

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE LOUIS RIEL SCHOOL DIVISION  
Tuesday, June 02, 2009 (7:30 PM)**

The Meeting of the Board of Trustees of the Louis Riel School Division was called to order by the Chair of the Board, Hugh Coburn

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD TRUSTEES:**

Hugh Coburn	Chairperson
Mairlyn Seguire	Vice-Chairperson
Mike Daoust	Trustee
Michael Ducharme	Trustee
Louise Johnston	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee

**REGRETS:** Gary Gervais Trustee

**ALSO IN ATTENDANCE:**

Terry Borys, Superintendent of Schools & CEO  
Brad Fulton, Secretary-Treasurer  
Lisa Aitken, Director of Human Resources  
Pat Burgoyne, Assistant Superintendent  
Linda Chernenkoff, Assistant Superintendent  
Neill Johnson, Assistant Superintendent  
Peter Kolba, Director of Facilities  
Christian Michalik, Assistant Superintendent  
Pat Trottier, Board Recording Secretary

**MEETING NO. 15**

**A. CALL TO ORDER**

The meeting was called to order at 7:35 p.m.

**B. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES**

**1. Approval of Agenda for Regular Board Meeting - June 2, 2009**

328/2009 THAT the Agenda for June 2, 2009 be approved.

*Trustee (Dave Richardson) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

**CARRIED**

**2. Approval of Minutes of Regular Board Meeting - May 19, 2009**

329/2009 THAT the minutes of the Regular Board Meeting held May, 19 2009 be approved.  
*Trustee (Wayne Ruff) Moved, Trustee (Marilyn Seguire) Seconded to approve the motion.*

CARRIED

**3. Approval of Minutes of Special Board Meeting - May 26, 2009**

330/2009 THAT the Minutes of the Special Board Meeting held May 26, 2009 be approved.  
*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**C. RECEIVING OF DELEGATIONS & PRESENTATIONS**

1. There were no delegations or presentations

**D. RECEIVING OF SUPERINTENDENT'S REPORTS**

**1. Superintendent's Notebook - June 2009**

331/2009 THAT the June 2009 Superintendent's Notebook be received as information.  
*Trustee (Dave Richardson) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**2. Superintendent's Report on Diversity in Curriculum**

332/2009 THAT the Superintendent's Report on curricular supports for teaching about family and human diversity be received as information and; THAT the Chair write to the Minister of Education, Citizenship and Youth on behalf of the Board of Trustees, urging the province to review curriculum and to provide additional resources in this area.

*Trustee (Michael Ducharme) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**3. Policy Draft - Regulation of Non-Recyclable Materials**

333/2009 THAT Draft Policy EDE-1 - Regulation of Non-Recyclable Materials receive first reading and be circulated for feedback with Appendix A - Materials Identified for Regulation in the Louis Riel School Division, per Policy BGA - Policy Development Process.

*Trustee (Louise Johnston) Moved, Trustee (Marilyn Seguire) Seconded to approve the motion.*

CARRIED

**4. Amendment to Appendix B-Evaluation Guidelines of Policy GCNA - Evaluation of Teaching Staff**

334/2009 THAT Appendix B-Evaluation Guidelines of Policy GCNA - Evaluation of Teaching Staff receive second reading, and; THAT the Procedural By-law requirement of Section 1.3 regarding the limit to two readings at any one meeting be suspended with leave; and THAT Appendix B-Evaluation Guidelines of Policy GCNA - Evaluation of Teaching Staff receive third reading and finally be adopted.

CARRIED

## **E. RECEIVING OF CORRESPONDENCE - ACTION**

### **1. Correspondence Action - May 19, 2009 letter from Mr. Guy Beaudry**

335/2009 THAT the May 19, 2009 letter from Mr. Guy Beaudry requesting information on divisional hip fees, provincial association fees, trustee stipends, trustee professional development costs, senior administration professional development costs, senior administration travel expenses, administrative support staff professional development costs, board self-evaluation, and promotional and recruitment advertising costs be received as information, and; THAT the Chair respond.

