



**MINUTES OF THE
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD
900 St. Mary's Road, Winnipeg
Tuesday, September 4, 2018 (6:30 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Chris Sigurdson.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT

| | | |
|-----------------------|-----------------|------------------|
| BOARD MEMBERS: | Chris Sigurdson | Chairperson |
| | Sandy Nemeth | Vice-Chairperson |
| | Hugh Coburn | Trustee |
| | Louise Johnston | Trustee |
| | Josie Landry | Trustee |
| | Robert Page | Trustee |
| | Tom Parker | Trustee |
| | Dave Richardson | Trustee |
| | Cindy Turner | Trustee |

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|----------------------------|--------------------|---------------------------------|
| ALSO IN ATTENDANCE: | Christian Michalik | Acting Superintendent |
| | Marna Kenny | Secretary-Treasurer |
| | Lisa Aitken | Assistant Superintendent |
| | Deneen Madden | Executive Assistant |
| | Irene Nordheim | Assistant Superintendent |
| | Henri Péroquin | Acting Assistant Superintendent |
| | Susan Potter | Executive Assistant |

REGRETS:

CALL TO ORDER

The meeting was called to order at 6:39 PM.

1.1 Welcome and Notification of Audio Recording

Chairperson Chris Sigurdson welcomed everyone in attendance. The Chairperson noted the use of audio recording at board meetings for accuracy. It was also noted that unless approved, photographs, personal recordings, audio, visual or otherwise, are not permitted.

1.2 Acknowledgement of Treaty One Land

Chairperson Chris Sigurdson acknowledged the land on which we gather is Treaty One Territory and the traditional home of the Métis people.

1.3 Vision and Mission

Chairperson Chris Sigurdson read the Division's Vision and Mission statements.

APPROVAL OF AGENDA & CONFIRMATION OF MINUTES

2.1 Approval of the Agenda – September 4, 2018

2018-001 THAT the agenda for the Regular Meeting of September 4, 2018 be approved.
Trustee (Robert Page) Moved, Trustee (Josie Landry) Seconded to approve the motion.

CARRIED

2.2 Approval of Minutes of Regular Board Meeting June 19, 2018

2018-002 THAT the minutes of the Regular Meeting of June 19, 2018 be approved.
Trustee (Cindy Turner) Moved, Trustee (Louise Johnston) Seconded to approve the motion.

CARRIED

GOOD NEWS

3.1 Good News Shared by the Chairperson for September 4, 2018

Chairperson Chris Sigurdson shared the following good news:

- Welcome everyone! We are starting school again! This is an exciting time of year for those involved with education. We just posted a welcoming spotlight story on portal from myself and Mr. Michalik.

3.2 Good News Shared by the Acting Superintendent for September 4, 2018

Acting Superintendent Christian Michalik highlighted:

- The Senior Leadership Team has been back for a while eagerly awaiting the first day of school. This summer, we have been reading, sharing and learning together. We crafted our senior leadership team's Mission and Vision statement. We also met with senior leadership from across the province and were inspired by the work of Steven Katz, a professor at the University of Toronto. This is the Senior Leadership's Team Vision: *A Louis Riel School Division in which every person is cared for morally, intellectually, physically, socially and emotionally on their journey of learning and well-becoming.* This includes everyone, students (at the heart of it all), all staff and parents/caregivers. Everyone matters on this journey of learning. Our Mission then is to ensure that *the Senior Leadership Team's central focus is to nurture learning and well-becoming by cultivating the conditions for impactful collective practice in all 40 schools in LRSD.* We were also inspired by Dr. Ken Leithwood's work around the leadership practices of senior leadership teams and his research that suggests nine leadership practices that should guide the work of system leaders. More information will follow.

BOARD EDUCATION

4.1 Canadian School Boards Association (CSBA) Report

Trustees Landry, Nemeth and Parker shared reports of the national gathering at the CSBA Congress 2018.

FINANCE AND AUDIT

5.1 Murray Field Update

Senior administration met with government representatives August 28, 2018 to review the history of the Murray Field project and to ask for government guidance regarding our ongoing strategy to raise revenues to pay down expenditures and replace the field in 11 to 18 years. The government will respond to our questions by the end of September 2018.

COMMUNICATION AND SUPPORT TO THE BOARD

6.1 Facilities and Maintenance Update

The following summer projects are completed or nearing completion:

- École Henri-Bergeron (air conditioning)
- École Sage Creek School (2 temporary classrooms in the front foyer)
- Running Track at Victor Mager School
- Basketball Court and Garden at Dakota Collegiate
- Collège Béliveau Courtyard
- Grooming Rooms at Minnetonka and Highbury Schools: Both are expected to have substantial completion by September 11 and will require an occupancy permit once completed, bringing us to the beginning of October for occupancy.

