

Parent Portal – pay student fees online

You can pay school and class fees online using the LRSD Parent Portal.

Payments can be made either using a Paypal account, or via a Credit Card without using a Paypal account.

To make an Online Payment

1. Login to the Tyler side of the Parent Portal (https://tyler360.lrsd.net/TSI_Live_360/login)
2. If any fees are owed, you will see an amount due on the Fees & Billing card.

The screenshot shows the Tyler SIS Parent Portal interface. The top navigation bar includes a home icon, the text 'Tyler SIS', and utility icons for search, print, help, and user profile. A left sidebar contains menu items: Daily Student Activity, School Life, Send Email, Student Portfolio, and Notification Preferences. The main content area displays a 'Student Summary' for a student in Grade 050 - Guyot, Academic Year 2020-2021. A 'Fees & Billing' card is highlighted with a red box, showing a total of \$91.25 Due. Other cards include 'Announcements' (no announcements for 10/29/20), 'Today's Attendance' (Present), and 'Student Schedule' (Today: Thursday 10/29, Next School Day: Friday 10/30).

3. Click on the Fees & Billing card

The screenshot shows the 'Fees & Billing' breakdown window. A table lists the following fees:

Code	Description	Balance
050 - LJJ	Lunch Fees January - June	54.00 Due
050 - LSD	Lunch Fees September - December	36.00 Due
050 - SS - Gr. 1-8	Student Supplies - Gr. 1-8	1.25 Due
		Total \$91.25 Due

A 'GO TO FEES & BILLING' button is highlighted with a red box in the top right corner. A 'CLOSE' button is located in the bottom right corner.

4. A pop-up box will display a breakdown of the fees.
5. Click Go To Fees & Billing on the pop-up window
6. Click Online Payment in the bottom right corner

Tyler SIS

Grade - 050 - Guyot 2 of 5 **Total Balance \$91.25 Due** **Fees & Billing** Academic Year - 2020-2021

More	Fee Code	Description	Balance
▼	050 - LJJ	Lunch Fees January - June	54.00 Due
▼	050 - LSD	Lunch Fees September - December	36.00 Due
▼	050 - SS - Gr. 1-8	Student Supplies - Gr. 1-8	0.00

Expand All Collapse All **Online Payment**

7. The Online Payment screen will display.

Note: If you have multiple children in the division, you will see all fees owing for all your children, you can make a payment for everyone at once.

Tyler SIS **Online Payment** Academic Year - 2020-2021

ACCOUNT / NEW DEPOSITS TRANSACTION HISTORY

School	Student Name	Bill Date	Fee	Description	Balance	Deposit Amount
047 - CB		09/01/20	047 - fee 9 - 12	Registration fee 9 - 12	10.00 Due	<input type="text"/>
050 - Guyot		10/27/20	050 - LJJ	Lunch Fees January - June	54.00 Due	<input type="text" value="54.00"/>
050 - Guyot		10/27/20	050 - LSD	Lunch Fees September - December	36.00 Due	<input type="text" value="36.00"/>
050 - Guyot		10/08/20	050 - SS - Gr. 1-8	Student Supplies - Gr. 1-8	1.25 Due	<input type="text"/>
Balance Owed as of Academic Year 2020-2021					101.25	
					Total Deposit	90.00
A sliding scale charge is assessed to cover processing costs.					Service Charge	0.30
					Transaction Total	90.30

Proceed to Verification

8. Enter the amount you are paying to each fee in the Deposit Amount field. A \$0.30 Service Charge will automatically be applied.

9. Click Proceed to Verification

10. A summary screen will display. Please ensure all information on this screen is accurate before clicking Proceed to Paypal, as it may take up to an hour for the transaction to cancel if you cancel the payment after clicking to proceed.

Online Payment Verification

School ▼	Student Name ▼ ↑	Bill Date ▼	Fee ▼	Description ▼	Balance ▼	Deposit Amount ▼
050 - Guyot		10/27/20	050 - LJJ	Lunch Fees January - June	54.00 Due	54.00
050 - Guyot		10/27/20	050 - LSD	Lunch Fees September - December	36.00 Due	36.00
Balance Owed as of Academic Year 2020-2021					101.25	
					Total Deposit	90.00
A sliding scale charge is assessed to cover processing costs.					Service Charge	0.30
					Transaction Total	90.30

You have chosen to deposit a total of 90.00 dollars plus service charges of 0.30 dollars for a transaction total of 90.30 dollars.

