

PARENT/STUDENT HANDBOOK

2014 – 2015



N I A K W A
P L A C E

200 Pebble Beach Road
Winnipeg MB R2J 3K3
Phone: 204-257-0640
Fax: 204-257-0655

To keep up to date on all Niakwa Place School events, follow us on Twitter @niakwaLRSD or visit our school website www.lrsd.net/schools/Niakwa

Niakwa Place School Welcomes You

At Niakwa Place School we believe that both students and staff must work together to create an environment that fosters student success and professional growth. It is a place that is safe, where we act responsibly and respectfully, and cooperate with each other.

The purpose of this handbook is to communicate information about our school and its practices and programs for our families. We want to assure you that we will do our best to help your child experience academic, social and emotional growth.

Please feel free to contact us if you have questions or concerns.

Ms. Claire Maxwell
Principal

Mrs. Connie Stanley
Vice Principal

Niakwa Place School Staff

2014 - 2015

Principal	Ms. C. Maxwell
Vice Principal	Mrs. C. Stanley
Kindergarten	Mrs. A. Erickson
Grade 1/2	Mrs. W. Chase
	Ms. K. Smith
Grade 2/3	Mrs. A. Locke
Grade 3/4	Mrs. D. Calvo Yaworsky/ Mr. J. Hickerson
	Mr. M. Mulvihill
Grade 5/6	Mrs. J. Giesbrecht
	Mr. M. Lesiuk
Grade 7 & 8	Ms. J. Condon
	Mr. W. Hart
	Mrs. L. Monson
	Mrs. G. Rohatynsky
Physical Education	Mr. P. Bedard
Band	Mr. W. Hart
Guitar	Mr. J. Hickerson
Student Services	Mrs. C. Stanley
	Mrs. C. Montanti
	Mrs. E. Woods
Library	Mrs. H. Zaidman
	Mrs. C. Chambers
Music	Mr. W. Hart/Mr. Hickerson
Early Years Literacy	Mrs. C. Montanti
Educational Assistants	Mrs. C. Avila
	Mr. S. Blagdon
	Ms. C. Deegan
	Mr. K. Park
	Ms. T. Wenham
Administrative Secretary	Mrs. L. O'Neill
Secretary	Ms. M. Robillard
Custodial Staff	Mr. F. Harrow
	Mr. M. Rey



Louis Riel School Division

900 St. Mary's Road
Winnipeg, Manitoba
R2M 3R3
257-7827

Mr. Duane Brothers – Superintendent of School & CEO

Mr. Brad Fulton – Secretary Treasurer

Mr. Neill Johnson – Assistant Superintendent

Mr. Christian Michalik – Assistant Superintendent

Mrs. Irene Nordheim – Assistant Superintendent

Ms. Marlene Murray – Assistant Superintendent



AT NIAKWA PLACE SCHOOL WE
ARE COMMITTED TO A:

-  RESPECTFUL
-  RESPONSIBLE
-  INCLUSIVE
-  SAFE

LEARNING ENVIRONMENT



NIAKWA PLACE SCHOOL PHILOSOPHY

At Niakwa Place School we believe that everyone has a responsibility to create a safe, accepting and respectful learning environment.

Louis Riel School Division Protocol for the Resolution of Concerns

The Louis Riel School Division Protocol for resolving concerns or conflicts strives to maintain positive, honest and respectful relationships to address misunderstandings that may occur between members of its school community. When such misunderstandings occur, the central priorities must be:

- the best interests of students who may be affected by the misunderstanding;
- providing opportunities for the person(s) most closely involved in the misunderstanding to resolve it promptly and conclusively.

Differences of opinion are a normal part of human relationships and offer opportunities for communication, new learning and improved relationships.

In all cases, clear, timely and direct communication assists effective resolution of misunderstandings:

- When you have a concern regarding a matter involving your young person(s) and another student, beginning with your young person's classroom teacher may help. S/he may direct the inquiry further to another classroom teacher or the administration. However, you may believe the situation is more appropriately addressed by the administration team. If whomever you decide to consult about a conflict between students is not immediately available, leave phone numbers and times when the teacher/administrator can return your call.
- If you have a concern involving a staff member, please contact that person as your first step. Again, if that person is not immediately available, leave information that will assist him/her to contact you. Once in contact with the staff member, state your concern as clearly and calmly as is possible. This is an opportunity to ensure that any missing information is provided to resolve the concern. Most, if not all, differences can be resolved satisfactorily at this level.
- In either instance, if your concern is not satisfactorily resolved your next step is to speak with the Principal or Vice-Principal at the school after informing the staff member that you intend to do so. This action supports honest working relationships between parents/guardians and staff members.

