

January 5, 2026 Minutes

1. Call to order Time: 7:05

- in attendance: Stan, Kara (virtual) Melissa, Kara, Tara, Cathy Ann, Greg (in person)
- Amendments to agenda- none
- Approval of agenda- Tara 1st, Kara 2nd

Adoption of previous minutes- delayed to Feb. meeting *need to send minutes to PAC

3. Executive report

- Principal report- Cathy Ann

Shamrock PAC – January 2026

Principal's Report

344 Students

5-8 Winter Concert – February 25th

David Dreilich – Grade 7/8 term started today

Construction on the envelope of the school will be starting any day now. This will be a two-year endeavor.

Shamrock has implemented controlled access. All doors are locked at 8:45am and remain locked throughout the day. Staff are posted at exits 7 and 4 during recess and lunch in case of emergencies. The doorbell at the front door is working well. A buzz-in system and teacher fob access is still in the plans. Parents are encouraged to pick up their students at their appropriate exits or meet them in the office.

Bill 225

This bill mandates that students in K-3 need to be screened twice-annually using a universal screening tool in Kindergarten through Grade 3. These screenings will enable earlier identification of students requiring additional support and will optimize how educators conduct assessments for enhanced interventions. In LRSD, we currently screen students K-8 3 times a year. At Shamrock we use this screening information to guide instructional groupings and classroom instruction K-4. In 5-8, we use this data to guide classroom instruction, student specific additional assessments and student services intervention. At Shamrock we are currently planning a K-2 literacy night (conjunction with Kindergarten Information night) to support literacy learning and family connections for February 12th.

- Treasurer report (approx.. \$1998, connex \$18834.62)- Stan

*received first HH cheque for \$231, waiting for Fundscrip payment

- Coordinator/committee discussion- Melissa

1. Movie night - Jan 22 : what movie? Cathy Ann will advise options that are rated G, will check to see if popcorn machine works and advise

Melissa will make a poster to advertise and give to Maria to put on socials

*Tara on canteen

*Open doors at 6, movie at 6:30

2. Babysitting course Feb 2nd-booked, papers will go home to 7/8's, maybe some 6's. Only 1 course being offered for first come, first serve (no grade 5's)

3. K orientation night scheduled for Feb 12, 6-6:30, followed by a literacy event * Melissa to attend

3. Hot lunch- Thank you to Jen for setting this up,

dates are set now until June, looking at booking in September 2026 for the whole year to make it simple for bulk orders and save parents money in fees for ordering

Nov.21- McDonalds- very smooth to handout, very little prep required!

*Dec 5- Papa John's pizza- not nearly as smooth, GF was hidden in pile of breadsticks, driver did 1 delivery, needed bags back *if we do it again, will be prepared in advance!*

Dec 19- Pita Pit- well organized, easy to handout

4. March 26th Shamrock Shake- DJ booked for \$420, same as Oct.

Tara will run canteen- chips, drinks, candy bags

5. Classroom \$ requests:

- Ms. Englot is asking for money to support the Star Dome presentations for 4 grade 5/6 classes. Total is \$640, asking for a portion * on hold until we have more money in our account

- Mr. Meads is putting together a budget for the musical, scheduled for May 14, will advise later if funding is required. In the past we gave \$500

- communications/outreach- Maria absent

- fundraising: open position

*Fundscrip – deadline was Monday Nov 24, \$824 profit, closed

*Glenlea booked for May 7th (Kara)- opening of orders in Feb. Kara will notify at next meeting

Purdy's chocolates possibly for March- will decide in Feb at next meeting

- fun lunch program: Jen absent

-outdoor enhancement- the envelope should start this school year 2026, school is being painted inside

- school board- none

4. Other business / Questions

5. Adjournment 7:36

Upcoming PAC Dates

Feb 9, Mar 2, Apr 13 (AGM), May 4, June 1- regular PAC meetings