A long list of smaller, supported and unsupported capital projects is completed or nearing completion including: plumbing, electrical, painting, classrooms, gymnasiums, libraries, staffrooms, administrative offices in schools.

Longer-term projects:

- Collège Jeanne-Sauvé Renovation and Non-Instructional Addition: Anticipated date of completion is spring of 2019.
- Bleachers at Dakota Field: we are working to have them installed for this season.
- École Guyot (2-classroom addition): We will be going to tender this September. Anticipated date of completion is spring of 2019.
- HS Paul School Grooming Room: The project has been tendered and awarded by PSFB. We will be meeting with the architect and contractor September 6th to schedule the start date and work parameters. This work is expected to take about 12-14 weeks to complete.
- Hastings School elevator and office relocation: The project is still in design phase, but we expect it to be ready for tender by early January after PSFB has reviewed the project and we determine the scope of responsibility for costs, as LRSD will be responsible for the relocation of spaces. We are expecting if all goes well to begin preliminary work prior to school ending in June with a priority on the relocation of spaces.
- The Norberry and Monterey Board Offices are older building that require on-going maintenance.

6.2 Transportation Update – Student Drop Off

We intend to update our transportation policy by requiring all transported students from K to Grade 3 to be met by a parent/guardian. We are planning on a soft launch early in the year with the goal of compliance by October 15. Currently, our policy speaks only to K students. Most other divisions require parent/guardian to meet students from K to Grade 4.

6.3 Administrative Policies Update

Susan Fardoe and Lexi Muise have been preparing all Administrative Policies for review by a committee of school administrators chaired by Christian Michalik to start this September.

We are aiming for all the policies to have been reviewed and edited by December 2018.

6.4 Personnel Update - New Assistant Secretary-Treasurer

Jennifer Hume will join LRSD on September 10, 2018 as the Assistant Secretary-Treasurer.

Jennifer comes to us from New Directions where she has been in the role of Director of Financial and Operational Support for the past 11 years along with experience that includes working for Motor Coach Industries and the Apprenticeship Branch at the Department of Education. Jennifer is a designated CPA, CMA, and completed her education at the University of Manitoba and the CMA Professional Program in 2000. In addition to her financial background, Jennifer has many strengths in the areas of leadership, management, and technology; she is also an experienced project manager and has worked with two of our software providers, Altus and Sparkrock, on finance and HRP implementations.

6.5 René Deleurme Centre (RDC) Updates

Boys and Girls Club:

Since June 2018, the Boys and Girls Club of Winnipeg (BGCW) have been busy planning to open the RDC site this September.

Karen Dueck, the Assistant Director of Programming has met with Kate Sjoberg, RDC Community Outreach Worker, and staff from the Marlene Street Resource Centre to review the community organizations currently working in the neighborhood, the programs offered, and the age of children and youth to be supported. She is working to implement programming that complements and fills the gap. Kate is assisting with advertising the programming across the neighborhood. BGCW have now hired lead staff members for the RDC site and are currently in the process of hiring youth leaders for programming support. We have allocated office and food preparation space at RDC/Lavallee School.

Programs will be offered after school and evenings on Tuesdays, and Thursdays, and Fridays, and during the day on Saturdays and Sundays and will include sports, the arts, cooking and youth leadership development.

Daycare at René Deleurme Centre (RDC Community School Abecedarian Project):

- Monteyne Architecture Works Inc. is refining the drawings, in hopes of reducing the overall cost of the project.
- We have financial commitments from The Public Schools Finance Board has committed \$350,000.00, the Child Care Building Fund, and Bonnie Ash.
- Assistant Superintendent Nordheim has completed the Early Learning and Child Care Innovation Call for Concepts and sent in an Expression of Interest to the Investing in Canada Infrastructure Program.
- Assistant Superintendent Nordheim will be meeting with Assistant Deputy Minister, Rob Santos, on October 15, 2018 to further map out the project.

6.6 New Teachers' Orientation – August 29, 2018

On August 29, 2018, we met with 52 new teachers to the division. They had the chance to meet the Senior Leadership Team and become more familiar with LRSD's Vision for Learning.

6.7 Updates from the Leadership Council Meeting - August 30, 2018

The Acting Superintendent shared highlights from the first leadership meeting of the 2018-19 school year held August 30, 2018.

