

**MINUTES OF THE  
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD  
Tuesday, May 17, 2011 (7:30 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Gary Gervais.

**ROLL CALL**

**UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:**

**BOARD TRUSTEES:**

Gary Gervais	Chairperson
Michael Ducharme	Vice-Chairperson
Hugh Coburn	Trustee
Louise Johnston	Trustee
Sandy Nemeth	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee
Chris Sigurdson	Trustee

**ALSO IN ATTENDANCE:**

Terry D. Borys	Superintendent of Schools & CEO
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Patricia Burgoyne	Assistant Superintendent
Linda Chernenkoff	Assistant Superintendent
Neill Johnson	Assistant Superintendent
Christian Michalik	Assistant Superintendent
Tim Watters	Director of School and Community Support
Pat Trottier	Board Recording Secretary

**MEETING NO.: 12**

**A. CALL TO ORDER**

The meeting was called to order at 7:36 p.m.

**B. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES**

**1. Approval of Agenda: May 17, 2011**

359/2011 THAT the agenda for the May 17, 2011 Regular Board Meeting be approved.

*Trustee (Hugh Coburn) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**2. Approval of Minutes of the Regular Board Meeting: May 3, 2011**

360/2011 THAT the Minutes of the Regular Board Meeting held May 3, 2011 be approved.  
*Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**C. RECEIVING OF DELEGATIONS & PRESENTATIONS**

**1. School Community Initiative Partnership Grant Presentation to Minnetonka School**

Trustee Dave Richardson presented a School Community Initiatives Partnership Grant to Principal Justin Bell, Parent Advisory Council President, Shellie Hatch and Teacher Heather Winser for the Minnetonka School Community Senior's Celebration.

**D. RECEIVING OF SUPERINTENDENT'S REPORTS**

**1. Invitation to School Based Suicide Prevention Education Pilot**

361/2011 THAT the Superintendent's Report on the Division's participation in the Government of Manitoba's Reclaiming Hope: Manitoba's Youth Suicide Prevention Strategy be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**2. School Hours of Operation 2011-2012**

362/2011 THAT the Superintendent's report on hours of operation in the Louis Riel School Division schools for the 2011 - 2012 school year be approved.

*Trustee (Hugh Coburn) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**3. Convocation Ceremonies 2011**

363/2011 THAT the Superintendent's Report on Divisional Convocations be received as information.

*Trustee (Michael Ducharme) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**4. School Board Highlight on Learning: Learners of All Ages Make New Memories on Seniors' Day**

364/2011 THAT the Louis Riel School Board Highlight on Learning regarding "Learners of All Ages Make New Memories on Seniors' Day" be circulated in all school newsletters and in the local newspaper, The Lance.

*Trustee (Dave Richardson) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.*

CARRIED

**5. Superintendent's Message: Classroom Groupings Support SELF Goals**

365/2011 THAT the Superintendent's Message regarding Classroom Groupings Support SELF Goals be received as information.

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**E. RECEIVING OF CORRESPONDENCE - ACTION**

**1. Correspondence from Manitoba Education Regarding Transfer of Land**

366/2011 THAT the letter dated May 3, 2011 from Ms. Joanne Muller of Manitoba Education regarding the Notice of Hearing for the Board of Reference to transfer land from Sunrise School Division to the Louis Riel School Division be received as information, and;  
THAT the Chair respond.

*Trustee (Tom Parker) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

Trustee (Dave Richardson) Abstained from voting.

**2. Correspondence from The Public Schools Finance Board regarding Science Education Action Program**

367/2011 THAT the letter dated May 5, 2011 from Rick Dedi of the Public Schools Finance Board regarding Science Education Action Program be received as information, and;  
THAT it be referred to the Superintendent of Schools & CEO.

*Trustee (Hugh Coburn) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**3. Correspondence from S. Twerdun Regarding Exemptions from Courses**

368/2011 THAT the email dated May 4, 2011 from Ms. Shirley Twerdun be received as information and,  
THAT the Superintendent respond.

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**4. Windsor Park Collegiate 5th Annual Career Internship Program (CIP) Invitation**

369/2011 THAT the invitation regarding the Windsor Park Collegiate 5th annual Career Internship Program (CIP) be received as information, and;  
THAT Trustees interested in attending register with Ms. Pat Trottier, Board Secretary.

*Trustee (Dave Richardson) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.*

CARRIED

**5. School Board Trustee Handbook**

370/2011 THAT the memorandum dated April 27, 2011 from Carolyn Duhamel regarding the School Board Trustee Handbook be received as information, and;  
THAT the Chair respond.

