



**École George McDowell PAC Meeting – Minutes**  
**Tuesday, September 19<sup>th</sup>, 2023 7:00 pm**  
**EGM Learning Commons (Library)**

**Attendees:** Nicole Caron, Lisa Hettrick, Kristi Langan, Deanna Johnson, Lisa Holmes, Kristin Morand, Daivin Macdonald, Sarah Bassyouni, Nicole Maynard

- Meeting called to order at 7:04 PM
- Welcomed all attendees and special guests to the first meeting of the 2023/2024 school year.
- Kaitlin Heaman (Teacher rep) spoke to the upcoming 3 day/2 night summer Grade 8 outing to Camp Stephens in Lake of The Woods, Ontario. She presented a power point which outlined a basic itinerary including info on activities, accommodations, food, expectations. Though no dates and costs have been finalized (they are waiting back to hear confirmation on those items from the camp), they did indicate that they are aiming for a late May/early June date and are hoping to keep costs around the \$260-270 range.)
- Four grade 6 representatives came to request recess items for the school. Their power point presentation is included in a Resource Link on the PAC landing page on the EGM website for those who would like to view it. They are motivated to fundraise half of the funds and are asking PAC to supply the other half to purchase items like basketballs, soccer balls, footballs, volleyballs, 4 square balls etc. that they would make available to students on a sign out basis. They will be putting out a survey to Grade 6 students to see how many kids stay for lunch recess and what their preferred equipment requests would be. They are working on establishing a system of accountability so as to make sure determine who and how the items will be cared for as well as determining how to divide them among the classes. They anticipate the cost could be approximately 1000\$ (though they indicated they will also look for donations prior to spending) and so PAC came to a consensus that we approve an expenditure of up to 500\$ towards the initiative.
- Nicole Maynard (Principal) provided the **Administrator’s Report**. Please see the entire document linked in the Resource Section of the PAC landing page for more details.
- Lisa Hettrick provided the **Treasurer’s Report**. PAC has a balance of \$882.25 with expected commitments for the 2023/2024 school year of just under 1500\$ in addition to the grade 8 farewell contributions still unknown. \$500 commitment to Fusion was struck



from the budget as Mme Maynard said that the school will cover those costs moving forward. Members agreed to run a revised version of the Not A Fundraiser Fundraiser as it contributes significant funding for PAC (\$7000 in 2020 was last noted amount by Lisa.) [Action Item:] Lisa will provide the numbers for from the NAFF for 2021 & 2022 for next PAC meeting so we can see trending. [Action Item:] Nicole will send out a 1-pager to families about this year's NAFF around Thanksgiving.

- Nicole shared a fiscal update on the funds designated to the playground at this point which are held in trust by the division. Account sits at \$3901.15.

- **Old Business:** discussed success of rummage sale from a community building/awareness to our playground project standpoint as well as a decent fundraiser for not a lot of work. Raised \$680.

- **New business:** discussed establishing a needs assessment of what admin/teachers feel they could use that PAC could help in providing in the event that the playground project does not continue. While Nicole is no longer able to take on the scope of the playground project, PAC agreed it was still something worth investigating further. Daivin will inquire with the city about the status of replacement which Nicole reported the city had mentioned having plans for. Though she didn't get an ETA on those plans, [Action Item:] Daivin will touch base with the city in the hopes of finding out if a date is slated and discussing the potential of collaborating financially and creatively (something geared towards our school community age – possibly to include a more of a circuit than tradition playground) on a replacement for the current structure on the city's designated land. Nicole has all paperwork in a binder at the office for whoever needs them should the project move forward.

- o Discussed Staff Appreciation and the potential of spreading it out through the year as opposed to one whole week to show appreciation year round, rather than in a concentrated week. [Tabled discussion] to next month as we will be closer to report card writing for teachers which was discussed might be a good time to show appreciation.

- o Discussed future visit from the Board Office Trustees and Assistant Superintendent Jeff Anderson. [Action Item:] Nicole will be in touch with Trustee Nemeth to aim for a visit closer to the new year.

- o Discussed the need for a Constitution. Nicole will share the CJS SCC's new constitution by email to the PAC members in attendance so that they can read it and we can continue to discuss at next month's meeting.



o Discussion of the need for committees moving forward so that the work of PAC is spread evenly among its members in an effort to retain and grow membership so nobody feels like it is all on them. Nicole will be taking care of the online presence (website landing page and Instagram page) this year. Members were encouraged to consider where/how they can best represent their strengths on PAC. Apryl Nadeau volunteered to be our secretary last year, but she was not in attendance due to illness so [Action Item:] we need to confirm with her that she would still like to fill that position this year.

o Discussed fundraising opportunities. Nicole has a number of possibilities that have been sent to her from various companies. [Tabled discussion] to next month in terms of specific opportunities. However, there is an Election Day Bake Sale planned for Tuesday October 3rd. The school will be closed that day as it is a PD day so students will not be in attendance. Mme Maynard suggested we make coffee as well. Kristi volunteered her children to help run the sale for a couple of hours. Baked goods should be dropped off at the school on Monday October 2nd. Families can sign up via the sign up genius links that are being sent out to ÉGM families and linked on our insta page to volunteer to either bake or sell.

· Meeting adjourned at 8:47pm