6.8 Public Schools Finance Board (PSFB) Request

In late June, we received a request from the PSFB.

After meeting with the President of the Sage Creek Residents Association and the Chair of École Sage Creek School Parent Advisory Committee, it was noted that the community/school division and the PSFB had different perspectives on the availability of unused classroom capacity in the Louis Riel School Division.

It was agreed at this meeting that PSFB would work with the school division to review school capacities and use, to gain a more accurate understanding of the current situation.

We complied with the request and provided additional information that we consider critical to gaining a comprehensive understanding of our school capacities in relationship to our demographic trends in LRSD.

BOARD GOVERNANCE POLICY

Executive Limitations

7.1 EL 1.7 - Compensation and Benefits

The Secretary-Treasurer and Acting Superintendent spoke to the reports providing data supporting the reasonable interpretations.

BOARD CORRESPONDENCE

8.1 School Board Correspondence - Received

The following School Board correspondence was received:

1. MANITOBA EDUCATION

- a) **(Page 1)** Letter – RE: Semester Dates (July 18, 2018)
- b) **(Page 2)** Letter – RE: EDI Repots (July 24, 2018)
- c) **(Page 4)** Letter – RE: Capital Reserve Requests (Aug 21, 2018)

2. PUBLIC SCHOOLS FINANCE BOARD

- a) **(Page 7)** Minnetonka School - Grooming Room Renovation (June 27, 2018)
- b) **(Page 8)** Highbury School - Grooming Room Renovation (June 27, 2018)
- c) **(Page 9)** Letter RE: School Capacities (June 28)
- d) **(Page 11)** Letter – RE: Capital Reserve Funds for Collège Béliveau (August 1, 2018)
- e) **(Page 12)** École Guyot - Two Classroom Addition (August 8, 2018)
- f) **(Page 18)** General Vanier School - Roof Replacement (August 8, 2018)

3. OTHER

- a) **(Page 25)** Tweet by École Guyot – RE: Canadian Association of Immersion Professionals Cross-Canada Consultation (June 24, 2018)
- b) **(Page 26)** Letter from Turtle Mountain SD to MSBA RE: Services (June 26, 2018)
- c) **(Page 27)** Thank-You Card from S. Pelikys (June 26, 2018)
- d) **(Page 29)** Thank-You Card and Letter from Marion School RE: SCIP Grant (June 27, 2018)
- e) **(Page 35)** Letter from H. Patel – RE: Thank-You (June 27, 2018)
- f) **(Page 36)** Letter from N. Conway – RE: Thank-You (June 27, 2018)
- g) **(Page 37)** Letter from S. Wood (LRTA) RE: Collective Bargaining (June 28, 2018)
- h) **(Page 38)** Email from L. Lagman RE: Social Media Release (June 28, 2018)
- i) **(Page 55)** Letter from K. Wong – RE: Thank-You (July 1, 2018)
- j) **(Page 56)** Letter from H. Kaur Vats – RE: Thank-You for Scholarship (July 3, 2018)
- k) **(Page 57)** Letter from J. Bobula – RE: Thank-You (July 5, 2018)
- l) **(Page 58)** Invitation to 2018 AGM for Canadian Parents for French (July 18, 2018)
- m) **(Page 59)** Faxed from Tom Paci (MTS) – RE: Receipt of Letter to S. Wood (July 27, 2018)
- n) **(Page 64)** Email from L. Lagman – RE: Resolution Process (Aug 3, 2018)
- o) **(Page 66)** Letter from Manitoba Institute for Patient Safety (Aug 22, 2018)
- p) **(Page 67)** Invitation from ATC – RE: Seniors Dinner and Graduation (Aug 24, 2018)
- q) **(Page 68)** Nominations for Board of Directors 2018 – Canadian Parents for French
- r) **(Page 72)** Letter from M. Hodges – RE: Thank-You
- s) **(Page 73)** Thank-You Card from B. Mikekemo - Glenlawn Collegiate
- t) **(Page 75)** Thank-You Card from D. Bjornson - Glenlawn Collegiate
- u) **(Page 77)** Thank-You Card from H. Resvich
- v) **(Page 78)** Thank-You Card from K. Wiebe