The majority of concerns are resolved at the school level. However, if your concern remains unresolved after discussion with the Principal or Vice-Principal, again after informing him/her of your wish to do so, contacting the Superintendent's Department is appropriate.

If the concern cannot be resolved by contacting the Superintendent's Department, you may then direct your concern, in writing, to the Board of Trustees. The Board of Trustees will respond, usually following inquiries with the involved parties.

The Board of Trustees and the Superintendent's Department trust that this process will result in the satisfactory resolution of those concerns which may, from time to time, arise between members of our school community.

Your cooperation with this Protocol is helpful and appreciated. Communication is the key!

SCHOOL HOURS

8:30 a.m. – 11:15 a.m. Entry at 8:20 a.m.

11:15 a.m. – 12:15 p.m. Lunch

12:15 p.m. – 3:03 p.m. Entry at 12:10 p.m.

OFFICE HOURS

8:00 a.m. – 4:00 p.m. Monday – Friday

School Phone Number 257-0640

School Fax Number 257-0655

EARLY DISMISSAL DAYS

General staff meetings take place throughout the school division and will be held on the fourth Tuesday of every month. All students in kindergarten to grade 8 will be dismissed at 2:03 PM on these days. Please make note of the following early dismissal dates:

September 23, 2014

January 27, 2015

April 28, 2015

October 28, 2014

February 24, 2015

May 26, 2015

November 25, 2014

March 24, 2015

June 30, 2015 (last day of classes)

December 19, 2014 (last day of classes)

STUDENT ARRIVAL AND ENTRY

Student entry is supervised by teachers. Except in the case of inclement weather or when students are attending early morning activities, students are required to enter the school at the first bell.

Parents are requested to ensure that students arrive at school no earlier than 8:15 a.m. and 12:05 p.m. We appreciate parental cooperation in ensuring that children do not arrive too early since there is no playground supervision at this time. In the event of cold or wet weather, students will be allowed inside the doorway and will wait there until the bell rings.

ATTENDANCE

Regular attendance and being on time are key factors in your child's school life. A note to your child's teacher explaining an absence is appreciated, especially if your child is leaving during the day. We require students to be on time to school and to class, each day.

STUDENT LATES

Any student arriving after 8:30 a.m. and 12:15 p.m. must report to the office upon arrival, otherwise the student will be reported absent and an unnecessary telephone call will be made to the parent.

LATE SLIPS

Any student arriving after the bell **will** be sent to the office for a late slip. Homes of students not here for roll call will be called. If a student arrives late and does not get a late slip, the office has no way of knowing that the student is in the school. A call is made home that causes panic for parents and embarrassment for the school.

SAFE ARRIVAL PROGRAM – CALL BACKS

The Safe Arrival/Call Back program is an effort to ensure that students who have left for school have arrived safely. If a student is absent and the parent or guardian has not called the school, we will call home or work to determine that the child's absence is known and that he/she is safe. This pertains to all grades from K to Grade 8 and includes those days when Middle Years students are to be at Industrial Arts or Home Economics classes. Please call us if

your child is going to be absent, as this saves both a great deal of time and worry! Our phone number is 257-0640. We have an answering machine 24 hours for your convenience.

COLD WEATHER REMINDER

It is important that students not arrive more than 5 minutes prior to the bell. The playground is not supervised before the start of school in the morning and between 11:45 a.m. and 12:10 p.m. At 12:10 p.m., those students returning from home after lunch should enter via the front doors of the school. Supervision will be in place at these doors only. Please help to plan your child's arrival at school for 8:25 a.m. and 12:10 p.m. Your assistance is greatly appreciated.

The weather forecast posted on the home page received updates every 10 minutes, and determines changes to school bus transportation, recess or other outdoor activities.

Outdoor physical activity is essential to the well-being of all students, but their safety is paramount when inclement weather arises. Students have recess outside for a maximum of 15 minutes when the wind chill is -27 C or less. They remain indoors when the wind chill reaches -30 C . School administrators make decisions about recess during inclement weather based on the forecasts provided by the Louis Riel School Division web page.

