

GLENWOOD SCHOOL LUNCH PROGRAM FORM

The lunch program at Glenwood School is a valuable, user-pay service provided to our school community. Caregivers who choose to have their child(ren) stay at school are required to register their child(ren) in the Lunch Program. This is for students who cannot go home for lunch. The Louis Riel School Division recognizes that supervised lunch time is an essential service for caregivers who require this support. Please note that staying for lunch is an accommodation, not a legal right.

Students participating in the lunch program must follow both school and divisional guidelines as outlined in Policy JLIIAA. (<https://www.lrsd.net/page/1465/divisional-policies-i>). Failure to do so may result in temporary removal or cancellation of lunch privileges, as determined by the school administrators.

We kindly ask that you discuss these expectations with your child(ren) to help ensure the success of the lunch program at Glenwood School. If your child is registered with the Morrow Avenue Daycare, then please note you will not have to pay school lunch fees, as they will remain with the Daycare provider.

Lunch Schedule

The lunch hour is split with time to eat lunch indoors and time for outside recess.

If your child is enrolled in the lunch program and you plan to take them out of the school for lunch, you must notify the office by calling 204-233-3619 or email the office at glenwood.office@lrsd.net.

Expectations for Students in the Lunch Program (please review with your student):

Our goal at Glenwood School is to provide a safe environment for students to enjoy their lunch. ***Students who remain at school for lunch are expected to:***

- Show respect and follow directions of the supervising adults;
- Respect all individuals and property;
- Adhere to the school code of conduct and behaviour expectations;
- Use appropriate voice volume and tone;
- Remain in their assigned seat in their designated room or area;
- Eat the lunch brought from home; trading / sharing food is not allowed with food allergies being a concern for many students;
- Assist with lunch clean up routines as requested by the adult lunch supervisors;
- Go directly outside when dismissed from the indoor portion of lunch;
- Remain on school grounds for the entire lunch hour;
- **Permission from a parent or guardian is required before a student can leave school grounds for any reason.**
- **Every student brings their own NUT FREE lunch.**

If a student's behaviour is inappropriate, parents will be contacted.

Lunch Program Acknowledgement

I have read and discussed the information regarding the Glenwood Lunch Program with my child(ren) and accept its terms and conditions. I understand that if my child is temporarily removed or suspended from the Lunch Program due to inappropriate behaviour, I, as the parent/guardian, am responsible for making alternative lunch arrangements outside of the school for the duration of the suspension.

Parent / Guardian Signature

Date

Thank you for supporting our efforts to create a positive and respectful lunch time environment.

*****Lunch Program Registration Required on Reverse*****

YES, enroll my child(ren) in the Full Time Lunch Program

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Student Name:

Teacher:

PAYMENT:

Fees and payment options are outlined below.

Payment can be made 1) **online** through School Cash; 2) by **cash**

It is preferable that online payments are made.

	Full Payment
One time payment of \$90.00 per child due immediately in September. (\$9/month per child for 10 months) The maximum family fee charged is \$27/month = \$270 for the year.	

INCOME TAX RECEIPTS:

Lunch fees are tax deductible for eligible caregivers / guardians. Receipts for full time Lunch Program registrations will be issued in January and June. Receipts will be posted online in the Student Portfolio with access through the Parent Portal. It is important to keep your receipt statements for income tax purposes.

One form per family.

Please return this form to the office
or your child's home room teacher.