

Permission To Travel Checklist (Including Sleepovers)

Authorization to be away from Homestay and/or Manitoba while in the Custodianship of LRSD.

Travel Within Canada:

- Discuss the trip with your family and Homestay. Arrange travel during holidays/weekends. Confirm there's an adult (25 years +) at your destination who accepts responsibility for you.
- Complete the Permission To Travel Form and the Student Request for Leave from School Form below if you will miss school. Have your Biological Parent(s) sign them.
- Submit forms to the ISP Office GoGlobal@LRSD.net 2 weeks prior to travel (3 business days for sleepovers)
- Always keep your health insurance information with you.

Travel Outside of Canada (Including the USA):

- Complete all of the above and confirm you have the proper visa for entry to the designated country and re-entry to Canada by contacting the ISP office before finalizing your plans.

Student Request for Leave from School

Name: _____ Grade: _____

Date of Leave: _____ to _____ Total # of School Days Missed: _____

Reason for Leave: _____

Course/Teacher	Teacher's Signature	Comments

- My biological parent(s)/Legal Guardian(s) and I accept the responsibility to ensure all work missed (assignments, tests, presentations) is completed to a good standard.
- We understand I need to meet with my teachers before I leave to establish deadlines for missed work.
- We understand that missing several classes within a semester may impact my achievement, including potential loss of credit.
- We understand it is my responsibility to obtain missed notes from a classmate. It is not the teacher's responsibility to ensure I have all the information I will miss because of this leave.

Student Name: _____ Signature: _____ Date: _____

Bio Parent/Guardian Name: _____ Signature: _____ Date: _____

Permission To Travel Form for Biological Parent/Legal Guardian

This form is required for:

- Any overnight travel/stay outside the Homestay.
- Any overnight travel/stay outside of Manitoba, including with the Homestay.

Student Name			
Nature of Activity	<input type="checkbox"/> School Trip <input type="checkbox"/> Sleepover in the home of a family who is not an LRSD Homestay <input type="checkbox"/> Independent Travel <input type="checkbox"/> Travel with Homestay Family (outside of Manitoba)		
Destination			
Name & phone # of adult responsible for student while away	Name: Phone #:		
Contact information of the location where student will be staying	<input type="checkbox"/> Hotel Name:	<input type="checkbox"/> Private Home Address:	Phone #:
Activity Dates	Departure:		Return:
Method of Travel (include flight numbers)	<input type="checkbox"/> Automobile <input type="checkbox"/> Airplane Flight #:		

Authorization of Biological Parent or Legal Guardian

I give permission for the student above to participate in the independent activity as described. Together with the student, we waive, release, and absolve and agree to indemnify and save harmless LRSD and their respective directors, trustees, employees, representatives, agents, consultants, and independent service providers (including but not limited to any transportation service providers) from all liability for all actions, losses, damages, and expenses (including, without limitation, the loss, damage or theft of money or property), personal injuries or deaths, however caused). I understand students who stay overnight while participating in the Louis Riel School Division International Student Program's Homestay Program must provide written permission of their biological parents/legal guardians. Unauthorized travel by a student is not permitted.

Bio Parent/Guardian Name: _____ Signature: _____ Date: _____