EARLY PICK UP OF STUDENTS

Occasionally parents wish to pick up their children prior to our regular dismissal times. Parents are asked to make arrangements to come into the school and pick up their children at the office. Please do not ask your child to wait at the door, or on the playground, or go to the classroom. **Parents are asked to come to the office to sign their child out.**

VISITORS TO THE SCHOOL

Visitors are always welcome! All visitors are expected to report to the office to sign in and obtain an ID tag. This is a safety and security measure, as it is important for us to know who is in the school.

PARENT VOLUNTEERS

We welcome and encourage the use of volunteers in our school. Volunteers can assist teachers in a number of ways, including: help in making learning aids, working with small groups of children, listening to children read, assisting in the library, and organizing book orders. Volunteers are vital to the enhancement of our school programs.

All volunteers are required to sign in at the office and obtain an ID tag. This will help us to know who is in the school and to help students recognize that you are in the school to help. Each spring, we recognize the contributions of our volunteers at a Volunteer Reception held in the library.

MESSAGES

Delivery of personal messages to students disrupts the instructional and work time of many people. Please try to limit the need for such calls. Child care arrangements and transportation issues are to be arranged prior to the school day. Students will be called to the phone for emergencies only.

TELEPHONE USE

Students will not be allowed to make personal telephone calls from the office during school hours. If a student is required to call home during the day, the call will be made by the office staff. A phone is available in the office for students to use after school.

EMERGENCY PROCEDURES

EMERGENCY SCHOOL CLOSURE

Unforeseen circumstances or conditions may result in a school closure. Local radio stations, CJOB and CBC will start broadcasting school closures at approximately 6:00 AM.

FIRE DRILLS

During the course of the school year there will be 10 fire drills. Students will receive instructions as to where their class meeting spot is.

Fire drills are held to teach students how to vacate the school in a quick and orderly way, in case of an emergency. Proper behaviour and a serious attitude are expected from all students during fire drills.

LOCK DOWNS

Lockdown procedures will be practiced twice throughout the year. Students will be prepared and informed prior to the first drill.

EVACUATION

In the event that we are required to evacuate Niakwa Place School, the students and staff of Niakwa Place School will be relocated to J. H. Bruns Collegiate. In the event that J. H. Bruns Collegiate is forced to evacuate, they will be relocated to Niakwa Place School. An evacuation drill is held once during the year.

STAFF E-MAIL

All Niakwa Place School staff can be contacted by e-mail.

First name.last name@lrsd.net

This is a great way to communicate with your child's teacher.

PATROLS & PATROL CROSSINGS

Our school patrols perform a very important function. They attempt to provide a safe passage for those students who walk to and from school. It is vitally important that all adults, students, and vehicle drivers watch and obey our Patrols. The importance of having our

Junior High students obey and follow school patrol instructions is that they set a safe and positive example for our younger students.

Once again, timing is most important. Patrols are only on duty for about 15 minutes per duty session. We ask that parents and students co-operate by not having the students arrive too early or too late.

Our patrols are on duty at:

Pebble Beach Road (in front of school)

Willow Point Road and Pebble Beach Road

Times are as follows:

8:05 a.m. – 8:20 a.m.

11:10 a.m. – 11:20 a.m.

11:55 a.m. – 12:10 p.m.

2:55 p.m. – 3:10 p.m.

SCHOOL BUS STUDENTS

Students at Niakwa Place School are reminded that riding the bus is a privilege. We currently have 4 school buses, most of which are filled to capacity. Orderly behaviour on the transportation system is of upmost importance. Children who misbehave on the bus distract the driver, thereby endangering themselves and others.

While on the school bus, students must:

1. Understand that the bus driver is in complete charge of the students and the bus
2. Remain seated at all times
3. Talk in a conversation voice
4. Refrain from eating or drinking on the bus
5. Sit in their assigned seat
6. Keep their hands and feet to themselves
7. Never stick their arms, head or hands out the window
8. Not touch the emergency door or exits
9. Follow all directions and safety procedures given by the driver.

The bus driver is responsible for writing a conduct report for any behaviour that is deemed as being unsafe or disrespectful.