*Trustee (Louise Johnston) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

**6. Canada-Wide Study of School Boards**

371/2011 THAT the letter received May 5, 2011 from the Memorial University Faculty of Education regarding a Canada-wide study of School Boards be received as information, and;  
THAT Trustees Gary Gervais and Dave Richardson complete the survey.

*Trustee (Dave Richardson) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.*

CARRIED

## **7. Invitation to South Central Athletic Conference (SCAC) Luncheon**

372/2011 THAT the invitation dated May 11, 2011 to the South Central Athletic Conference (SCAC) luncheon be received as information, and;  
THAT Trustee Chris Sigurdson present certificates to scholar-athletes and;  
THAT Trustees interested in attending register with Ms. Pat Trottier, Board Secretary.

*Trustee (Sandy Nemeth) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

## **E. RECEIVING OF CORRESPONDENCE - INFORMATION**

### **1. Correspondence Information: Manitoba School Boards Association**

373/2011 THAT the following Manitoba School Boards Association correspondence be received as information:

#### **Labour Relations:**

- a) (Page 1) Collective Bargaining Update – May 6, 2011;
- b) (Page 3) Salary Bulletin dated May 11, 2011 regarding Flin Flon School Division and Flin Flon Teachers Association Agreement-in-Committee;
- c) (Page 6) Salary Bulletin dated May 12, 2011 regarding Kelsey School Division and Kelsey Teachers Association Agreement-in-Committee;

#### **Media Reports:**

- a) (Page 1) Newspaper clippings for April 28, 2011 to May 4, 2011;
- b) (Page 8) Newspaper clippings for May 4, 2011 to May 11, 2011;

#### **General Correspondence:**

- a) (Page 1) Pension Plan for non-teaching employees of Public School Boards in Manitoba;
- b) (Page 26) Memorandum dated May 4, 2011 from Carolyn Duhamel regarding 2011-12 Association Datebook;
- c) (Page 36) Memorandum dated May 4, 2011 from Keith Thomas, Risk Manager regarding School Patrol vests and flags;
- d) (Page 37) Manitoba School Boards Association Twitter Highlights April 18 to May 4, 2011; e) (Page 50) E-bulletin dated May 11, 2011;
- f) (Page 51) LightHouse Workshop PowerPoint presentation from Mary Delegardelle;
- g) (Page 58) Manitoba School Boards Association Twitter Highlights May 5 to May 11, 2011;
- h) (Page 66) MERN Connecting Research to Community Newsletter 2010/2011;
- i) (Page 70) MusicCounts Calls for 2011-2012 Band Aid Grant Applications;
- j) (Page 72) Manitoba School Boards Association Twitter Highlights April 29 – May 11, 2011;
- k) (Page 85) Memorandum dated May 13, 2011 from George Coupland regarding Metro Winnipeg Collective Bargaining Coordinating Meeting;

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

## 2. Correspondence Information: Public Schools Finance Board

374/2011 THAT the following correspondence from the Manitoba Public Schools Finance Board be received as information:

- a) (Page 1) Letter dated May 5, 2011 from Rick Dedi, Executive Director regarding Science Education Action Program;

*Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

## 3. Correspondence Information: OTHER

375/2011 THAT the following OTHER correspondence be received as information:

