

**MINUTES OF THE
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD
Tuesday, September 9, 2014**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Hugh Coburn.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

SCHOOL BOARD TRUSTEES:

Hugh Coburn	Chairperson
Louise Johnston	Vice-Chairperson
Gary Gervais	Trustee
Sandy Nemeth	Trustee
Colleen Mayer	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee
Chris Sigurdson	Trustee

ALSO IN ATTENDANCE:

Duane Brothers	Superintendent of School
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Clarke Hagan	Director of Information Systems
Neill Johnson	Assistant Superintendent
Marna Kenny	Assistant Secretary-Treasurer
Steve Lawrie	Director of Clinical and Student Services
Christian Michalik	Assistant Superintendent
Marlene Murray	Assistant Superintendent
Irene Nordheim	Assistant Superintendent
Pat Trottier	Board Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 7:06 p.m.

A) WELCOME AND INTRODUCTIONS

The Superintendent welcomed everyone in attendance.

B) MISSION AND PRIORITIES

The Chairperson read the Louis Riel School Division Mission statement.

C) GOOD NEWS

1.1 Start of 2014/2015 School Year

Superintendent Duane Brothers welcomed everyone back to the 2014/2015 school year and made note of:

- how lots of people in the Division are assisting and doing great work
- welcomed the 14,310 students back (some happy, some not!)
- it was a busy summer with getting everything up and running, especially in the South St. Vital and Pulberry areas
- thanked the maintenance department, administrators, teachers, secretaries in getting everything ready for the start-up
- our new website which will assist with providing better community communication
- the announcement regarding the Government funding of \$1 million for new ways to learn and develop skills in the media industry and the plumbing trade in LRSD
- the Report to the Community will be available on the website soon

Trustee Colleen Mayer thanked the School Division and Windsor School for the support given to the Windsor Community Club after being destroyed by a fire over the summer months.

2. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES

2.1 Approval of Agenda: September 9, 2014

191/2014 THAT the September 9, 2014 agenda be approved.

Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion

CARRIED

2.2 Approval of Minutes of Regular Board Meeting: June 17, 2014

192/2014 THAT the Minutes of the Regular Board Meeting held June 17, 2014 be approved.

Trustee (Chris Sigurdson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

3. APPOINTMENT OF BOARD MEETING MONITOR

3.1 Appointment of Board Meeting Monitor

193/2014 THAT Trustee Louise Johnston be appointed as Board Meeting Monitor.

Trustee (Colleen Mayer) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.

CARRIED

CHAIR'S REPORT

- Trustee Hugh Coburn expressed his admiration of the School Board and the Administration for stepping outside of the box and dealing with many issues.
- Community consultation with various groups to deal with overcrowding in schools in the South St. Vital and Pulberry area;
- Increasing the International Student Program;
- The new Sage Creek School;
- A new Board Governance which is pro-active;
- New website;
- The School Board is moving in the right direction.

4. COMMUNITY CONNECTIONS

A) COMMUNITY INPUT

4.1 Rethinking Student Engagement Presentation

Nelson McIntyre Collegiate Principal, Mr. Ralph Wagner and Assistant Superintendent, Irene Nordheim made a presentation to the School Board regarding PROPEL (PROject Pursuit and Exploration Learning) Model which is a student exploration of real-world problems in a project format.

B) COMMITTEE REPORT

5. OUTCOMES PROGRESS REPORTS

A) SUPERINTENDENT

6. INFORMATION: EL # 1.8

A) COMMUNICATION AND SUPPORT TO SCHOOL BOARD

6.1 Victor H. L. Wyatt School Vice-Principal

194/2014 THAT the Superintendent's verbal report regarding the appointment of the Vice-Principal at Victor H. L. Wyatt School be received as information.

Trustee (Wayne Ruff) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

7. BOARD EDUCATION

8. BOARD POLICY REVIEW

A) GOVERNANCE PROCESS

B) BOARD-MANAGEMENT RELATIONSHIP

C) EXECUTIVE LIMITATIONS

D) OUTCOMES

9. BOARD CONSENT AGENDA

A) CORRESPONDENCE

9.1 School Board Correspondence

195/2014 THAT the School Board correspondence be received as information.

1. MANITOBA SCHOOL BOARD ASSOCIATION

Labour Relations:

- a) **(Page 1)** Salary Bulletin dated June 27, 2014 regarding Winnipeg School Division and Winnipeg Association of Non-Teaching Employees (WANTE) Ratified Agreement;
- b) **(Page 5)** Salary Bulletin dated July 2, 2014 regarding Seven Oaks School Division and Seven Oaks Teachers Association Agreement-in-Committee;