Consequences for misbehaviour range from a warning to suspension

of bus privileges for the balance of the school year. **STUDENTS AND PARENTS ARE REMINDED THAT RIDING THE BUS IS A PRIVILEGE**

SCHOOL SAFETY

School safety is an on-going concern for parents and school staff. In order to be as proactive as possible, Niakwa Place has adopted the following practices regarding student safety:

- If it is necessary for parents to pick their child up at school, they are asked to come directly to the office and not to go to the classroom.
- The front doors and the parking lot doors will remain open all day.
- All other doors will remain locked all day.

We all work hard to make Niakwa Place a warm and inviting environment where everyone feels welcome. We will continue to do this, but at the same time realize that we must make responsible decisions. Please do not hesitate to call administration if you have any questions or concerns regarding school safety.

LEAVING THE SCHOOL GROUNDS AT LUNCH

In order for us to ensure the safety of all lunch students, it is imperative that we know where all students are. Grade 7 & 8 students, who stay for lunch on a regular basis, are only allowed to leave the school property if they have a signed note from a parent. If they do leave the school grounds, then they are choosing to leave for the entire lunch hour. Parents of Grade 7 and 8 students can sign a permission slip at the beginning of the school year, indicating that their son/daughter has permission to leave the school grounds at lunch. Kindergarten to Grade 6 students are not allowed to leave the school property at any time. Thanks to everyone for following these guidelines.

FIELD TRIPS

Field trips are a valuable component of the learning experience at Niakwa Place School. Students on field trips are expected to follow the supervisor's instructions and to conduct themselves in a manner which reflects positively on themselves, their school and their community. Permission slips must be signed before a child is able to participate in a field trip.

FAMILY GROUPS

All students in Niakwa Place School are assigned to a family group. Students in grades K – 8 are grouped together. Each family group has approximately 20 students and one teacher leader. The family groups meet approximately every 6 weeks, and this gives both students and teachers the opportunity to meet other students from different grades. These family groups support our effort to build a caring and supportive learning community at Niakwa Place School.

PIZZA LUNCH

A dedicated group of parent volunteers organizes a monthly pizza lunch for all grade 1 – 8 students. Notices are sent home in a timely manner. All pizza lunch profits go directly to the Niakwa Place School Parent Council.

LUNCH

Niakwa Place School offers a daily lunch program for those students who need to stay for lunch. Students in Grades 7 & 8 are outside from 11:15 a.m. to 11:45 a.m. and then return to their classrooms to eat from 11:45 a.m. to 12:10 p.m. Students in Grades 1 to 6 are inside from 11:15 a.m. to 11:45 p.m. and then go outside from 11:45 a.m. to 12:10 p.m. Students who use the lunch program on a regular basis are required to complete a lunch program registration form. These forms are available in the office. The cost of the lunch program is \$7.00 per month.

All casual lunch program users are required to pay \$1.00 per day. This includes intramurals, lunch monitor duties and or school clubs. This \$1.00 can be paid on the same day that a student is staying for lunch. Casual lunch users are welcome to purchase lunch tickets in advance in the office.

MILK PROGRAM

Chocolate and white is available for all students at a cost of \$0.75. Regular users are encouraged to purchase milk tickets and these are available in the office.

LUNCH LADY PROGRAM

The Lunch Lady Program is offered every Wednesday at Niakwa Place School. This program provides parents with the option to purchase a nutritious lunch. Our Lunch Lady is Christine and more information can be found on line at www.thelunchlady.ca. Parents are responsible for cancelling any pre-ordered lunches due to illness or field trips.

HEALTH

If your child is ill, please keep him/her home. *There is no supervision for students who are not quite well enough to go outside.*

Because of the life threatening allergies of many of our students, Peanut Butter, Peanuts, Nuts, and products containing these ingredients are not to be brought to school.

STUDENT ILLNESS OR ACCIDENT

In the case of illness or injury, we try to contact parents as quickly as possible. Therefore, it is extremely important that our records of telephone numbers and emergency contacts are current and up to date.

Please keep the office informed of any changes in address, home and/or work phone numbers, as well as emergency contacts.

The emergency contact noted on your registration form should be a responsible adult who is available during school hours.

ADMINISTRATION OF MEDICATION TO STUDENTS

Children in need of medication during school hours must have special arrangements made for them through the school office.

School Division policy requires that a consent form be completed by a parent or guardian and returned to the school before school personnel may administer any medication to students. This

includes all non-prescription drugs such as aspirins, inhalers etc. Consent forms are available from the school office.

