

Parent Portal – pay student fees online

You can pay school and class fees online using the LRSD Parent Portal.

Payments can be made either using a Paypal account, or via a Credit Card without using a Paypal account.

To make an Online Payment

1. Login to the Tyler side of the Parent Portal ([https://tyler360.lrsd.net/TSI Live 360/login](https://tyler360.lrsd.net/TSI_Live_360/login))
2. If any fees are owed, you will see an amount due on the Fees & Billing card.

The screenshot shows the Tyler SIS Parent Portal interface. At the top, it says 'Tyler SIS' and 'Student Summary' for the 2020-2021 Academic Year. The user is logged in as Grade 050 - Guyot. The dashboard features several cards: 'Announcements' (10/29/20) with 'No announcements for current date'; 'Fees & Billing' showing '\$91.25 Due' with a 'GO TO FEES & BILLING' button; 'Today's Attendance' showing 'Present'; and 'Student Schedule' for Thursday 10/29, with 'NEXT SCHOOL DAY Friday 10/30'.

3. Click on the Fees & Billing card

The screenshot shows a 'Fees & Billing' window with a 'GO TO FEES & BILLING' button in the top right. It contains a table with the following data:

Code	Description	Balance
050 - LJJ	Lunch Fees January - June	54.00 Due
050 - LSD	Lunch Fees September - December	36.00 Due
050 - SS - Gr 1-8	Student Supplies - Gr 1-8	1.25 Due
Total		\$91.25 Due

A 'CLOSE' button is located at the bottom right of the window.

4. A pop-up box will display a breakdown of the fees.
5. Click Go To Fees & Billing on the pop-up window
6. Click Online Payment in the bottom right corner

Tyler SIS 🔗 🖨️ ? 🌐

Grade - 050 - Guyot 2 of 5 Total Balance \$91.25 Due Fees & Billing

Academic Year - 2020-2021

More	Fee Code	Description	Balance	
▼	050 - LJJ	Lunch Fees January - June	54.00	Due
▼	050 - LSD	Lunch Fees September - December	36.00	Due
▼	050 - SS - Gr. 1-8	Student Supplies - Gr. 1-8	0.00	

Expand All Collapse All \$ Online Payment

7. The Online Payment screen will display.

Note: If you have multiple children in the division, you will see all fees owing for all your children, you can make a payment for everyone at once.

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Online Payment

Academic Year - 2020-2021

ACCOUNT / NEW DEPOSITS TRANSACTION HISTORY

School	Student Name	Bill Date	Fee	Description	Balance	Deposit Amount
047 - CB		09/01/20	047 - fee 9 - 12	Registration fee 9 - 12	10.00 Due	<input type="text"/>
050 - Guyot		10/27/20	050 - LJJ	Lunch Fees January - June	54.00 Due	54.00
050 - Guyot		10/27/20	050 - LSD	Lunch Fees September - December	36.00 Due	36.00
050 - Guyot		10/08/20	050 - SS - Gr. 1-8	Student Supplies - Gr. 1-8	1.25 Due	<input type="text"/>
Balance Owed as of Academic Year 2020-2021					101.25	
					Total Deposit	90.00
A sliding scale charge is assessed to cover processing costs.					Service Charge	0.30
					Transaction Total	90.30

➔ Proceed to Verification

8. Enter the amount you are paying to each fee in the Deposit Amount field. A \$0.30 Service Charge will automatically be applied.

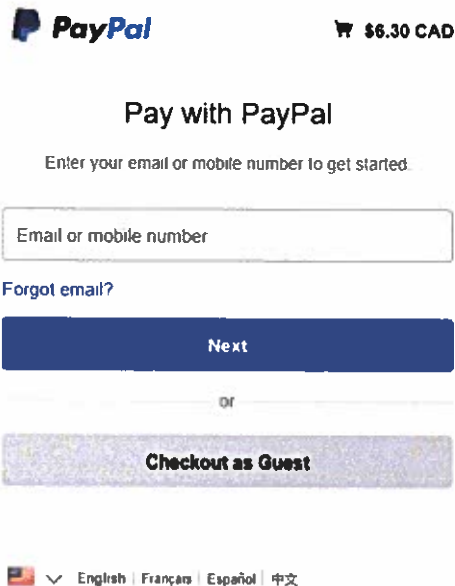
9. Click Proceed to Verification

10. A summary screen will display. Please ensure all information on this screen is accurate before clicking Proceed to Paypal, as it may take up to an hour for the transaction to cancel if you cancel the payment after clicking to proceed.

Online Payment Verification

School ▼	Student Name ▼ ↑	Bill Date ▼	Fee ▼	Description ▼	Balance ▼	Deposit Amount ▼
050 - Guyot		10/27/20	050 - LJJ	Lunch Fees January - June	54.00 Due	54.00
050 - Guyot		10/27/20	050 - LSD	Lunch Fees September - December	36.00 Due	36.00
Balance Owed as of Academic Year 2020-2021					101.25	
					Total Deposit	90.00
A sliding scale charge is assessed to cover processing costs.					Service Charge	0.30
					Transaction Total	90.30
<p>You have chosen to deposit a total of 90.00 dollars plus service charges of 0.30 dollars for a transaction total of 90.30 dollars</p> <p>If you want to proceed to a screen provided by PayPal to submit your eCheck or credit card information and complete this transaction select Proceed to PayPal. If not, select Go Back to Previous Screen.</p>						
<p>Go Back to Previous Screen</p>					<p>Proceed to Paypal</p>	

11. The following screens will differ if you have previously used a PayPal account on your computer.
 - a. If you've never used PayPal before, you will see the following:



- i. Click Checkout as Guest



Check out as a guest

Enjoy the ease and security of PayPal even if you don't have an account. Enter your email to get started.

Already have an account? [Log in](#)

- ii. Then enter your email address, and click Continue to Payment
- iii. You will then be able to enter your Credit Card information:

Louis Riel School Division

PayPal W \$5.30 CAD

Pay with credit or Visa Debit card
We don't share your financial details with the merchant.

Country/Region: Canada

Card number:

Expires: CVV:

First name: Last name:

Billing address

Address line 1:

Address line 2:

City:


Province:

Postal code:

Ship to my billing address



- b. If you or someone else has previously used Paypal on the computer you are using, Enter your Paypal account and login, or click Pay with Debit or Credit Card.

PayPal  \$90.30 CAD

Pay with PayPal

Enter your email or mobile number to get started

Next

OR

Pay with Debit or Credit Card






Louis Riel School Division

PayPal  \$5.30 CAD

Pay with credit or Visa Debit card

We don't share your financial details with the merchant

Country/Region
Canada

Card number

Expires CVV

First name Last name

Billing address

Address line 1

Address line 2

City

Province

Postal code

Ship to my billing address



PayPal is the safe, easy way to pay
No matter where you shop, we keep your financial information secure

