

**École Varennes Parent and Caregiver
Committee Meeting**

Annual General Meeting

June 12, 2025 6:30 pm

Agenda

This land is the traditional territory of the Anishinaabeg, Ininewak, Dakota, and Dene peoples, and homeland of the Red River Métis Nation. We acknowledge the harms, of both the past and present, that were and are inflicted on Indigenous peoples in Canada by a colonial, exploitative worldview and we, as the Parent and Caregiver Committee, dedicate ourselves to move forward in collaboration with Indigenous communities in a spirit of reconciliation.

Attendance:

Call to order (1 min) 6:30 pm

Introductions (3 min.) – Charlene Sacher

Explanation that reports as written. Open to discussion/questions (pass at end of all reports)

President's Report (3 min)

Brief overview of the meeting/purpose of this meeting & introduction to the current executive & administration.

Provided a \$500 scholarship to a previous Varennes student graduating from CJS – name not yet announced – to share at September meeting

Other activities/events put on by PCC:

- Staff Appreciation events throughout the year
- Field Trip buses
- USB & flowers for Grade 8 farewells (graduation gifts)
- Grade 6-7 farewell tea
- Recess equipment
- Hot lunch for Indigenous Peoples Day
- TRC books (also purchased for 2024-2025 school year)

Fundraisers:

- Dominos, Mabel's Labels, Peak of the Market, Family Fundraising Fee

Minutes from 2024

AGM

- Review minutes – attached (page 4-7)

Treasurer's Report Financial Statements (3 min)

PARENT AND CAREGIVER COMMITTEE 2024-2025 BUDGET AND EXPENDITURES			
ITEM	EXPECTED COST	ACTUAL COST	UNUSED BUDGET
Truth and Reconciliation Books / Resources	\$ 1,000.00	\$ (562.52)	\$ 437.48
Indigenous Artist hired to paint the teepee	TBD		
CJS Scholarship	\$ 500.00	\$ (500.00)	\$ -
Retirement Gifts	\$ 100.00	\$ (41.41)	\$ 58.59
Staff Appreciation	\$ 100.00	\$ -	\$ 100.00
Grade 8 Farewell - USB sticks	\$ 200.00	\$ -	\$ 200.00
Field Trips (Bus)	\$ 3,000.00	\$ -	\$ 3,000.00
Gardening	\$ 500.00	\$ -	\$ 500.00
Family Nights	\$ 800.00	\$ -	\$ 800.00
Recess Equipment	\$ 800.00	\$ (440.43)	\$ 359.57
Babysitting (PCC Meetings and Family Nights) - including \$50 to be paid out for AGM June 12 2025	\$ 300.00	\$ (225.00)	\$ 75.00
Payments to Students (via camp credits) for watering school garden	TBD	\$ -	\$ -
Hot Lunch - regular expenditures (i.e. chips, juice boxes, etc.)	N/A	\$ (637.84)	\$ (637.84)
Hot Lunch for Everyone*	\$ 1,200.00	\$ -	\$ 1,200.00
Payments to Students via Ski trip credits for helping with Peak of the Market	\$ 360.00	\$ -	\$ 360.00
Totals	\$ 8,860.00	\$ (2,407.20)	\$ 6,452.80

Balance of funds at start of 2024-2025 school year	\$ 4,380.11
Balance of funds as of June 12, 2025	\$ 5,811.66

Note:
*Only to be funded if funds available after the remainder of the budget is met.

Incoming funds pending for 2024-2025 school year:	
TOTAL SUM PENDING	\$ -

Funds pending: \$ (school bus), \$ (staff appreciation), \$350 (recess equipment), \$1000 (Indigenous Peoples Day), \$550 (Grade 6-8 Farewell), \$75 (babysitting), \$ (meal costs/family night), \$50 retirement gifts
Beginning Balance (September 2023): \$4380.11
Current Balance (September 2024) \$4656.92

Administration Report - Nothing to report to be done during regular PCC meeting.

Discussion and Passing of Reports

Overview of positions - Charlene Sacher (5 min)

Election of Officers (10 min) – Amy Warriner

Chair: Charlene to nominate Neha, no new nominations or objections, Neha accepts nomination – position to Neha

Vice - Chair: _____ to nominate _____, other nominations/no new nominations or objections, _____ accepts nomination – position to _____

Co-Secretary: Charlene to nominate Renée and Janessa accepts nomination – position to Renée and Janessa

Treasurer: Charlene to nominate Erin, no new nominations or objections, Erin accepts nomination – position to Erin

Important Dates:

Adjournment (1 min) 7:37 pm

Next Meeting September 25, 2025

**École Varennes Parent and Caregiver
Committee Meeting**

Annual General Meeting
September 26, 2024 6:30 pm
Agenda

This land is the traditional territory of the Anishinaabeg, Ininewak, Dakota, and Dene peoples, and homeland of the Red River Métis Nation. We acknowledge the harms, of both the past and present, that were and are inflicted on Indigenous peoples in Canada by a colonial, exploitative worldview and we, as the Parent and Caregiver Committee, dedicate ourselves to move forward in collaboration with Indigenous communities in a spirit of reconciliation.