OCCUPATIONAL THERAPY

DEVELOPING SKILLS FOR THE JOB OF LIVING

Our divisional Occupational Therapists (OTs) are part of the Clinical Services Unit, and work to support the needs of all learners in the Division's forty schools.

While at school, children have "jobs" to do: listening, cooperating, playing, coordinating large and small body movements, printing, sitting, and learning. The goal of school-based Occupational Therapy is to work with teachers to help all children be as successful as possible at these jobs.

As a part of the Louis Riel School Division healthy child initiative called "Getting Ready to Learn", divisional OTs may collaborate with Early Years teachers regarding educational programming for all students in their classrooms. As a result, early years students may have contact with a divisional Occupational Therapist. If specific individualized needs are identified, parents will be contacted to explore further OT involvement.

Our Occupational Therapist looks forward to working with teachers and students at your school.

LOCKERS

Lockers are provided for Grade 7 and 8 students. Locks will be provided. The lockers are the property of Louis Riel School Division and may be entered by school officials. Lockers will only be entered by an administrator and students will be notified. Should any student feel that their locker has been entered without their knowledge, they should speak to an administrator immediately. Students will be charged a \$7.00 fee for any lock that is not returned in June.

STUDENT DEPARTURES DURING THE DAY

Students are not to return home to retrieve forgotten work, books, gym clothes etc.

SMOKING

Smoking is not permitted on school property.

STUDENT AGENDA BOOKS

Student agenda books have become an important part of life here at Niakwa Place School. They are used to help students develop good habits in personal management. They are a key part of communications from home to school and the source of much important information about upcoming school events. Students are required to use them. This includes carrying them between home and school each day. Please take the time to read them daily.

DRESS CODE

We believe that all students have the right to a safe and healthy school environment. Students are expected to dress in a fashion that shows respect and is not offensive, is conducive to a positive learning environment and is not disrespectful, disruptive or distracting to the educational process. All students are expected to dress in a manner appropriate for the promotion of pride and self-respect. It is also understood that dress is the responsibility of the student and of the parent.

As a result of these beliefs, Niakwa Place School requires that its students and staff:

1. Do not wear T-shirts or other articles of clothing with lewd, crude or suggestive graphics or sayings.
2. Wear shoes at all times.
3. Do not wear skimpy tops, shorts, skirts (eg. halter tops, tube tops, bare midriffs or have underwear showing)
4. Do not wear hats in school except for special school sponsored events.
5. Do not wear outdoor clothing in class.

Violations of the school dress code will result in requesting the student to change clothing. If this is not possible, the parent will be contacted and the student will be requested to go home and change. If the problem continues with the same student, a parent meeting may be required before the student returns to school. All decisions about the dress code will be at the discretion of the Niakwa Place School Administration.

FOOTWEAR

Regulations require that an immediate evacuation of the school take place in the event of a fire drill or emergency. Because of this requirement, as well as for health reasons, it is important that students wear shoes inside the building at all times. We require footwear that does not mark the floor. Shoes that mark the floors cannot be worn inside.

STUDENT FINANCES/SCHOOL FEES

Niakwa Place staff is sensitive to the various financial situations that our families are faced with. Please do not hesitate to notify administration if you require financial assistance and are unable to meet the financial request of the school.

BAND RENTAL FEES

All Band rental fees must be paid to the office. Fees and rental agreement form must be paid and completed prior to any instrument being given out. Please call the office if financial arrangements need to be given.

COMPUTER TECHNOLOGY

All students are required to complete an Acceptable Use form prior to accessing any of the school computers. Any student who is in violation of the acceptable use policies will have their computer privileges removed for a period of time.

COMMUNICATION

- Monthly Newsletter -During the first week of each month, a school newsletter will be on the school web site.
- School Notices - All notices sent home from the school will be sent on green paper. Such notices will be sent as circumstances warrant.
- Student Progress Conferences – occur twice a year.
- Report Cards – are issued three times during the school year.
- School Web Site – Please check regularly for announcements.
- Twitter - @niakwaLRSD

We encourage parents to call their child’s teacher to discuss areas of interest or concern at any time during the school year. This can be done by calling the office and leaving a message for the teacher to contact you.

BIRTHDAY INVITATIONS

We ask that birthday invitations be distributed outside of school hours.