*Trustee (Louise Johnston) Moved, Trustee (Marilyn Seguire) Seconded to approve the motion.*

CARRIED

### **2. Correspondence Action - Parent-Initiated Transfer request from Michele Scharf**

336/2009 THAT the Parent-Initiated Transfer request from Michele Scharf dated May 25, 2009 be referred to the Board of Trustees in August 2009.

*Trustee (Mike Daoust) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.*

CARRIED

### **3. Correspondence Action - In-School Daycare Program for Ecole Howden**

337/2009 THAT the May 27, 2009 request from the Ecole Howden Parent Advisory Council for an In-School Child Care Program for Ecole Howden be referred to the Building, Maintenance, and Transportation Committee.

*Trustee (Marilyn Seguire) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

### **4. Correspondence Action - Transportation Request from Parent of Student No. 1006884**

338/2009 THAT the May 26, 2009 letter from parents of student No. 1006884 be referred to the Building, Maintenance, and Transportation Committee.

*Trustee (Wayne Ruff) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## **E. RECEIVING OF CORRESPONDENCE - INFORMATION**

### **1. Correspondence Information - Manitoba School Boards Association**

339/2009 THAT the following correspondence from Manitoba School Boards Association be received as information;

a) Newspaper Clippings – May 15 to May 27, 2009

b) Memo dated May 13, 2009 from Carolyn Duhamel regarding MAST Fees – July 2009 to June 2010

c) Statement dated May 13, 2009 regarding July 1, 2009 MUST Fund Assessment

d) Memo dated May 20, 2009 from Carolyn Duhamel regarding Talking About Information Bulletin – School Division Amalgamation

e) Memo dated May 21, 2009 from Labour Relations regarding Up-date CPI, Unemployment Rate, Regional Trends

f) Memo dated May 27, 2009 from Heather Demetriooff regarding Accommodations for CSBA Congress 2009 in Halifax

*Trustee (Marilyn Seguire) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## 2. Correspondence Information - Public Schools Finance Board

340/2009 THAT the following correspondence from Public Schools Finance Board be received as information;

- a) Letter dated May 20, 2009 from George Marchildon regarding Windsor Park Collegiate – Replace Steam Heating System

*Trustee (Wayne Ruff) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## 3. Correspondence Information - OTHER

341/2009 THAT the following OTHER correspondence be received as information;

- a) Pine Creek School Division invitation to applicants for Student Services/Coordinator/Assistant Superintendent
- b) Bulletin dated May 2009 from Manitoba Association of Parent Councils
- c) Invitation from Collège Jeanne-Sauvé to their convocation June 29, 2009
- d) Letter dated May 13, 2009 sent to Judith Cameron acknowledging receipt of the Position Statement on the Moratorium on School Closures
- e) Letter dated May 15, 2009 sent to Omer Fontaine regarding the “Archives Project”
- f) Letter dated May 20, 2009 to employee #230850 regarding Grievance No. 2009-01
- g) Invitation to Fine Arts in Action exhibiting students’ talents during the week of May 24 to May 29, 2009
- h) Letter dated May 26, 2009 sent to KPMG LLP regarding RFP for Audit Service
- i) Letter dated May 26, 2009 sent to BDO Dunwoody LLP regarding RFP for Audit Service
- j) Email invitation dated May 25, 2009 to the Louis Riel School Division Beginner Band Celebration June 2, 2009
- k) Email dated May 28, 2009 from Monique and Edgar Drews regarding acceptance of PIT request

*Trustee (Tom Parker) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

## F. RECEIVING OF COMMITTEE REPORTS

### G. NEW BUSINESS

#### 1. J.H. Bruns Collegiate Gym Floor Replacement

342/2009 THAT the J. H. Bruns Gym Floor Replacement Project be awarded to Big Sky Enterprises for the tender amount of \$173,236.50 plus GST.

*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

#### 2. Glenlawn Collegiate Roof Replacement Project

343/2009 THAT the Roof Replacement Project for Glenlawn Collegiate be awarded to the firm of Master Roofing Limited for the tender amount of \$143,165 plus GST subject, subject to the approval of the Public Schools Finance Board.

