



**MINUTES OF THE  
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD**

Tuesday, June 16, 2020, 6:30 P.M.  
REMOTE MEETING

**BOARD MEMBERS:** Sandy Nemeth, Chair  
Louise Johnston, Vice-Chair  
Pamela Kolochuk, Trustee  
Josie Landry, Trustee  
Robert Page, Trustee  
Tom Parker, Trustee  
Chris Sigurdson, Trustee  
Cindy Turner, Trustee  
Neil Vadeboncoeur, Trustee

**ALSO IN ATTENDANCE:** Christian Michalik, Superintendent  
Marna Kenny, Secretary-Treasurer  
Lisa Aitken, Assistant Superintendent  
Clarke Hagan, Director of Information Systems  
Jennifer Hume, Assistant Secretary-Treasurer  
Steve Lawrie, Director of Student and Clinical Services  
Tim MacKay, Director of EAL and ISP  
Deneen Madden, Executive Assistant  
Lexi Muise, Administrative Assistant  
Marlene Murray, Assistant Superintendent  
Henri Péroquin, Assistant Superintendent

**1. CALL TO ORDER**

The June 16 remote Regular Meeting of the Louis Riel School Division Board of Trustees was called to order by Sandy Nemeth, Chair, Louis Riel School Board at 6:33 P.M.

**1.1 Treaty Acknowledgement**

The Chair acknowledged the land on which our learners, staff and families gather is Treaty One Territory and the traditional territory of the Anishinaabe, Ininewak, and Dakota peoples, and homeland of the Métis Nation.

With this acknowledgement, we demonstrate respect for Indigenous peoples and communities, and we celebrate a renewed relationship with one another moving forward.

## **1.2 Welcome and Announcements**

The Chair welcomed everyone participating in this remote meeting. The Chair noted the use of audio recording at board meetings for accuracy. It was also noted that unless approved, photographs, personal recordings, audio, visual or otherwise, are not permitted.

## **1.3 Affirmation of Vision and Mission**

The Chair read the division's Vision and Mission statements.

## **2. APPROVAL OF AGENDA AND MINUTES**

### **2.1 Approval of Agenda for Regular Board Meeting – June 16, 2020**

2019-093

Moved by Trustee Turner

Seconded by Trustee Kolochuk

THAT the June 16 agenda for the Regular Board Meeting be approved with the addition of item 10.8.

CARRIED

### **2.2 Approval of Minutes of Regular Board Meeting – May 19, 2020**

As there were no changes, the May 19 minutes of the Regular Board Meeting were accepted as distributed.

## **3. LRSD NEWS**

### **3.1 Chair's News**

- Congratulations to the Louis Riel School Division (LRSD) Graduating Class of 2020 as you complete your public education journey and best wishes as you consider and embrace the choices that await you! Congratulations to the Retiring Class of 2020 as you leave LRSD after being an important part of our learning community as valued administrators, teachers, and staff. And finally, congratulations to Brandon Boone, Communications Manager, who was recently recognized as Manitoba Communicator of the Year in the category of "Small Campaign" specific to the launch of our Multi-Year Strategic Plan publication.
- While there is a spotlight story being prepared, I do want to publicly communicate the Board's appreciation for the thoughtful and caring approach extended to

students and their families over the last few months. As trustees we have heard from our community that they are reassured by the regular and consistent messaging, value the opportunity to share their needs and concerns, and genuinely feel they have been heard since the announcement that in-school learning was being suspended.

### **3.2 Superintendent Christian Michalik's News**

- I want to start with a closing message as we begin the final board meeting of the 2019-2020 school year. I want to acknowledge the last three months that no one could prepare for nor imagine. We have amazing students, staff and families showing incredible solidarity as we face this crisis with resolve and resilience and have adapted. Kindness and community continue to allow us to thrive and flourish under these extra ordinarily challenging circumstances.
- The Winakwa Community Garden is another example of kindness and community. Despite the pandemic, this community garden, supported and valued by students, staff and community members of Windsor Park Collegiate and Collège Béliveau, has been thriving.

## **4. COMMITTEE REPORTS**

### **4.1 Standing Committees**

#### **4.1.1 Community Connections Committee - Year-end Report**

Trustee Landry, Community Connections Committee Chair, provided a year-end report regarding committee expenses and another report regarding parent advisory council visits.

2019-094

Moved by Trustee Landry

Seconded by Trustee Kolochuk

THAT the Community Connections Committee report be received with thanks from the Board.

CARRIED

#### **4.1.2 Finance and Audit Committee - Year-end Report**

Trustee Kolochuk, Finance and Audit Committee Chair, provided a year-end report.