ASSEMBLIES

Assemblies will be regularly scheduled. Our monthly newsletter will highlight the date of any upcoming assembly. You are always welcome to attend.

LOST AND FOUND

There is a lost and found box located at the front entrance. The items in the lost and found will be displayed monthly. Given that many snowpants, touques and mitts are similar, **it would be very helpful if all outerwear were labelled with student’s first and last names.** Students should take things to the lost and found box and also check regularly for their own belongings.

The following process is used for clean out:

- Articles from the lost and found box will be displayed during student-led conferences.
- All unclaimed items will be given to a charitable organization.

NUISANCE ITEMS

Any items that are disruptive to the educational process will be confiscated. Please leave these items at home. Items may include, but are not limited to toys, lasers, tech decks, and /or rubber bands.

CELL PHONES

Students are permitted to have cell phones at school, but their use during class time is only acceptable with teacher permission. Parents are requested NOT TO TEXT their child during school hours.

Students are not permitted to use cell phones in the school during regular school hours (8:30 a.m. – 3:03 p.m.). After school hours, students and parents are asked to use cell phones in a respectful manner. Please note that the school, nor LRSD will assume responsibility for the loss, destruction, damage or theft of these devices, nor any communication bill associated with their unauthorized use.

ELECTRONIC DEVICES

Students are discouraged from bringing these devices to school, or to school events. Digital and video cameras are not permitted to be used by students without a teacher's permission. In the case of iPods and gaming devices students may use them at recess or noon hour.

PLEASE NOTE: Neither the school, nor the Louis Riel School Division will assume responsibility for the loss, destruction, damage or theft of these devices.

CAMERAS

Cameras are not to be brought to school on a daily basis. In the event of a special occasion, staff will inform students of the need to have a camera.

GUM

We require that all students refrain from chewing gum at school.

BICYCLES

Students are encouraged to get daily physical activity and to ride their bikes to school. If they do, we recommend that they are locked up as we are not responsible or insured for lost or stolen bikes. Students who bicycle to school are at no time allowed to ride them in or around the schoolyard.

ROLLERBLADES, SKATEBOARDS, ETC.

Students will carry their rollerblades, skateboards and scooters into the school and store them in their lockers.

TEXTBOOKS

Students are responsible for ensuring proper care of their texts. If a school text is damaged or lost, repayment in part or whole will be necessary.

NIAKWA PLACE LIBRARY

Classes visit the library for one book exchange period per six-day cycle. Books are due the following week.

If a student has an overdue book, it must be returned before he or she can borrow another book. If a book is lost or damaged, the student and his/her family will be responsible to pay for the item. If a payment has been made and the book is found and returned to the library, the family will be reimbursed. Volunteers are always welcome in the library.

STUDENT LED CONFERENCES

At Niakwa Place School we follow the Louis Riel School Division philosophy and aspire to develop caring, literate and capable people who value learning and strive to reach their potential. Through Student Led Conferences, we support student learning, encourage ongoing communication between families and school, and provide clear, comprehensive and consistent information about student progress.

Student Led Conferences reflect the process of assessment, both formative and summative and include students in the assessment process. Students have an opportunity to become more engaged and responsible for their own learning and as a result, learn more. These conferences provide students with an authentic opportunity to demonstrate their growth as a learner. As students take a more active role in their educational goals, they will become more independent, self-directed learners.

This process teaches students how to learn and involves students in building a common language of assessment that helps them communicate about their learning with others, and take charge of their own learning- in the moment as well as in the future, and in school as well as in the world of work.

At Niakwa Place School, you will be invited twice a year to celebrate your child's learning, thus becoming an active partner in your child's educational development. Conferences are held in November and March. We look forward to seeing you then!

YEAR END PLACEMENT

Each year in late spring classroom teachers, student services personnel, and the school administration; discuss class lists for the following school year.

School personnel take three key factors into consideration when establishing class lists.

1. Learning demographics
2. Learning needs
3. Social/personal needs

Much thought goes into placing your child into the most appropriate class. We ask your cooperation and help in the most effective placement of your child. Parental input *may be* considered when assigning students to classrooms. **If you would like to make a request for a specific classroom please put it in writing and submit it to the principal no later than May 23rd.**

Final decisions regarding the class assignment of students is the responsibility of the principal.

PHYSICAL EDUCATION

Students in Grades 3 – 8 are required to change into appropriate physical education attire:

- 1) non-marking athletic running shoes
- 2) t-shirt, athletic shorts or track pants.

