson) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

## **7. Change to January Board Meeting Dates**

502/2009 THAT January 5, 2010 Board Meeting be cancelled.

*Trustee (Wayne Ruff) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

**8. Policy - First Reading of DRAFT Policy GBEA - Staff Ethics: Conflicts of Interest**

503/2009 THAT DRAFT Policy GBEA - Staff Ethics: Conflicts of Interest receive First Reading and be circulated for feedback per Policy BGA - Policy Development Process.

*Trustee (Mike Daoust) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**9. Policy - First Reading of DRAFT Policy GBG - Board Commitment to Workplace Safety and Health / Safe Work Facilities**

504/2009 THAT DRAFT Policy GBG - Board Commitment to Workplace Safety and Health/Safe Work Facilities receive First Reading and be circulated for feedback per Policy BGA - Policy Development Process.

*Trustee (Hugh Coburn) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

**10. Policy - First Reading of DRAFT Policy GCIF-2: Payment of Honoraria: Presentations by Employees**

505/2009 THAT DRAFT Policy GCIF-2: Payment of Honoraria: Presentations by Employees receive First Reading and be circulated for feedback per Policy BGA - Policy Development Process.

*Trustee (Hugh Coburn) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

**11. Policy - First Reading of additional DRAFT Appendices to Policy GCNA - Evaluation of Teaching Staff**

506/2009 THAT the following draft Appendices receive First Readings and be circulated for feedback per Policy BGA - Policy Development Process:  
Appendix D - Indicators of Professional Practice - Clinicians;  
Appendix E - Template for Formative Observation - Clinicians;  
Appendix E - Template for Summative Evaluation Report - Clinicians;  
Appendix F - Template for Growth Plan - Clinicians.

*Trustee (Mike Daoust) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**12. Policy - First Reading of DRAFT Policy ILC/KBCC - Divisional Research Initiatives: Collection and Use of Information and Data**

507/2009 THAT DRAFT Policy ILC/KBCC - Divisional Research Initiatives: Collection and Use of Information and Data receive First Reading and be circulated for feedback per Policy BGA - Policy Development Process.

*Trustee (Gary Gervais) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**13. Terry Fox Torchlight Run**

508/2009 THAT a donation of \$250 be made to the Terry Fox Torchlight Run organized by the Louis Riel Teachers' Association next September 25, 2009.

*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**H. UNFINISHED BUSINESS**

**I. SUBMISSION OF ITEMS FOR FUTURE CONSIDERATION & NOTICE OF MOTION**

**J. PUBLIC FORUM**

**K. RECESS TO COMMITTEE OF THE WHOLE**

**1. Recess to Committee of the Whole**

509/2009 THAT the Committee of the Whole resolve.

*Trustee (Hugh Coburn) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

**2. Rise and Report from Committee of the Whole**

510/2009 THAT the Committee of the Whole rise and report.

*Trustee (Mike Daoust) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**3. Costs of PD, Frame comparisons on Professional Development in Manitoba**

511/2009 THAT the Superintendent's Report on Professional and Staff Development Budgets be received as information.

*Trustee (Mike Daoust) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**4. Summer School Financial Summary**

512/2009 THAT the Superintendent's Report on the Summer School Financial Summary be received as information.

*Trustee (Michael Ducharme) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**5. Trustee Calendar**

513/2009 THAT the Trustee Calendar for 2009 - 2010 be adopted.

*Trustee (Louise Johnston) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

**L. ADJOURNMENT**

**1. Adjournment of Meeting**

514/2009 THAT the meeting be adjourned.

*Trustee (Mike Daoust) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**The Meeting Adjourned at 9:35 p.m.**

---

Chairperson

---

Secretary-Treasurer