

## École Varennes Parent and Caregiver Committee Meeting

November 6, 2023

Meeting Notes

This land is the traditional territory of the Anishinaabeg, Ininewak, Dakota, and Dene peoples, and homeland of the Red River Métis Nation. We acknowledge the harms, of both the past and present, that were and are inflicted on Indigenous peoples in Canada by a colonial, exploitative worldview and we, as the Parent and Caregiver Committee, dedicate ourselves to move forward in collaboration with Indigenous communities in a spirit of reconciliation.

### **Attendance:**

**In Person:** Charlene Sacher, Amy Warriner, Jennifer Boudreau-Allen, Eileen Mueller, Erin EisBrenner, Meika Richmond, Sue McWatt Fitzgerald, Devin Johnston, Jessica Gibson, Jodi Schellenberg,

**Virtual:** John Aderogba

**Call to order** (1 min) 6:36 pm

**Adoption of minutes** (3 min ) Erin motion to pass September 25, 2023 minutes, Meika to second, passed.

**Business arising from minutes** (5 min)

- Nothing to report

### **Reports**

Chair (5 min) –

- Created mini-handouts for all families and hand out with the stickers that were purchased for the students on behalf of PCC.
- Charlene put together a list of all of the contact information for the candidates and representatives from different levels of government and write a sample letter for parents to use.
- Board Meetings – will be in attendance tomorrow to pose questions on updates and what else we can do as a PCC.

Treasurer (5 min)- Erin EisBrenner

ITEM	EXPECTED COST	ACTUAL COST	
			Beginning Balance as at Sept. 25 2023: \$5,964.72
Truth and Reconciliation Books (estimate \$25 per teacher x 38 teachers)	\$1,000	\$604.49	Current Balance: \$5,150.63
Replenish craft stash and incidentals for babysitting for PCC meetings	\$40		Miscellany as at Nov. 1 2023:
Reimbursement for childcare Sept. 25, 2023		\$100.00	<u>Peak of the Market Fundraiser</u> : As at Nov 6th we were at 101% of the way to minimum required order amount of \$1,010 (33 orders placed).
USB sticks for farewell		\$109.60	A frozen pizza fundraiser was suggested (using Kitchen North).
			Anticipate \$55.66 cheque from Mabel's Labels, and \$27.00 from hot lunch.

Current Balance  
\$5150.63

Administration (10 min)

**News:**

The staff would like to thank PCC for the Truth and Reconciliation books.

Vision and Hearing Screening has been completed for all K's

Diwali Celebration Assembly November 6<sup>th</sup> that went very well.

Remembrance Day Ceremony November 9<sup>th</sup> at 10:30

Change of Format for Portfolio Evening November 30<sup>th</sup>. Open-house, snack, see student portfolios.

MLA visit from Robert Loiselle who toured the school and Jamie Moses has been invited to come and tour the school.

**Budget Requests:**

Performer for Festival du voyageur: cost share with PCC?  $1600\$/2=800\%$

Next Family Nights: February 26<sup>th</sup>, April 29<sup>th</sup> - can PCC look after paying for the food?

Busses for field trips 130\$ @ 20 classrooms= 2600\$

Recess Equipment for Winter 300\$

Community Garden 500\$

**Fundraising (10 min)** - Eileen

Mabel's Labels – Eileen to send flyer to Amy to put up prior to Nov 30<sup>th</sup>; Eileen to reach out to Mabel's labels to see if they have any different holiday specials throughout the year.

Peak of the Market – Eileen to send email to Amy for a separate email with the number

of days left before the cut off to be sent out mid-week. Jennifer suggested have the teachers send out a reminder on Seesaw a few days before the deadline. Eileen to provide Amy with the message we'd like to have sent via Seesaw.

Frozen Pizza fundraiser – defer discussion until we determine what our expenses will be and how much the current fundraisers will earn.

Hot Lunch – we made \$365 on the last fundraiser. There are still some children who are disappointed that they aren't able to participate. Jennifer suggested having the teachers send out a reminder on Seesaw a few days before the deadline to remind parents to order if they are interested. PCC will need to provide Amy with the message we'd like to have included.

Questions about having an option to donate an amount to either build up a fund to sponsor a free hot lunch for all children/create a fund to raise funds that go towards a PCC sponsored hot lunch - need to ask Megan if this is possible.

Charlene suggested adding a message for people who might need financial assistance to participate to contact either Amy or the classroom teacher. (include it with the Seesaw message)

Question about fundraising for a new play structure for the new school - when would we start planning for that – as soon as we find out if the new school has been approved. Charlene to ask at the board meeting when we can expect an answer from the province with respect to the when the decision will be made. Meika mentioned that there is a grant that architects can apply for related to creating a 'green' playground – she will look for additional information on this.

**New Business (15 min)**

Set Budget for 2023/2024

PARENT AND CAREGIVER COMMITTEE 2023 BUDGET AND EXPENDITURES		
ITEM	EXPECTED COST	ACTUAL COST
Truth and Reconciliation Books	\$ 1,000.00	\$ 604.49
CJS Scholarship	\$ 500.00	\$ -
Retirement Gifts	\$ 100.00	\$ -
Staff Appreciation	\$ 100.00	\$ -
Grade 8 Farewell - USB sticks	\$ 200.00	\$ -
Field Trips (Bus)	\$ 2,600.00	\$ -
Gardening	\$ 500.00	\$ -
Family Nights	\$ 600.00	\$ -
Recess Equipment	\$ 500.00	\$ -

Festivale Performer	\$ 800.00	\$ -
Babysitting (PCC Meetings and Family Nights)	\$ 450.00	\$ -
Replenish Craft Stash and Incidentals for Babysitting for PCC Meetings	\$ 40.00	\$ -
Hot Lunch for Everyone*	\$ 1,000.00	\$ -
<b>Totals</b>	<b>\$ 8,390.00</b>	<b>\$ 604.49</b>

<b>Current Balance of funds (Nov. 6, 2023)</b>	\$ 5,150.63
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<b>Note:</b>
*Only to be funded if funds available after the remainder of the budget is met.

There is a balance remaining from the budget for the Truth and Reconciliation books – decision made to hold onto it and potentially allocate it to other items in the budget rather than spend it on additional Truth and Reconciliation books.

Upcoming Events and Discussions:

Meika indicated that she might be able to assist EV admin with planning Family Nights. Amy to reach out to Meika.

Discussion re: Family Fundraiser letter – was not sent out at the beginning of the school this year. Should we send it out in the new year? To be discussed at February meeting. Ideally this should be sent out at the beginning of the school year go forward. We should include a brief description of what the fundraising money helps to purchase and sponsor on behalf of the students.

Discussion re: notifications to parents when buses are running late are only sent via Twitter – some parents don't use Twitter. Amy indicated that emails are sent in certain situations.

St. John Ambulance therapy dog program – Jessica and her dog participate in this program and would come to the school if there was interest. Amy indicated that there are a lot of hoops to jump through to have a dog come into the school.

Sue asked about including coach volunteers in the staff appreciation – Amy mentioned that LRSD does a banquet for coaches to thank them. Charlene mentioned sending out an email to the coaches/volunteers to invite them to the staff appreciation. Amy will compile a list of the volunteers/coaches so we know how much food we will need when we organize the next staff appreciation day.

Next PCC Meeting:

- February 26, 2024
- April 29, 2024
- June 3, 2024

**Adjournment (1 min) 8:09 pm**