

Monday January 9, 2023 PAC Meeting Minutes

1. Meeting called to order 7:04
2. Amendments to the agenda
 - Carla made motion to adopt
 - Jessica second motion
 - Agenda adopted
3. Adoption of Dec. 5, 2022 minutes
 - Sara made motion to adopt amended minutes– amendment add no supervisor for reason for no patrol; amendment – change June to January for hot lunch
 - Jessica second motion
 - Minutes adopted
4. Executive Report
 - LRSD holds a meeting twice a month – The next meeting is January 18th 6:30-8:30. You can attend virtually or in person. They are asking for input on the budget. The focus is the multi-year (4 year) strategic plan using a Circle of Courage framework.
 - LRSD held a “Design with Us” meeting in December at JH Bruns to discuss expansion of JH Bruns.
 - LRSD board meeting – now strongly recommending mask wearing; was recommending
 - Call for position – Chair – let Sia know if you are interested. She is willing to help transition the next Chairperson.
 - Question – Is there a constitution of Shamrock PAC? Yes, it is on the website.
5. Principal’s Report
 - Current enrollment 590, we have had 8 new families join since the break
 - Grade 5/6 field day at Max Bell January 23rd
 - Grade 5-8 winter concerts are on February 1st and 2nd
 - Feb 1 – Cline / Schade, Silman, Wright, Englot, Weber, Catacutan, Reimer, and Weidenbacher
 - Feb 2 – Doiron, Cohan, Figsby, Pisclevich, Doborhosky, Roffey, Unruh, Wood and Bazay
 - We are hosting a “Welcome to Shamrock” evening for new families – tentative date is Feb 9th 6:30-8:00.
 - Question from PAC: Can PAC contribute to the “Welcome to Shamrock” evening? Yes, maybe some PAC members would like to come.

- Question from PAC: Can some families who are not new attend the “Welcome to Shamrock” evening? Yes, grade specific families will be asked to attend.
- Question from PAC: Can we send PAC/Munch-a-lunch information to the new families that have just started? Yes! It will be added to the Welcome package new families receive. A Welcome package will be brought to the next PAC meeting.
- Kindergarten information evening February 13th at 7:00
- Christa Richici will be returning from mat leave on February 21st just in time for Hannah Unruh to leave on maternity leave
- Roof project starting ASAP
- GSA (Gay Straight Alliance) starts this Wednesday
- Microwaves – we are looking to have microwaves in classrooms. It was suggested that a request be written in the Rock Report for unwanted microwaves be donated to the school to use.
- Musical theatre club is starting up. They are looking for possible support from PAC.
- Transitions to high school process has started.
- Grade $\frac{3}{4}$ Lego club starting soon

6. Treasurer’s Report

- Subway fundraiser \$600, coffee fundraiser \$695
- Expenses from grade 6 immunization \$300
- Christmas hamper gift cards \$150
- Staff appreciation approximately \$600 (Last week of March before spring break)
- Net profit is \$200

7. Committee Reports

i. Fundraising Report

- Subway fundraiser raised \$600, coffee fundraiser raised \$695

ii. Playground Report

- Hello everyone! Happy New Year! We wish to remind ourselves of the playground projects:
- Option 1 - Create a new playground area that constitutes of different learning, creative and interactive play panels for children. This new play area is designed to be easily accessible for all children including any child that uses a mobile aid. The play structures are designed to be at ground

level so that they are easy to reach for children. The surface material will be rubber to allow for easy accessible of mobile aids like wheelchairs and will prevent injury in event a child falls. The picture attached shows the layout and design of the playground area including some of the play structures that will be installed. The total cost that we were quoted in December 2021 was \$93,660.00. We applied for the Building Sustainable Communities Grant and was approved for half of the amount \$46,800.00. In a recent conversation with the vendor, it was mentioned that the cost initially quoted for the project has changed because of socio-economic issues and will have to be reviewed. This is unfortunate for us considering that we do not have the balance \$46,800 and need to raise the money. According to the vendor this price quoted (\$93,660) has changed and needs to be reviewed. To raise more funds for the balance and the anticipated cost increase for the project, we wish to apply for another Building Sustainable Grant

- Option 2 - Considering the changes by LRSD to schools, PAC has had conversations around our school changing to a middle school. This has caused the conversations around playground project to change. To this effect we've been talking about upgrades to the outdoor basketball court. Currently there are two sets of basketball hoops. The court areas are not standard size. Both hoops and court area (floor) are not in good condition and need repairs or better still an upgrade. For an upgrade we propose two options:

(a) Complete renovation of the existing hoop and court (floor) area. It will include the replacement of some basketball hoop components like the posts, backboard, rim and net.

(b) Complete overhaul of the entire basketball court area and the hoop components. This will include changing the entire layout of the court to a standard basketball size court with only two hoops. We don't have a quote at the moment for the proposed upgrades to the basketball court. The contractor that we received quotations from for the new playground says it is not their area of expertise. If anyone has an idea of a contractor, kindly let me know.

- Vote: Do we agree to give \$46 000 grant back to the province as we cannot meet the grant? All voted yes.
- Suggestion: Should we ask school staff to provide a Wish List to staff to see what they want and what would benefit their classroom?
- PAC has reached out to the vendor regarding the damaged swings. The vendor is considering replacing them. There may be an extra cost for a swing made out of different material.

iii. Hot Lunch Report

- Sandra is co-chairing the Hot Lunch committee with Jessica. It is suggested to run hot lunch in sessions where people would order for 3 of lunches at a time. This also saves on Munch-a-lunch fees. Possible next hot lunch dates are Jan. 27, Feb. 17, and March 16. It was also suggested

to add an option for families to add a \$1 donation for families who may need support purchasing hot lunches.

iv. Social Media

- Babysitting Course – An email has been sent out with the registration form attached. Grade 7s and 8s will also receive a paper copy.
- Scholastic Book Fair – This will occur the week of student led conferences in March.
- Kara has reached out to Crafting with Cheryl and is awaiting a response.

8. Other Business

i. Grade 8 Farewell (planning and fundraising)

- A date will be set shortly. A discussion will be had with the grade 8s to see what they want. i.e. go somewhere or something at school?

ii. Camps/Field Trips

- No camps so far
- There are a few field trips coming up

iii. Plant fundraiser

- No plan so far – may be too late to book a date; Sia to reach out to plant vendor.

iv. Water filling stations

- Drinking fountains that may have lead in the pipes have been removed. If replaced, it will be replaced with a bottle filling station. It is on the capital budget list.

9. Questions and Adjournment 8:30.

Attendance

Karen Duffield
Dana Cormier
Sia Erlendson
Erin Adams
Cheryl Lisowski
Sara Razos
Kara Buchannan
Carla Thompson
Sandra Beer
Melissa Stewart umstew02@aim.com
Jessica Turner
Tara Savage
Stan Scott
Megan Saydak
Alexandra Huezo alexandrahuezog@gmail.com