

# École Van Belleghem

## Parent Advisory Council



**Date: Wednesday, January 11, 2023**

**Time: 6:30 pm**

**Present:**

Michelle Bacon (Principal)  
 Darlene Flett (Vice Principal)  
 Jennifer Campbell (Chair)  
 Shannon Palahitski (Vice-Chair)  
 Amber Charriere (Treasurer)  
 Kelly Pedrick (Secretary)  
 Michelle Adolph (Member at Large)  
 Laura Chatelain (Member at Large)  
 Shawna Fagundes (Member at Large)  
 Brie Hirshberg (Member at Large)  
 Lisa Hunt (Member at Large)  
 Shauna Krawchuk (Member at Large)  
 Angie Lafantaisie (Member at Large)  
 Karli Peters (Member at Large)  
 Feliz Santos (Member at Large)

**Absent:**

Sarah Chan (Member at Large)  
 Adriana Suver (Member at Large)  
 Cheryl Gervais (Member at Large)

**Guests:**

Jeff Anderson (Assistant Superintendent)  
 Cheryl Bayer  
 Darcey Schmidt

	<u>Discussion</u>
<b>1.</b>	<b>Call to Order</b>
	Jenn called the meeting to order at 6:35 pm.
<b>2.</b>	<b>Approval of Agenda</b>
	Michelle A. moved to approve the agenda. Shannon seconded, all in favour, motion passed.
<b>3.</b>	<b>Approval of the Previous Meeting Minutes (Nov 2022)</b>
	Lisa moved to approve the previous meeting minutes. Brie seconded, all in favour, motion passed.
<b>4.</b>	<b>LRSD Consultations (Jeff Anderson)</b>
	<ul style="list-style-type: none"> <li>• Jan 31 Presentation for the Windsor Park Collegiate families at Collage Beliveau</li> <li>• Feb. 1 Presentation for the College Beliveau families at Windsor Park Collegiate                             <ul style="list-style-type: none"> <li>➢ Important to have a show of attendance from the Immersion families.</li> <li>➢ Preliminary designs presented. Opportunity for the community to see what is being proposed and to offer feedback. Architects will then take the info gathered at the meeting and refine the drawings. The school division will then update their request with the Province.</li> </ul> </li> <li>• Feb. 6 Presentation at Ecole Sage Creek for the preliminary designs for the new K-8 French Immersion school servicing Sage Creek and Bonavista                             <ul style="list-style-type: none"> <li>➢ Set to open Jan 2025</li> <li>➢ Daycare will be onsite.</li> <li>➢ Active transportation is included in the planning</li> </ul> </li> <li>• Parent Post sent out prior to Winter Break. Invitation included to provide feedback on the Divisions 4 Year Strategic Plan. It has been in effect for 4 years. LRSD would like to hear from students,</li> </ul>

	parents, staff on the 4 years that we've had, has it been effective or not. Also about setting direction for the next 4 years
<b>5.</b>	<b>School Report (Michelle)</b>
	<p><b>ENROLMENT</b></p> <ul style="list-style-type: none"> <li>• Our current enrolment is 435 students. Current class sizes are presented in the table below. <ul style="list-style-type: none"> <li>➢ Kindergarten AM 25, Kindergarten PM 20, Grade 1-18, Grade 1-18, Grade 1-21, Grade 2/3-24, Grade 2/3-22, Grade 2/3-24, Grade 2/3-23, Grade 4/5-23, Grade 4/5-24, Grade 4/5-24, Grade 4/5-22, Grade 4/5-22, Grade 6-24, Grade 6-25, Grade 7/8-25, Grade 7/8-25, Grade 7/8-26</li> </ul> </li> </ul> <p><b>STAFFING UPDATE</b></p> <ul style="list-style-type: none"> <li>• We have hired one lunch supervisor Tofunme Makinde.</li> <li>• We are currently in the process of hiring a half time Educational Assistant position.</li> <li>• Thierry Anjoubault and Rachelle Lemoine-Marion have announced their retirement for June 2023. We wish them the best!</li> </ul> <p><b>WHAT IS HAPPENING?</b></p> <ul style="list-style-type: none"> <li>• Parent feedback/thoughts Survey on the current MYSP survey</li> <li>• The division will be changing the projector in the gymnasium.</li> <li>• French music concert from Damien Lussier on January 30 in the afternoon, Grade 7 and 8 students will have a workshop in the morning to create and compose a song with the artist and perform for the concert in the afternoon for all the classes.</li> <li>• Meet and Greet evening for all kindergarten parents on January 31. Parents mingling with parents.</li> <li>• Design with Us: École Sage Creek/Bona Vista; presentation at ESCS on February 6th at 6pm in the gymnasium.</li> <li>• Kindergarten Information Evening on February 16, 2023 at 7 pm</li> <li>• Spring Music concerts are being planned for April 11, 12, and 13. More information to come.</li> <li>• Development of a community garden.</li> <li>• Grade 8 farewell will be June 28th at 1pm.</li> </ul> <p><b>VOLUNTEERS WANTED</b></p> <ul style="list-style-type: none"> <li>• Looking for 2 volunteers for 90 minutes weekly, Playing games for speech exercises in English.</li> </ul>
<b>6.</b>	<b>Treasurer's Report (Amber)</b>
	<ul style="list-style-type: none"> <li>• See attached spreadsheet.</li> <li>• Current account balance \$9746.81</li> <li>• Total revenue to date \$5767.86</li> <li>• Total expenses to date \$1789.70</li> <li>• MAL revenue to date is \$2000</li> <li>• Meat and Cheese \$1829.15</li> <li>• Movie Night \$338.71</li> <li>• Ordered new cheques for \$51.00</li> </ul>
<b>7.</b>	<b>Munch a Lunch (Brie)</b>
	<ul style="list-style-type: none"> <li>• Thanks to some very hard-working volunteers, we had a successful fall term with two pizza days and one subway/booster juice lunch. After expenses we brought in a little over \$2000.</li> <li>• This term we will be offering two more pizza days (January 27 and March 24) and Pita Pit and Yogen Fruz smoothies on February 17th. Website is live now.</li> <li>• We are always looking for more volunteers to join our amazing team, if anyone is interested, let me know.</li> </ul>
<b>8.</b>	<b>Fundraising</b>
	<p><b>a) Perfect Pierogies (Angie)</b></p> <ul style="list-style-type: none"> <li>• Will run April 3-17</li> <li>• Delivery first week of May</li> <li>• Delivered frozen</li> <li>• Submit the order and delivery is approx. 2 weeks later</li> </ul>