- c) **(Page 7)** Salary Bulletin dated July 2, 2014 regarding St. James School Division and St. James Teachers Association Agreement-in-Committee;
- d) **(Page 9)** Salary Bulletin dated July 2, 2014 regarding Flin Flon School Division and Flin Flon Teachers Association Agreement-in-Committee;
- e) **(Page 10)** Memorandum dated July 9, 2014 regarding UP-Date CPI, Unemployment Rate, Regional Trends;
- f) **(Page 14)** Salary Bulletin dated July 16, 2014 regarding Portage La Prairie School Division and Canadian Union of Public Employees Local 2085 Agreement-in-Committee;
- g) **(Page 18)** Memorandum dated July 18, 2014 regarding Up-Date CPI, Unemployment Rate, Regional Trends;
- h) **(Page 22)** Salary Bulletin dated July 25, 2014 regarding Rolling River School Division and Canadian Union of Public Employees, Local 1630 Custodial Employees Agreement-in-Committee Subject to Ratification;
- i) **(Page 24)** Collective Bargaining Update August 29, 2014;
- j) **(Page 26)** Memorandum dated August 29, 2014 regarding UP-Date CPI, Unemployment Rate, Regional Trends;

General Correspondence:

- a) **(Page 1)** Letter dated June 12, 2014 from Mr. Floyd Martens regarding C21 Canada, Shifting Minds National Award to Red River Valley School Division;
- b) **(Page 2)** Ebulletin dated June 18, 2014;
- c) **(Page 3)** Strategic Priorities 2014-2015;
- d) **(Page 9)** Letter dated June 19, 2014 from Mr. Floyd Martens regarding C21 Canada, Shifting Minds National Award to Sisler High School;
- e) **(Page 10)** Letter dated June 19, 2014 from Mr. Floyd Martens to the Honourable James Allum
- f) **(Page 11)** Memorandum dated June 25, 2014 from Mr. Floyd Martens regarding MSBA Services and Revenue Strategies;
- g) **(Page 12)** Letter dated June 23, 2014 from Ms. Carolyn Duhamel and Mr. Ken Klassen regarding Education Poverty and Equity Study;
- h) **(Page 13)** MASBO Members' Professional Development Day;
- i) **(Page 14)** New Executive Director for Québec English Schools;
- j) **(Page 15)** Secretary Treasurer Prairie Rose School Division;
- k) **(Page 16)** Memorandum dated August 6, 2014 from Mr. Keith Thomas regarding Areas of High Risk;
- l) **(Page 17)** Soccer Goal Safety;
- m) **(Page 27)** Soccer goal deaths;
- n) **(Page 29)** School Found Liable After Child Sneaks onto Roof and Falls;
- o) **(Page 31)** Memorandum dated August 6, 2014 from Mr. Keith Thomas regarding Student Accident Insurance;
- p) **(Page 33)** Memorandum dated August 15, 2014 from Ms. Heather Demetriooff regarding School Board Election Resources;
- q) **(Page 41)** Memorandum dated August 20, 2014 from Mr. Keith Thomas regarding Risk Management Checklist and poster;
- r) **(Page 43)** Memorandum dated August 20, 2014 from Ms. Heather Demetriooff regarding Ward Structure Verification;
- s) **(Page 49)** Learning Opportunities 2014-15 Calendar of Events;

- t) **(Page 50)** Aboriginal Education Leadership Institute Workshops and Special Events;
- u) **(Page 53)** Celebrating Abilities Registration Form;
- v) **(Page 57)** Safe School Manitoba Flyer;
- w) **(Page 58)** Webinar Invitation Hiring: It's a 2-Way Street;
- x) **(Page 59)** Memorandum dated September 2, 2014 from Ms. Heather Demetriooff regarding Distribution of Form to Nominated Candidate;

2. MANITOBA EDUCATION

- a) **(Page 1)** Letter dated June 20, 2014 from Honourable Kerri Irvin-Ross and Honourable James Allum regarding 2014-2015 Child Care Proposals;
- b) **(Page 5)** Letter dated August 12, 2014 from Honourable James Allum regarding Sage Creek School – New School Ministerial Award;

3. PUBLIC SCHOOLS FINANCE BOARD

- a) **(Page 1)** Letter dated June 11, 2014 from Mr. George Marchildon and Mr. Gérard Lesage regarding Archwood School – Boiler Replacement – Project Support;
- b) **(Page 2)** Letter dated June 18, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding École Howden/École Marie-Anne-Gaboury – 2014/15 Modular Classroom Relocation;
- c) **(Page 3)** Memorandum dated June 30, 2014 from Ms. Paulette Monita regarding Nelson McIntyre Collegiate – Child Care Centre – Design Development;
- d) **(Page 7)** Letter dated July 9, 2014 from Ms. Andrea Lawson regarding Highbury School – Addition of Child Care Approval to Proceed to Hire Building Envelope Commissioning Agent;
- e) **(Page 8)** Letter dated July 16, 2014 from Mr. Angelo De Francesco and Mr. R. John Weselake regarding Glenlawn Collegiate – Roof Replacement;
- f) **(Page 9)** Letter dated July 16, 2014 from Ms. Andrea Lawson and Mr. R. John Weselake regarding Nelson McIntyre Collegiate – Child Care Renovation/Addition Approval to Proceed to Construction Documents;
- g) **(Page 10)** Letter dated August 13, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding Sage Creek School – Authorization to Design a 600 Student School;
- h) **(Page 11)** Letter dated August 13, 2014 from Ms. Andrea Lawson and Mr. R. John Weselake regarding Glenlawn Collegiate – Science Lab Renovations – Science Education Action Plan for 2011-2012 – Authorization to Award Tender;
- i) **(Page 13)** Letter dated August 20, 2014 from Ms. Maria Amagasu and Mr. R. John Weselake regarding Glenwood School Roof Replacement of Areas A4, A5;
- j) **(Page 14)** Letter dated September 3, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding Sage Creek School – Authorization to Proceed to Design Development;