- a) (Page 1) Letter dated April 11, 2011 from Carol Kurbis, Medical Officer of Health regarding the discontinuation of varicella vaccine as a school-based program;
- b) (Page 7) Letter dated April 25, 2011 from Marty Snelling, Chairperson of Brandon School Division to Ms. C. Duhamel regarding teacher prep time, length of school day and individual class time;
- c) (Page 8) Thank you card from Nordale School community regarding their School Community Initiatives Partnership Grant;
- d) (Page 10) Letter dated April 26, 2011 from Art Quinney regarding 2011 Active Healthy Kids Canada Report Card on Physical Activity for Children and Youth;
- e) (Page 18) Thank you card from Minnetonka School staff regarding their School Community Initiatives Partnership Grant;
- f) (Page 25) Letter dated April 28, 2011 from Laureen Goodridge, Chair of Governing Board – Winnipeg Technical College regarding Access Agreement;
- g) (Page 26) Thank you letter dated April 29, 2011 from Terry D. Borys, Superintendent of Schools to Ms Gloria Waldron regarding invitation to the Frontenac Parent Group meeting;
- h) (Page 27) Manitoba High Schools Athletic Association THIS WEEK – In High School Sports – April 29, 2011;
- i) (Page 31) Letter dated May 3, 2011 from Gary Gervais, Chair of the Board to Mr. Cliff Cullen regarding Bill 13: The Preparing Students for Success Act;
- j) (Page 32) Letter dated May 3, 2011 from Terry D. Borys, Superintendent of Schools to Mr. D. Buccini and Mr. M. Nowrang regarding Green Shirt Masters Golf Tournament;
- k) (Page 33) Letter dated May 4, 2011 from Mr. C. Cullen regarding Bill 28: The Public Schools Amendment Act (Reporting Bullying and Other Harm);
- l) (Page 34) Letter dated May 5, 2011 from Brad Fulton, Secretary-Treasurer to Ms Laureen Goodridge regarding the Access Agreement;
- m) (Page 35) Manitoba News Release dated May 5, 2011 regarding Premier announces new Science Education Action Plan;
- n) (Page 37) Letter dated May 6, 2011 from Terry D. Borys, Superintendent of Schools to Ms LeeAnn Beley regarding General Vanier School SLP Green Team presentation;
- o) (Page 38) Memorandum dated May 6, 2011 from A. Savage of the City of Winnipeg Planning, Property & Development Department regarding proposed subdivision and rezoning on land north of Sage Creek Phase 4B;
- p) (Page 43) Letter dated May 9, 2011 from Gary Gervais, Chair of the Board to Ms Carolyn Duhamel regarding visits from the Executive of MSBA;
- q) (Page 44) Letter dated May 9, 2011 from Gary Gervais, Chair of the Board to Mr. Kenny Warkentin regarding Policy AC-1;

- r) (Page 45) Letter dated May 9, 2011 from Gary Gervais, Chair of the Board to the Honourable Gord Mackintosh regarding the Teenage Parents' Program (TAPP);
- s) (Page 46) E-mail dated May 10, 2011 from Karen Douglas, JH Bruns Parent Council President thanking the School Board for the Parent Advisory Council dinner;
- t) (Page 47) E-mail dated May 11, 2011 from Terry D. Borys, Superintendent of Schools to Mr. Moise regarding Safe Schools Campaign & Louis Riel School Division in Winnipeg;
- u) (Page 49) Manitoba High Schools Athletic Association THIS WEEK – In High School Sports – May 11, 2011;
- v) (Page 53) Letter dated May 11, 2011 from Gary Gervais, Chair of the Board to Mr. B. Wittevrongel regarding Collective Agreement renewal;

*Trustee (Hugh Coburn) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

## **F. RECEIVING OF COMMITTEE REPORTS**

### **G. NEW BUSINESS**

#### **1. Monthly Enrolment Report: April 2011**

376/2011 THAT the Monthly Enrolment report for April 2011 be received as information.

*Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

#### **2. Monthly Attendance Report: April 2011**

377/2011 THAT monthly Division Attendance Report for April 2011 be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

#### **3. Monthly Off-School Site Report: April 2011**

378/2011 THAT the Monthly Off-School Site Report for April 2011 be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

#### **4. Monthly Financial Report: April 2011**

379/2011 THAT the April 2011 Financial Report be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

#### **5. By-Law 1/2011 Religious Instruction: Island Lakes Community School - First Reading**

380/2011 THAT By-Law No. 1/2011 being a By-Law to authorize the instruction in religion at Island Lakes Community School during the period September 2011 to June 2012, receive first reading.

*Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**6. Government of Manitoba Active Schools Fund Gymnasium Construction and Renewal Program Requests**

381/2011 THAT the letter dated April 27, 2011 to Jean Suszko, Public Schools Finance Board, regarding the Government of Manitoba Active Schools Fund Gymnasium Construction and Renewal Program Requests for Louis Riel School Division be received as information.

*Trustee (Tom Parker) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

**7. Off-School Site Program Application: Dakota Collegiate - Minneapolis**

382/2011 THAT the Off-School Site Program request from Dakota Collegiate for students to travel to Minneapolis, Minnesota from July 18 to 23, 2011 be approved at no cost to the Board.

*Trustee (Dave Richardson) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

**8. Off-School Site Application: Glenlawn Collegiate - Scotland**

383/2011 THAT the Off-School Site Program request from Glenlawn Collegiate for students to travel to Edinburgh, Scotland to perform at the 2012 International Fringe Festival in August 2012 be approved at no cost to the Board.

*Trustee (Sandy Nemeth) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**9. School Community Initiatives Partnership Application: Dr. D. W. Penner School**

384/2011 THAT the School Community Initiatives Partnership Application regarding the Dr. D. W. Penner School "A Trip Back in Time" be approved, and;  
THAT Dr. D. W. Penner School receive a grant of \$2000.