EXTRA-CURRICULAR ACTIVITIES

In addition to the regular school program, many extra-curricular activities are available for students. Teachers and parents volunteer their time to provide leadership to these activities. Some of the extra-curricular activities offered are: volleyball, basketball, badminton and track and field.

NIAKWA PLACE PARENTS ASSOCIATION (PAC)

The PAC is open to all parents. If you're interested in getting involved in the school, come and join us. Monthly meetings are announced in the school newsletter.

TRAFFIC PATTERNS

All parents are asked to respect the traffic signs surrounding Niakwa Place School. Please do your part to help keep Niakwa Place safe for students.

The staff parking lot is not to be used for student drop off and pick up. All of the parking stalls are paid parking spots and space does not allow for any extra traffic in this area. It is a very dangerous situation when vehicles enter to drop off and pick up students.

CHARITY EVENTS

We believe that the gift of giving supports the development of care and compassion with our students. In order to provide students with the opportunity to donate to others, Niakwa Place School annually participates in the following school wide charity events.

1. Terry Fox Run (September)
2. Pennies From Heaven Campaign, Christmas Cheer Board (December)
3. Operation Donation – Winnipeg Harvest Campaign (April)
4. Jump Rope for Heart (April)

Participation in each of these events is voluntary.

Year at a Glance 2014-2015

September 2	Administration Day – NO SCHOOL
September 3	Opening Day Conferences
September 4	First day of classes (Day 3)
September 17	Back to School BBQ hosted by Parent Council (5:00 p.m. –7:00 p.m.)
September 22	In-service Day – NO SCHOOL
September 23	Early Dismissal – 2:03 p.m.
September 25	Grades 5 and 6 Outdoor Education at Camp Douglas
September 26	Terry Fox Run
October 8	Picture Day (8:30 a.m.)
October 13	Thanksgiving Day – NO SCHOOL
October 24	In-service Day – NO SCHOOL
October 28	Early Dismissal – 2:03 p.m.
November 10	Remembrance Day Service – 10:30 am
November 11	Remembrance Day – NO SCHOOL
November 13	Picture Retake Day (8:30 a.m.)
November 20	Student Progress Reports go home
November 25	Early Dismissal – 2:03 p.m.
November 25	Student Led Conferences (4:00 p.m. – 6:30 p.m.)
November 27	Student Led Conferences (4:00 p.m. – 6:30 p.m.)
November 28	In-service Day – NO SCHOOL

December 16	Kindergarten – Grade 5 Winter Concert (1:00 pm & 6:30 pm)
December 17	Grade 6 – 8 Winter Band/Guitar Concert (1:00 pm & 6:30 pm)
December 19	Early Dismissal – 2:03 p.m.
December 19	Last day of classes before Winter Break
January 5	Classes resume (Day 6)
January 27	Early Dismissal – 2:03 p.m.
February 2	In-service Day – NO SCHOOL
February 16	Louis Riel Day – NO SCHOOL
February 24	Early Dismissal – 2:03 p.m.
March 6	In-service Day – NO SCHOOL
March 13	In-service Day – NO SCHOOL
March 19	Student Progress Reports go home
March 24	Early Dismissal – 2:03 p.m.
March 24	Student Led Conferences (4:00 p.m. – 6:30 p.m.)
March 26	Student Led Conferences (4:00 p.m. – 6:30 p.m.)
March 27	Last day of classes before Spring Break
April 6	Classes resume (Day 5)
April 24	In-service Day – NO SCHOOL
April 28	Early Dismissal – 2:03 p.m.
May 15	In-service Day – NO SCHOOL
May 18	Victoria Day – NO SCHOOL
May 26	Early Dismissal – 2:03 p.m.
June 12	In-service Day – NO SCHOOL
June 17	Grade 6 – 8 Band/Guitar Concert (2:00 p.m. & 6:30 p.m.)
June 25	Grade 8 Farewell
June 25	Student Progress Reports go home
June 30	Last day of school – Early Dismissal – 2:03 p.m.

Please note that some dates and times could possibly change.

