

Collège Jeanne-Sauvé – School Community Council (SCC) Meeting

October 24, 2023

7:00 PM

Attendees (8 total): S.C., C.F. J.C., A.M., A.F.M., S.L., C. S., J.C.

Meeting Agenda

1. Meeting called to order – 7:02
 - a. Approval of previous minutes – deferred to November meeting
2. Student Report – no report
3. Teacher’s Report – no report
4. President’s Report
 - a. **SCC Budget** – discussion of budget amount for 2023/24 SCC
 - Based on \$2.00/student for total of 741 students
 - 56 - total number of staff
 - b. **Grad Sub-Committee** - Parent meeting coming up Nov 9th. Discussion will include committee’s formed.
 - Ceremony and Dinner – school coordinates
 - Safe grad portion – parent/guardian volunteers coordinate (typically about six sub-committees under that – eg décor, etc).
 - Idea to have everything in one venue – planning best practices as per Safegrad is single venue.
 - Venue typically booked well in advance to secure space (typically about four years ahead) – feedback has been good to date. Had 800+ guests last year.
 - Question – Can parents support / assist to fundraise? School advised doing gift cards (eg Sobey’s), Lacoste, FunScript gift cards. Try to ensure inclusive. Open to fundraising ideas.
 - Pizza sale – kids help out every Friday and profits go towards.
 - Parent’s interested can attend the Nov 9th parent meeting.
 - c. **Website**
 - i. Posting constitution – now online
 - ii. Posting minutes – discussion
 - Questions – Would participants be okay with noting names as attendees – privacy consideration? Discussion that SCC now has a general email and could post with total number of attendees and participant initials.
 - Posting period for online minutes – Length of time to retain minutes online discussed. Group discussed leaving minutes on site for the duration of the school year.
 - d. **Ad-hoc committees for 2023/24**
 - i. Discussion of ad-hoc committees. Example of staff appreciation event with a lead and identified supports. Last year did a one week event (four days). Past experience where had two different events. Last year had good response from parents to assist.

- ii. Discussed opportunity for community activity support or assistance that the SCC group could provide – eg hamper, 12 days of generosity (school currently coordinates).
- e. **Social media** – recently launched Instagram site @cjs_scc – 72 followers to date.

5. Administrator's Report:

- a. **Construction update** – Currently pending select city approvals. Progress positive. Hallway underway this weekend. Ceiling and electrical completed. Monitors and furniture coming in this week. A main inspection completed. Hoping to finalize within two weeks. Band room will have an additional two week delay given some additional detailed required work. Worst case scenario mid-November. Plan for second floor work expected to be finalized before Remembrance Day.
- b. **School Pictures** – Took place today. Nov 20th retakes.
- c. **Take your Kids to Work** – Grade 9 students Nov 1st
- d. **November 10 is a PD Day.** School based in the morning and Report Card Writing in the afternoon.
- e. **Remembrance Day ceremonies** - Will take place on Nov 9th in the morning – usually try to do before 11am
- f. **CAPS** (Career and Post-Secondary Symposium) evening will be held on Nov 21, 2023 (from 5-9) at the LRATC. Event open to the public. Some posters in the school, on mysite section for the school. There are speakers if attendees want to plan to attend.
- g. **Winter clothing drive** – Goes until next Wednesday. If families have items can bring in and drop-off at the school. Competition as well between classes. All schools are participating. A Divisional initiative and schools are involved.

6. Meeting Dates:

- November 28th
- December 13th
- January 23rd
- February 27th
- March 19th
- April 23rd
- May 28th
- June TBD

Meeting adjourned: 7:43 pm