	<ul style="list-style-type: none"> <li><b>b) Glenlea</b> <ul style="list-style-type: none"> <li>• Plan is for email for plants to go out in March and campaign closes end of April.</li> </ul> </li> <li><b>c) End of Year BBQ:</b> <ul style="list-style-type: none"> <li>• June 8, 2023</li> <li>• Lisa emailed Ryan Price (has not received a response yet)</li> <li>• Incl. bouncers, walk around dinosaurs</li> <li>• Will tailor it to our needs/time frame/budget</li> </ul> </li> <li><b>d) Discussion Re: Refund for Cheese (Jenn):</b> <ul style="list-style-type: none"> <li>• Jenn moved to refund a family approx.\$62 for cheese missing from order. Kelly second. All in favour, motion passed</li> <li>• Discussion had to include on the order form a disclaimer regarding reporting errors and/or omissions within 48 hours. Possibly having a reminder on the orders at pick up to check orders</li> </ul> </li> </ul>
<b>9.</b>	<b>Staff Appreciation (Angie)</b>
	<ul style="list-style-type: none"> <li>• Feb. 14</li> <li>• Chocolate or cinnamon themed</li> <li>• Lisa, Karli, and Angie</li> <li>• Discussion had to get serving dishes for Staff Appreciation (not disposable)</li> </ul>
<b>10.</b>	<b>Community Events</b>
	<b>Babysitting Course</b> <ul style="list-style-type: none"> <li>• Jenn contacted Aqua Essence</li> <li>• 8 hour day</li> <li>• Lunch provided</li> <li>• Approx. \$65/child</li> <li>• Considering March 17 or May 5</li> <li>• Jenn will confirm date and determine max participation numbers. And ask for info on Home Alone</li> </ul>
<b>11.</b>	<b>Additional Business</b>
	<ul style="list-style-type: none"> <li>• Sarah and Brie have been working on sending out letters to get some support in funding the climbing wall. They'll be sending letters to the MLA (Audrey Gordon and Andrew Smith) and to Matt Allard, as well as applying to a grant from the city. They hope to have some updates for the next meeting.</li> <li>• Binging back Pancake Breakfast for Festival du Voyageur Feb. 21 <ul style="list-style-type: none"> <li>➢ Possibly 3 feedings. Mme. Bacon and Mme. Flett to get back to PAC re: logistics</li> <li>➢ Brie/Shannon contacting Salisbury House re: ordering pancakes in. Previous budget \$500</li> </ul> </li> <li>• School may be interested in a large tv for the foyer to display a slide show of the student's work. Programed by the Division</li> <li>• Mme. Bacon requested support from PAC regarding Community Garden, possibly soil</li> </ul>
	<b>Meeting Adjourned at 7:56 pm</b> <b>Next meeting: Wednesday, March 1, 2023 @ 6:30 on EVB Library</b>
	These minutes were recorded by Kelly Pedrick. Please report errors or omissions immediately.