Louis Riel School Division 2014-2015 School Calendar

September 2014	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Labour Day	2 Day 1 Schools Open	3 Day 2	4 Day 3	5 Day 4	6
	7	8 Day 5	9 Day 6	10 Day 1	11 Day 2	12 Day 3	13
	14	15 Day 4	16 Day 5	17 Day 6	18 Day 1	19 Day 2	20
	21	22 Day 3	23 Day 4	24 Day 5	25 Day 6	26 Day 1	27
	28	29 Day 2	30 Day 3				

October 2014	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Day 4	2 Day 5	3 Day 6	4
	5	6 Day 1	7 Day 2	8 Day 3	9 Day 4	10 Day 5	11
	12	13 Thanksgiving Day	14 Day 6	15 Day 1	16 Day 2	17 Day 3	18
	19	20 Day 4	21 Day 5	22 Day 6	23 Day 1	24 Day 2 SAGE Day	25
	26	27 Day 3	28 Day 4	29 Day 5	30 Day 6	31 Day 1	

November 2014	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
							1
	2	3 Day 2	4 Day 3	5 Day 4	6 Day 5	7 Day 6	8
	9	10 Day 1	11 Remembrance Day	12 Day 2	13 Day 3	14 Day 4	15
	16	17 Day 5	18 Day 6	19 Day 1	20 Day 2	21 Day 3	22
	23/30	24 Day 4	25 Day 5	26 Day 6	27 Day 1	28 Day 2	29

December 2014	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Day 3	2 Day 4	3 Day 5	4 Day 6	5 Day 1	6
	7	8 Day 2	9 Day 3	10 Day 4	11 Day 5	12 Day 6	13
	14	15 Day 1	16 Day 2	17 Day 3	18 Day 4	19 Day 5 Last day of school	20 Winter break begins
	21	22	23	24	25 Christmas Day	26 Boxing Day	27
	28	29	30	31			

January 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day	2	3
	4 Last day of Winter break	5 Day 6 Schools reopen	6 Day 1	7 Day 2	8 Day 3	9 Day 4	10
	11	12 Day 5	13 Day 6	14 Day 1	15 Day 2	16 Day 3	17
	18	19 Day 4	20 Day 5	21 Day 6	22 Day 1	23 Day 2	24
	25	26 Day 3	27 Day 4	28 Day 5	29 Day 6	30 Day 1	31

Louis Riel School Division 2014-2015 School Calendar

February 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Day 2	3 Day 3	4 Day 4	5 Day 5	6 Day 6	7
	8	9 Day 1	10 Day 2	11 Day 3	12 Day 4	13 Day 5	14
	15	16 Louis Riel Day	17 Day 6	18 Day 1	19 Day 2	20 Day 3	21
22	23 Day 4	24 Day 5	25 Day 6	26 Day 1	27 Day 2	28	

March 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Day 3	3 Day 4	4 Day 5	5 Day 6	6 Day 1	7
	8	9 Day 2	10 Day 3	11 Day 4	12 Day 5	13 Day 6	14
	15	16 Day 1	17 Day 2	18 Day 3	19 Day 4	20 Day 5	21
	22	23 Day 6	24 Day 1	25 Day 2	26 Day 3	27 Day 4 Last Day of Classes	28
29	30	31					

April 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 Good Friday	4
	5	6 Day 5 Schools reopen	7 Day 6	8 Day 1	9 Day 2	10 Day 3	11
	12	13 Day 4	14 Day 5	15 Day 6	16 Day 1	17 Day 2	18
	19	20 Day 3	21 Day 4	22 Day 5	23 Day 6	24 Day 1	25
26	27 Day 2	28 Day 3	29 Day 4	30 Day 5			

May 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Day 6	2
	3	4 Day 1	5 Day 2	6 Day 3	7 Day 4	8 Day 5	9
	10	11 Day 6	12 Day 1	13 Day 2	14 Day 3	15 Day 4	16
	17	18 Victoria Day	19 Day 5	20 Day 6	21 Day 1	22 Day 2	23
24/31	25 Day 3	26 Day 4	27 Day 5	28 Day 6	29 Day 1	30	

June 2015	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Day 2	2 Day 3	3 Day 4	4 Day 5	5 Day 6	6
	7	8 Day 1	9 Day 2	10 Day 3	11 Day 4	12 Day 5	13
	14	15 Day 6	16 Day 1	17 Day 2	18 Day 3	19 Day 4	20
	21	22 Day 5	23 Day 6	24 Day 1	25 Day 2	26 Day 3	27
28	29 Day 4	30 Day 5 Last day of school					