*Trustee (Mike Daoust) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

*Trustee (Mike Ducharme) abstained to vote on the motion.*

### **3. Dakota Collegiate Roof Replacement Project**

344/2009 That the Roof Replacement Project for Dakota Collegiate be awarded to the firm of Oakwood Roofing for the tender amount of \$584,220 plus GST subject, subject to the approval of the Public Schools Finance Board.

*Trustee (Tom Parker) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

### **4. Monthly Enrolment Report**

345/2009 THAT the Monthly Enrolment Report as of May 28, 2009 be received as information.

*Trustee (Marilyn Seguire) Moved, Trustee (Mike Daoust) Seconded to approve the motion.*

CARRIED

### **5. Monthly Field Trip Report**

346/2009 THAT the May 2009 Off-School Site Report be received as information.

*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### **6. Monthly Financial Report**

347/2009 THAT the April 30, 2009 Financial Report be received as information,

*Trustee (Mike Daoust) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

## **H. UNFINISHED BUSINESS**

### **1. St. Amant Center Community Support Program Classroom Space Request**

348/2009 THAT the St. Amant Center's request for use of classroom space at Minnetonka School be approved and;

THAT the applicant be advised of the following conditions of approval:

1. The request for one classroom space at Minnetonka School is approved subject to the applicable sections of the Board's Recommended Guidelines for the Approval of Community Programs in Schools;
2. The current fee structure for rental of facilities fees applies;
3. The request for an additional assessment room and committed access to a gymnasium and hallway must be denied because approval would compromise the Minnetonka School's operational requirements;
4. Space or time is unavailable at any other school for an assessment room; however, the Minnetonka School Principal may make informal arrangements, as convenient to the school's operation, to allow St. Amant Centre to use the gymnasium and the hallways.

*Trustee (Mike Daoust) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

## **I. SUBMISSION OF ITEMS FOR FUTURE CONSIDERATION & NOTICE OF MOTION**

### **J. PUBLIC FORUM**

Madeline McKenzie, President of the Louis Riel Teachers' Association, thanked the Board of Trustees on behalf of the teachers of Louis Riel for the Board's recognition of teachers as demonstrated through the recent ratification of the new Collective Agreement.

## **K. RECESS TO COMMITTEE OF THE WHOLE**

### **1. Resolve to Committee of the Whole-In-Camera**

349/2009 THAT the Committee of the Whole resolve.

*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### **2. Bistro Negotiation Update**

350/2009 THAT the Superintendent's Report on the Bistro in the Park contract negotiations be adopted.

*Trustee (Tom Parker) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

### **3. Letter from R. A. Simpson of Fillmore Riley - Queen's Bench File No. CI 04-01-39996**

351/2009 THAT the letter dated May 20, 2009 from R. A. Simpson of Fillmore Riley regarding Queen's Bench File No. CI 04-01-39996 be received as information.

*Trustee (Mike Daoust) Moved, Trustee (Marilyn Seguire) Seconded to approve the motion.*

CARRIED

### **4. Letter from S. Gillingham of the Manitoba Human Rights Commission**

352/2009 THAT the letter dated May 20, 2009 from Mr. Simon Gillingham of the Manitoba Human Rights Commission be received as information and forwarded to the Superintendent of Schools & CEO.

*Trustee (Wayne Ruff) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### **5. Secondment of Employee #230429 to fulfill the duties as Basic French Consultant to the Bureau de l'éducation française Division**

353/2009 THAT Employee # 230429 be granted a part-time (0.5) secondment for the period effective September 8, 2009 to June 30, 2010 to fulfill the duties of Basic French Consultant to the Bureau de l'éducation française Division.

*Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### **6. School Administrative Staffing Personnel**

354/2009 THAT Joanne DeCruyenaere be appointed Vice-Principal of Ecole Varennes effective August 1, 2009.

*Trustee (Mike Daoust) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

### **7. Board Community Relations Plan**

355/2009 THAT the Board Community Relations Plan be received as information.

*Trustee (Marilyn Seguire) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**L. ADJOURNMENT**

**1. Adjournment of Meeting**

356/2009 THAT the meeting be adjourned.

*Trustee (Mike Daoust) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

The meeting adjourned at 9:16 p.m.

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Chairperson

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Secretary-Treasurer