8.2 School Board Correspondence – Sent

1. GENERAL CORRESPONDENCE

- a) **Page 1)** Letter to S. Wood (LRTA) – RE: Morgan Whiteway (June 20, 2018)
- b) **(Page 2)** Letter to L. Lawrence – RE: Religious Instruction at EJR (June 20, 2018)
- c) **(Page 3)** Letter to W. Ruff – RE: Open Dialogue on Mental Health (June 21, 2018)
- d) **(Page 4)** Letter to K. Bernas – RE: Endorsement of Poverty Reduction Plan (June 21, 2018)
- e) **(Page 5)** Letter to École Guyot Parent Council – RE: Transition to K-8 (June 21, 2018)
- f) **(Page 6)** Letter to J. Fillion – RE: Kindergarten Class Sizes at École Provencher (June 21, 2018)
- g) **(Page 7)** Letter to S. Wood (LRTA) – RE: Receipt of Letter (July 17, 2018)
- h) **(Page 8)** Letter to Hon. Kelvin Goertzen – Congratulations (Aug 28, 2018)
- i) **(Page 10)** Letter to Hon. Colleen Mayer – Congratulations (Aug 28, 2018)
- j) **Page 11)** Letter to Ian Wishart – Many Thanks (Aug 28, 2018)

2018-003 THAT the Chair respond to the parents' letter expressing concerns about social media and share senior administration's actions in response to their concerns.

Trustee (Cindy Turner) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

8.3 Manitoba School Boards Association Correspondence – Received

The following Manitoba School Boards Association correspondence was received:

1. MANITOBA SCHOOL BOARD ASSOCIATION

Labour Relations:

NONE

General Correspondence:

- a) **(Page 1)** Memo – RE: Final Outcomes of 2018 Mark Dickof Scholarship Program (June 20, 2018)
- b) **(Page 4)** Letter to Minister Wishart – RE: Resolutions to the Minister (June 20, 2018)
- c) **(Page 7)** Memo – RE: Treaty Lands and Indigenous Territories and Recognition (June 21, 2018)
- d) **(Page 9)** Sunrise SD Advertising the position of Secretary-Treasurer
- e) **(Page 11)** Letter to Tom Paci – RE: LRSD and LRTA (Aug 3, 2018)
- f) **(Page 13)** Urgent Memo – RE: Administrative Cost Control Regulation (August 17, 2018)
- g) **(Page 20)** Memo – Steinbach Online Article – (August 22, 2018)
- h) **(Page 24)** Memo - 2018 School Board Election Resources (August 22, 2018)
- i) **(Page 29)** Special Announcement – Area 3 Superintendent (August 22, 2018)

OTHER BOARD JOBS

9.1 The 100 Mile Dinner - 2018 Sponsorship Package

2018-004 THAT the Board support the Boys and Girls Club 100 Mile Dinner at the Community Garden Level.

Trustee (Hugh Coburn) Moved, Trustee (Josie Landry) Seconded to approve the motion.

CARRIED

9.2 Statutory Declaration of the Secretary-Treasurer

2018-005 THAT the Statutory Declaration made by the Secretary-Treasurer be received and accepted.

Trustee (Hugh Coburn) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

PUBLIC FORUM

10.1 Floor is Open to the Public for Questions and/or Comments:

In attendance were: Mark Olfert, Frank Restall, Scott Wood and Darcy Collignon, members of the community. Questions/comments included:

- Mr. Olfert: I found the video about gay/straight alliance very interesting. I believe it is very important for schools and students to have good communication and good relationships amongst students themselves.
- Mr. Collignon:

- You had the spreadsheet about ongoing capital projects, are they available online? *Marna Kenny will connect with you to provide the information.*
- Regarding Sage Creek, I am wondering with the changes for this year and bussing kids out of the region, did that significantly add to the transportation costs? *Those changes will be for 2019/2010. Those costs will be considered in budget conversations this year and has been information we have provided government as well in terms of strategizing to mitigate the expenditures related to overcrowding. We will be sharing these costs with the public as we go through our public budget consultation process.*
- Mr. Restall: A warm welcome back to the Superintendents’ Team and the School Board. Tomorrow will be, for many of the 1200 teachers, the real first day of teaching school with some anxiousness and expectations and for our 52 new teachers, some nervousness for sure. I am really pleased to hear that the Superintendents’ Team has developed a team mission and vision statement that being, if I have it correctly, to care for and to nurture the teachers that make public education work, the teachers who will most certainly need that type of support. So, I would like to thank you and wish everyone a wonderful school year.

ADJOURNMENT

11.1 Adjournment of the Meeting

2018-006 THAT the Regular Meeting of September 4, 2018 be adjourned.

Trustee (Hugh Coburn) Moved, Trustee (Cindy Turner) Seconded to approve the motion.

CARRIED

The regular meeting adjourned at 8:21 PM

“originals signed by C. Sigurdson”

“originals signed by M. Kenny”

Chairperson

Secretary-Treasurer