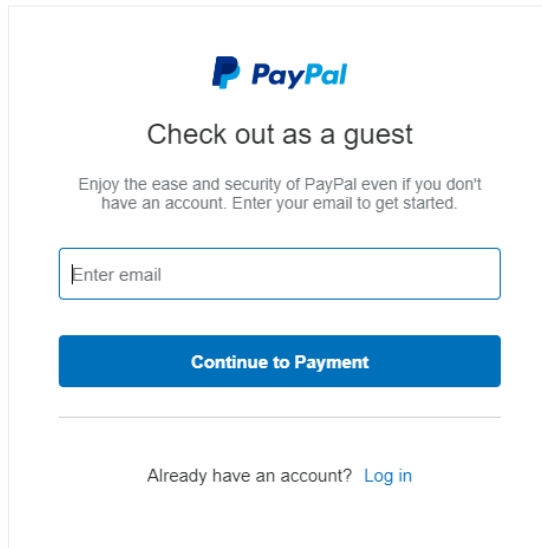
If you want to proceed to a screen provided by PayPal to submit your eCheck or credit card information and complete this transaction select Proceed to PayPal. If not, select Go Back to Previous Screen.

← Go Back to Previous Screen → Proceed to Paypal

11. The following screens will differ if you have previously used a PayPal account on your computer.
 a. If you've never used PayPal before, you will see the following:

The screenshot shows the PayPal checkout interface. At the top left is the PayPal logo. To its right is a shopping cart icon and the amount "\$6.30 CAD". Below this is the heading "Pay with PayPal" followed by the instruction "Enter your email or mobile number to get started." There is a text input field for "Email or mobile number" and a link for "Forgot email?". A blue "Next" button is positioned below the input field. Below the "Next" button is the text "or" and a grey "Checkout as Guest" button. At the bottom left, there is a language selection menu with a dropdown arrow and options for "English", "Français", "Español", and "中文".

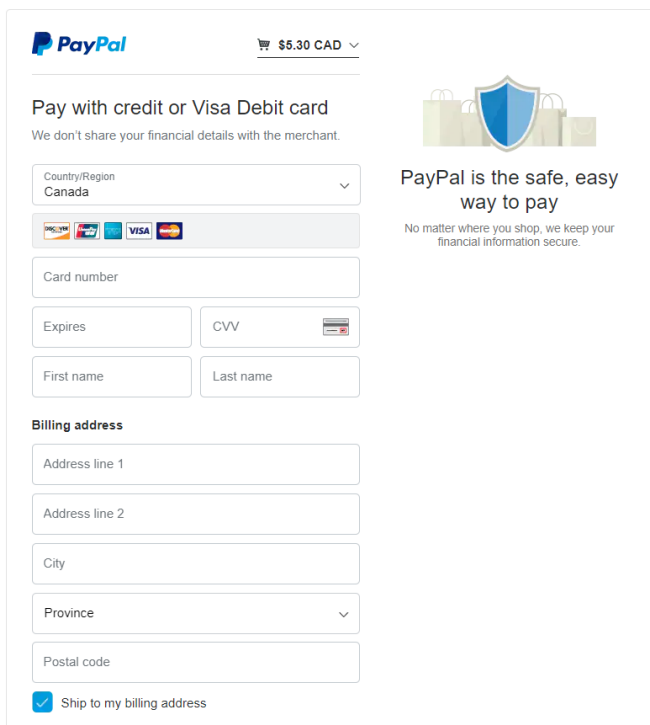
i. Click Checkout as Guest



The image shows a PayPal checkout page for guests. At the top is the PayPal logo. Below it is the heading "Check out as a guest" followed by the text "Enjoy the ease and security of PayPal even if you don't have an account. Enter your email to get started." There is a text input field labeled "Enter email". Below the input field is a blue button labeled "Continue to Payment". At the bottom, there is a link that says "Already have an account? Log in".

- ii. Then enter your email address, and click Continue to Payment
- iii. You will then be able to enter your Credit Card information:

Louis Riel School Division



The image shows a PayPal payment form for credit or Visa Debit cards. At the top left is the PayPal logo and a shopping cart icon with "\$5.30 CAD". The heading is "Pay with credit or Visa Debit card" with a sub-note "We don't share your financial details with the merchant." To the right is a graphic of shopping bags with a shield and the text "PayPal is the safe, easy way to pay" and "No matter where you shop, we keep your financial information secure." The form includes a "Country/Region" dropdown menu set to "Canada", a row of credit card logos (MasterCard, American Express, Discover, Visa, and PayPal), and input fields for "Card number", "Expires", "CVV", "First name", and "Last name". A "Billing address" section contains input fields for "Address line 1", "Address line 2", "City", "Province" (dropdown), and "Postal code". At the bottom, there is a checked checkbox labeled "Ship to my billing address".

- b. If you or someone else has previously used Paypal on the computer you are using, Enter your Paypal account and login, or click Pay with Debit or Credit Card.

PayPal 🛒 \$90.30 CAD

Pay with PayPal

Enter your email or mobile number to get started.

Next

or

Pay with Debit or Credit Card

Louis Riel School Division

PayPal 🛒 \$5.30 CAD

Pay with credit or Visa Debit card

We don't share your financial details with the merchant.

Country/Region
Canada

AMEX

Expires

Billing address

Province

Ship to my billing address

PayPal is the safe, easy way to pay
No matter where you shop, we keep your financial information secure.