4. OTHER

- a) **(Page 1)** Email dated June 16, 2014 from Ms. Carlene Rummery thanking the LRSD School Board and Administration;
- b) **(Page 2)** Letter dated June 23, 2014 to Ms. Shannon King regarding transportation;
- c) **(Page 4)** Letter dated June 23, 2014 to Ms. Jill Sigurdson regarding transportation;
- d) **(Page 6)** Letter dated June 23, 2014 from Mr. Paul Holden regarding Winnipeg Technical College Name Change;
- e) **(Page 7)** Letter of appreciation dated July 2, 2014 from Mr. Victor Aroso;
- f) **(Page 8)** Thank you card from Ms. Pat Burgoyne;

- g) **(Page 10)** Thank you card from Ms. Christine Lussier;
- h) **(Page 12)** Thank you card from Ms. June Bell;
- i) **(Page 14)** Thank you card from Amber;
- j) **(Page 16)** Thank you card from Ms. Kaleigh McCormick;
- k) **(Page 18)** Thank you card from ...;
- l) **(Page 20)** Thank you card from Teena Timm and Family;
- m) **(Page 22)** Thank you letter from Mr. Alex Erwin;
- n) **(Page 23)** Frame Report 2012/13 Actual;
- o) **(Page 101)** Letter dated August 27, 2014 from Mr. Brian Cameron regarding Arts & Technology Centre events for 2014-2015;
- p) **(Page 102)** Thank you card from Ms. Susan Ingram;
- q) **(Page 103)** Thank you letter from Ms. Briana Kelly;

Trustee (Colleen Mayer) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

10. FINANCE AND AUDIT

10.1 Finance and Audit Committee Report of September 8, 2014

196/2014 THAT the Finance and Audit Committee Report of September 8, 2014 be received as information, and;
 THAT the firm of KPMG be contracted for audit services for the Louis Riel School Division Board of Trustees, effective immediately covering the period including the 2014 – 2015 school year to the 2017 – 2018 school year inclusively.

Trustee (Louise Johnston) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

11. OTHER BOARD JOBS

11.1 Statutory Declaration of the Secretary-Treasurer

197/2014 THAT the Statutory Declaration made by the Secretary-Treasurer be received.

Trustee (Colleen Mayer) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

11.2 Senior Election Official for the City of Winnipeg Election

198/2014 THAT Marc Lemoine, City of Winnipeg Senior Election Official be appointed as the Senior Election Official for the School Board election for the Louis Riel School Division.

Trustee (Colleen Mayer) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

11.3 By-Law No. 5/2014 Religious Instruction - Shamrock School - First Reading

199/2014 THAT By-Law No. 5/2014 being a By-Law to authorize the instruction in religion at Shamrock School during the period September 2014 to June 2015, receive first reading.

Trustee (Sandy Nemeth) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

11.4 School Community Initiatives Partnership Request: Arts & Technology Centre

200/2014 THAT the School Community Partnership application regarding Louis Riel Arts & Technology Centre "Annual Seniors Dinner - 21st Year" be approved, and;
 THAT Louis Riel Arts & Technology Centre receive a SCIP grant of \$2,000.

Trustee (Louise Johnston) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

11.5 School Community Initiatives Partnership Application: Windsor School

201/2014 THAT the School Community Partnership application regarding Windsor School "Home and School Fall Community BBQ" be approved, and; THAT Windsor School receive a SCIP grant of \$1,200.

Trustee (Colleen Mayer) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

12. PUBLIC FORUM

Ms. Barb Anderson Chair of the new Parent Advisory Council at Darwin School asked for guidance on who to contact to assist the committee on procedures.

Mr. Frank Restall, President of the Louis Riel Teachers' Association, indicated that the Association welcomed everyone a warm welcome back to the new school year which has been a smooth start.

- The Association looks forward to working with the Board and Administration on the upcoming negotiations.
- After 30 years of support from the Association, the School Board, and Administration, the Terry Fox Torchlight Run has incurred costs and a loss of venue which have compromised its prominence. Therefore, the event will now take place in the school and in the community with runs from school to school.

13. SELF-EVALUATION OF GOVERNANCE PROCESS

14. ADJOURN

14.1 Adjournment of Meeting

202/2014 THAT the Meeting be adjourned.

Trustee (Tom Parker) Moved, Trustee (Gary Gervais) Seconded to approve the motion.

CARRIED

Meeting adjourned at 9:12 PM

Chairperson

Secretary-Treasurer