2019-095

Moved by Trustee Kolochuk

Seconded by Trustee Page

THAT the Finance and Audit Committee report be received with thanks from the Board.

CARRIED

#### **4.1.3 Negotiations Committee - Year-end Report**

Trustee Parker, Negotiations Committee Chair, provided a year-end report.

2019-096

Moved by Trustee Parker

Seconded by Trustee Landry

THAT the Negotiations Committee report be received with thanks from the Board.

CARRIED

#### **4.2 RIEL-EVATE Committee - Year-end Report**

Trustee Sigurdson, RIEL-EVATE Committee Co-Chair, provided a year-end report.

2019-097

Moved by Trustee Sigurdson

Seconded by Trustee Parker

THAT the RIEL-EVATE Committee report be received with thanks from the Board.

CARRIED

### **5. FINANCE AND AUDIT**

#### **5.1 Promissory Note Bylaw**

2019-098

Moved by Trustee Johnston

Seconded by Trustee Page

THAT permission be granted for Secretary-Treasurer Kenny to introduce and read second- and third-reading short Capital Promissory Bylaw 20192020-003.

CARRIED

2019-099

Moved by Trustee Page

Seconded by Trustee Parker

THAT this reading by Secretary-Treasurer Kenny constitute the introduction and read second- and third-reading short Capital Promissory Bylaw 20192020-003.

CARRIED

## **5.2 Borrowing/Banking Bylaw**

2019-100

Moved by Trustee Landry

Seconded by Trustee Kolochuk

THAT permission be granted for Secretary-Treasurer Kenny to introduce and read a second- and third-time short Bylaw 20192020-004 providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses.

CARRIED

2019-101

Moved by Trustee Kolochuk

Seconded by Trustee Page

THAT this reading by Secretary-Treasurer Kenny constitutes the introduction and read second- and third-reading short Bylaw 20192020-004 which provides a line of credit for current operations.

CARRIED

## **5.3 Shared Service Agreements**

2019-102

Moved by Trustee Landry

Seconded by Trustee Johnston

THAT the Louis Riel School Division enter into shared service agreements for the services for the following independent schools for the 2020-2021 school year:

- Beautiful Savior Lutheran School - clinical services and practical arts services
- Christ the King School- clinical services and practical arts services
- Holy Cross School - clinical services and practical arts services
- Springs Christian Academy - clinical services
- St. Boniface Diocesan High School - clinical services and practical arts services
- St. Emile School – clinical services and practical arts services

CARRIED

**5.4 Five-Year Capital Plan for 2021-2022 to 2025-2026**

2019-103

Moved by Trustee Turner

Seconded by Trustee Parker

THAT the Five-Year Capital Plan for 2021-2022 to 2025-2026 be approved and submitted to the Public Schools Finance Board.

CARRIED

**6. STAFFING**

**6.1 Workforce Update - 15 per cent Reduction to Core Management**

Superintendent Michalik shared an update regarding the province's directive for a 15 per cent reduction to core management. We are eliminating one assistant superintendent and one managerial position. We deliberated for many months as a team and decided as a matter of principle the reduction would come from every layer starting at the Superintendent's Team. It saddens me to share that Irene Nordheim, Assistant Superintendent, and Amarbeer Bhandari, Business Manager, will be leaving us in June as they are attached to the positions being eliminated.

**6.2 Personnel Update - Vice-Principal Appointments**

2019-104

Moved by Trustee Johnston

Seconded by Trustee Parker

THAT the following school vice-principal appointments be approved, effective August 1, 2020:

Ida Azevedo be appointed vice-principal at École Howden

Lisa Albrecht be appointed vice-principal at École Marie-Anne-Gaboury

Carrie Schimnowski be appointed vice-principal at J.H. Bruns Collegiate

CARRIED

**6.3 Workforce Update - Divisional Staffing Update for June**

Superintendent Michalik and Assistant Superintendent Aitken shared a report on divisional staffing.

## **7. INFORMATION TO THE BOARD**

### **7.1 LRSD's Response to the COVID-19 Pandemic**

Superintendent Michalik provided an update regarding the division's response to COVID-19.

### **7.2 Preparing and Managing the Reopening of Schools**

Superintendent Michalik and members of the Senior Leadership Team provided a verbal update on the work that has started to prepare and manage the return of students and staff in schools.

### **7.3 Summer Learning and Supports**

Superintendent Michalik and members of the Senior Leadership Team provided a report related to supports and opportunities for learners and families shared on our website entitled, *Summer School 2020*.

### **7.4 Updates from Weekly Meetings with Manitoba School Division Board Chairs**

The Chair provided context to the recent weekly meeting with Manitoba School Division Board Chairs.

