

EJR PAC April 22, 2025 Meeting Minutes

Present at meeting: Katie Sereda, Kendra Floyde, Sarah Tone, Jeannette Beaudry, Ron Horch, Kiprian Warren, Lvette Carriere, Carole Bonin, Amber Bauer, Ainsley Hinault, Jenn Kosie, Jessica Warkentin, Carlie Janke, Jamie Robinson, Christine Heynen, Alinea Piche

Regrets: Britta Krahn,

1. Welcome and Land acknowledgements

-Meeting called to order at 6:30 pm by Katie Sereda

-We acknowledge the land on which we gather is Treaty One Territory and the traditional territory of the Anishinaabe (Ojibwe), Ininewak (Cree), and Dakota peoples, and homeland of the Metis Nation. With this acknowledgement, we demonstrate respect for Indigenous peoples and communities and we celebrate a renewed relationship with one another moving forward.

2. Agenda to be Approved

- approved

3. Minutes of March 2025 meeting to be approved

- approved

4. Reports:

A. President: Katie Sereda

1. Thank yous

2. Outdoor classroom

- Visited another site that had a setup we were looking for, found vandalism and fires.
- Large amount of fundraising required to reach end goal, would need larger committee
- Look at ways to use what we already have before committing to a bigger decision
- Look to get more involved with existing committees already at the school (i.e green committee)
- Discussion around areas to plant more trees, more smaller trees vs larger ones
- Look to plant trees next spring/summer, spend next winter planning it out.

B. Vice President: Ron Horch

1. Calendar of events

C. Treasurer: Kendra Floyde

1. Income and expenses

Income - 10,932.90

Expenses - 8765.16

2. Current balance

-\$24,079.83

3. Report Approved

- D.** Fundraising: Amber Bauer & Jamie Robinson
1. Kielbasa and Pierogi fundraiser
 - Went well, one arrived looking off-coloured, worked with the Kielbasa company to have it replaced. One order not picked up yet.
 - Profited \$1406.50
 - Feedback that food was a better option than flowers being that food is a need people have
 2. Next Year's Fundraisers
 - Look to do fundraisers multiple times that work well
 - Fundscrip as a possible idea for next year
 - Submit a survey that has options to choose from and move forward with the idea that is the most popular. Previous open ended surveys have not been successful
- E.** Social Committee: Sarah Tone & Ainsley Henault
1. Appreciation Week Feedback
 - Survey to the staff, 14 staff responded, key takeaways, food was most appreciated and commented on. They liked the theme. Bingo was a hit, as well as the thank you notes. Feedback for wish lists as well that could be used in the future.
 - Improvement ideas - more snacks, two sittings at lunch instead of one. Personal message from Jade about how impressed she was for vegan options.
 2. General Survey
 - Only one person responded to the survey (QR Code). Personal feedback given at fundraising table.
 - Feedback - they didn't know there was a PAC and how often we get together, and that you don't have to attend every meeting. 6 people asked about TAP. Will put the survey out at the picnic.
 3. Survey-May
 - Targeted survey to help with a long term roadmap
 4. Picnic Update
 - Jump up, needs 2 hours max to set up, will start setup at 3pm to be ready for 5pm
 - Will use school freezer for snow cone machine
 - Applied for city permit, have not heard back yet
 - \$5 meal
 - Vegetarian and Halal option
 - Will try and use a voluntold system - individual voluntold expected to bring a buddy
 - Ainsley and Sarah will be at PAC table
 - Station volunteers needed for Snow Cone machine, roaming, face paint, button making
 - Bouncers will have staff provided

F. Communications: Sarah Tone
Website Update

-Looked into the free option for Google Drive/website. Depends on charitable status. Once we decide and get our status, we can move forward with the website

-Looked into being a non profit vs charity. It can have more flexibility about how the money is spent

-Majority of school division groups are running as a non profit vs a charity

-Need to do more investigation of which is better, non profit vs charity. Bigger projects may require charity status as it provides tax receipts with donations

-On track to get charitable status back October 2025, need to ensure the PAC focus is to advance education

Coordinated Communications

-50 emails between September and April. Hoping there can be a coordinated communication plan between the PAC and School. Sarah to discuss this with Diane.

Facebook Group

-Lack of monitoring the facebook group, need an auditing process for members

-Feedback from Facebook group ; should there be a security screening process for volunteers, checking id's to ensure the parent is who they say they are. Should be paired up with an employee and not left alone with children.

-Look into the possibility of PAC paying for background checks for volunteers (including PAC members). Further discussion around who should have it paid for.

-Discussion around would better email communication negate the need for the Facebook group. Will do a survey to get feedback on the best form of communication.

G. Environmental Committee: Carlie Janke, Jenn Kosie
Earth Week Updates

-Bingo sent out last week, prize is a day pass to Fort Whyte, prize was donated for free.

H. Fun Lunch Committee: Marlee Sabourin, Christine Heynen

5. Administration: Lyette Carriere, Carole Bonin (10 minutes)

1. Thank you for the amazing staff appreciation weeks
 - Staff loved the week, bulletin board and little notes were a big hit
2. Events (photosm field trips, Learning with the land, Club Nannok, ect)
 - Picture day April 22

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- 3. Class Configurations, list and staffing for 2025-2026
 - Numbers are same from last time we spoke
 - Madame Mona going to Sage Creek School, no staff changes required because of this move
- 4. Testing (Literacy and Numeracy)
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- 5. School Plan (Power BI)
 - Reporting tool used to look at the data from Testing above
- 6. Ready for School at the Family Center
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- 7. Community event May 8 (1-5pm)
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- 8. New Staff & leaves (Stephane, Lionel, Mona)
 - New head daytime custodian.
- 9. Selecting PAC dates to request permits before the end of June
 - Dates for next year have to be submitted by June
 - Select dates in the next PAC meeting
- 10. Balanced School Day - lunch hour change?
 - Ask to move the morning and afternoon break back 30 minutes. Kids learn more in the morning.
 - First recess would be 10:40 instead of 10:10, 12:40 instead of 12:10
 - Suggestion to do a survey to get feedback from parents
- 11. Questions

7. Questions (5 minutes)

- positions for next year need to be decided next meeting
- Raffle winners done for concert draw
- Will use regular seats for setup instead of fancier seats, less space is needed. Will be reserved by the school
- Is insurance or liability needed for the picnic? School is covered by permit
- Do we need a June meeting? Meeting needed after the picnic. Will discuss June meeting at our next meeting in May

Next meeting: May 27, 2025

Adjournment

- 7:57pm