Attendance:

Call to order (1 min) 6:45 pm

Introductions (3 min.) – Charlene Sacher

Explanation that reports as written. Open to discussion/questions (pass at end of all reports)

President's Report (3 min)

Brief overview of the meeting/purpose of this meeting & introduction to the current executive & administration.

Provided a \$500 scholarship to a previous Varennes student graduating from CJS - Abigail Taylor

Update of Constitution – rational: passing of changing of time for elections for next school year as per discussion in April and June 2024 meetings

Other activities/events put on by PCC:

- Staff Appreciation events throughout the year – lunch in spring
- Field Trip buses
- USB & flowers for Grade 8 farewells (graduation gifts)
- TRC books (also purchased for 2024-2025 school year)

Fundraisers:

- Dominos, Mabel's Labels, Peak of the Market, Family Fundraising Fee

Minutes from 2023 AGM

- Review minutes – attached (page 3-4)

Treasurer's Report Financial Statements (3 min)

PARENT AND CAREGIVER COMMITTEE 2023-2024 BUDGET AND EXPENDITURES			
ITEM	EXPECTED COST	ACTUAL COST	UNUSED BUDGET
Truth and Reconciliation Books	\$ 1,000.00	\$ (629.43)	\$ 370.57
CJS Scholarship	\$ 500.00	\$ (500.00)	\$ -
Retirement Gifts	\$ 100.00	\$ -	\$ 100.00
Staff Appreciation	\$ 100.00	\$ -	\$ 100.00
Grade 8 Farewell - USB sticks	\$ 200.00	\$ -	\$ 200.00
Field Trips (Bus)	\$ 2,600.00	\$ (1,430.00)	\$ 1,170.00
Gardening (Suzanne Simpson)	\$ 500.00	\$ (500.00)	\$ -
Family Nights	\$ 600.00	\$ -	\$ 600.00
Recess Equipment (to be confirmed)	\$ 500.00	\$ (481.31)	\$ 18.69
Bannock and Bison stew for Festivale celebrations (\$800 contribution, and remaining \$200 balance covered by Varennes)	\$ 800.00	\$ (800.00)	\$ -
Babysitting (PCC Meetings and Family Nights)	\$ 450.00	\$ (245.00)	\$ 205.00
Replenish Craft Stash and Incidentals for Babysitting for PCC Meetings	\$ 40.00	\$ -	\$ 40.00
Payments to Students (via camp credits) for watering school garden	\$ 200.00	\$ -	\$ 200.00
Hot Lunch - regular expenditures	N/A	\$ (847.04)	\$ (847.04)
Hot Lunch for Everyone* (Dominos and Pizza Pizza)	\$ 1,000.00	\$ (1,013.46)	\$ (13.46)
Food for final PCC meeting of 2023-2024 school year	\$ -	\$ (60.05)	\$ (60.05)
Totals	\$ 8,590.00	\$ (6,506.29)	\$ 2,083.71

Balance of funds at start of 2023-2024 school year per last year's AGM (Sept. 25, 2023)	\$5,964.72
Balance of funds at end of 2023-2024 school year (June 30, 2024)	\$4,380.11

Note:
*Only to be funded if funds available after the remainder of the budget is met.

Incoming funds pending for the current 2024-2025 school year:	
Family donation fees for 2024-2025 school year (to be deposited in October)	\$295.00
TOTAL SUM PENDING	\$295.00

Beginning Balance (September 2023): \$5,964.72

Current Balance (September 2024) \$6944.58

Administration Report - Nothing to report to be done during regular PCC meeting.

Discussion and Passing of Reports

Overview of positions - Charlene Sacher (5 min)

Election of Officers (10 min) – Amy Warriner

Chair: Charlene

Vice - Chair: Robert

Secretary: Neha

Treasurer: Erin

Important Dates:

Meeting of regular meeting at the conclusion of the AGM

Adjournment (1 min) 7:08 pm

Next Meeting September 26, 2024 – immediately following the AGM