*Trustee (Wayne Ruff) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**10. Letters to Re-elected Trustees of Parliament**

385/2011 THAT the Chair write to MP Shelley Glover and MP Rod Bruinooge to congratulate them on their re-election to the federal government.

*Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**H. UNFINISHED BUSINESS**

**I. SUBMISSION OF ITEMS FOR FUTURE CONSIDERATION & NOTICE OF MOTION**

**J. PUBLIC FORUM**

Mr. Frank Restall, President of the Louis Riel Teachers' Association requested clarification as to which students and which grades would participate in the school based suicide prevention education pilot program.

**K. RECESS TO COMMITTEE OF THE WHOLE**

**1. Resolve to Committee of the Whole-in-Camera**

386/2011 THAT the Committee of the Whole resolve.

*Trustee (Tom Parker) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

**2. Rise and Report from Committee of the Whole**

387/2011 THAT the Committee of the Whole rise and report.

*Trustee (Dave Richardson) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**3. Finance & Audit Committee Report of May 3, 2011**

388/2011 THAT the Notes from the May 3 2011 Finance & Audit Committee Meeting be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

**4. 2010-2011 Budget Update**

389/2011 THAT the update on the 2010-2011 Budget be received as information.

*Trustee (Tom Parker) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**5. Banking Services**

390/2011 THAT the Division enter into an agreement for banking services for a 5-year term with RBC Financial Group effective July 1, 2011.

*Trustee (Hugh Coburn) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.*

CARRIED

**6. Louis Riel Arts and Technology Tuition Fees 2011-2012**

391/2011 THAT the Louis Riel School Division Arts and Technology Centre Tuition Fees for 2011-2012 be set as follows:

- Administrative Assistant (4 credits) \$1600 / semester (\$400 per course)
- Automotive Technology (4 credits) \$1750 / semester (\$437.50 per course)
- Building Construction Trades & Technology (4 credits) \$1640 / semester (\$410 per course)
- Culinary Arts (4 credits) \$1750 / semester (\$437.50 per course)
- Early Childhood Educator (4 credits) \$1640 / semester (\$410 per course)
- Electrical Trades (new) (4 credits) \$1750 / semester (\$437.50 per course)
- Hairstyling (three semesters, 5, 5, 2 credits) \$1750 / semester (5 credits)(\$350 per course)
- Nail Technology (4 credits) \$1640 / semester (\$410 per course)



- Pastry Chef (4 credits) \$1750 / semester (\$437.50 per course)
- Skin Care (5 credits) \$2050 / semester (\$410 per course)
- Information Systems Technician (4 credits) (formerly Computer Technician) \$1750 / semester (\$437.50 per course)
- New Media Design (4 credits)(formerly Website Developer) \$1640 / semester (\$410 per course)

*Trustee (Dave Richardson) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**7. Student Suspension Report: April 2011**

392/2011 THAT the April 2011 Student Suspension Report be received as information.

*Trustee (Sandy Nemeth) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

**8. General Vanier School Climate Report**

393/2011 THAT the report from Mr. Omer Fontaine, dated May 11, 2011, be received as information.

*Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**9. E-mail from Ms. L. Watson-Sewell and Mr. & Mrs. J. Whelan**

394/2011 THAT the e-mail, dated May 11, 2011 to Mr. Terry Borys from Ms. Lori Watson-Sewell and Mr. & Mrs. Jared Whelan be received as information and, THAT the Chair respond.

*Trustee (Michael Ducharme) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

**10. CUPE Local 4641/Louis Riel School Division Grievance #03-11 Hearing**

395/2011 THAT the grievance number 03-11 of CUPE Local 4642 be denied.

*Trustee (Chris Sigurdson) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

**11. High School Department Heads**

396/2011 THAT the Superintendent's Report on High School Department Heads be adopted.

*Trustee (Tom Parker) Moved, Trustee (Louise Johnston) Seconded to approve the motion.*

CARRIED

**12. Personal Professional Development Fund Guidelines 2011-2012**

397/2011 THAT the Personal Professional Development Fund (PPDF) Guidelines be received as information and approved.

*Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

**13. Request from Employee #20010332**

398/2011 THAT the request from Employee #20010332 be denied.

*Trustee (Wayne Ruff) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

**14. Request from Employee #230430**

399/2011 THAT the request from Employee #230430 be denied.

*Trustee (Wayne Ruff) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

**L. ADJOURNMENT**

**1. Adjournment of Meeting**

400/2011 THAT the Meeting be adjourned.

*Trustee (Tom Parker) Moved, Trustee (Michael Ducharme) Seconded to approve the motion.*

CARRIED

The Meeting ended at 8:45 PM

---

Chairperson

---

Secretary-Treasurer