### **7.5 Graduation 2020 - Update**

Superintendent Michalik and members of the Senior Leadership Team shared an update regarding graduation 2020.

### **7.6 Student Travel for the 2020-2021 School Year**

Tim MacKay, Director of the International Student Program, shared an update regarding travel for students in the 2020-2021 school year.

### **7.7 Annual Report to the Community 2019-2020**

Superintendent Michalik shared an update regarding the Annual Report to the Community 2019-2020.

### **7.8 Superintendent's Meeting with Community of Elders and Knowledge Keepers (Grandmothers and Grandfathers)**

Superintendent Michalik provided an update on the following items:

- Documentary film related to the most recent initiative to support indigenous communities
- Minecraft project
- Viewbook highlighting our community of grandmothers and grandfathers

**7.9 Monthly Updates Regarding Communications Metrics**

Superintendent Michalik provided a monthly report on communications metrics for the month of May.

**7.10 St. Boniface Hospital Research Youth BIOlab**

Superintendent Michalik shared a letter received from Stephen Jones, Director of the St. Boniface Hospital Research Youth BIOlab, along with the *It's all about me (IAAM) Activity Report 2019-2020* prepared for the LRSD.

**7.11 Parking Lot Improvements**

Secretary-Treasurer Kenny shared an update regarding parking lot improvements.

**7.12 School Resource Officers - Update**

Superintendent Michalik shared an update regarding school resource officers.

**8. POLICY**

**8.1 Policy Committee Update - Second and Third Reading**

2019-105

Moved by Trustee Johnston

Seconded by Trustee Turner

THAT the policies reviewed by the Superintendent's Policy Committee and listed in the Second and Third Reading table provided receive second and third reading and finally be adopted.

CARRIED

**8.2 Policy Committee Update - Policy DIE-3 - Review of Contracted Audit Services Revision**

2019-106

Moved by Trustee Kolochuk

Seconded by Trustee Page

THAT the revised Policy DIE-3 - Review of Contracted Audit Services, receive first, second and third reading and finally be adopted.

CARRIED

**9. CORRESPONDENCE**

**9.1 School Board Correspondence – Received**

The following correspondence was received by the Board:



Manitoba Education:

- (Page 1) Thank you letter RE: Personal Protective Equipment Donation (June 2, 2020)

Public Schools Finance Board:

- (Page 2) Letter RE: FRAME Reports based on 2019/2020 (May 15, 2020)
- (Page 3) Letter RE: École Sage Creek School Project Support for Additional Costs (May 21, 2020)
- (Page 5) Letter RE: Hasting School Elevator & Grooming Room Renovation (May 28, 2020)

Other:

- (Page 7) Commendation letter from Norberry-Glenlee Community Centre RE: R. K. (May 21, 2020)
- (Page 9) Letter from J. McGurran of Louis Riel Teachers' Association (May 25, 2020)
- (Page 10) Commendation letter from M. Roy RE: R. K. (May 22, 2020)
- (Page 12) Letter from W. Ruff RE: Diversity (June 8, 2020)
- (Page 17) Commendation letter from D. Everley of Louis Riel Association of School Administrators (June 9, 2020)

## **9.2 School Board Correspondence – Sent**

The following correspondence was sent by the Board:

- (Page 1) Letter to E. Alexiuk (Apr. 20, 2020)

## **9.3 Manitoba School Boards Association (MSBA) Correspondence – Received**

The following MSBA correspondence was received by the Board:

Labour Relations:

- NONE

General MSBA Correspondence:

- (Page 1) Memo RE: Photo Request – End of School Year Celebrations and Observances (June 3, 2020)
- (Page 2) e-bulletin (June 4, 2020)
- (Page 3) Executive Highlights (April 6, 2020)
- (Page 4) Executive Highlights (May 4, 2020)

**10. ACTION ITEMS**

**10.1 Board Evaluation and Trustee Self-Evaluation**

2019-107

Moved by Trustee Kolochuk

Seconded by Trustee Johnston

THAT the report regarding Board of Trustees Evaluation for 2019-2020 be received as information.

CARRIED

**10.2 Appointment of Auditors for June 30, 2020 Year-end**

2019-108

Moved by Trustee Kolochuk

Seconded by Trustee Parker

THAT the Board approve the recommendation to appoint KPMG as auditors for the June 30, 2020 year-end.

CARRIED

**10.3 Board Members' Code of Conduct**

2019-109

Moved by Trustee Turner

Seconded by Trustee Johnston

THAT the revised Board Members' Code of Conduct receive first, second and third reading and finally be adopted.

CARRIED

**10.4 Board Meetings 2020-2021 Schedule**

2019-110

Moved by Trustee Page

Seconded by Trustee Johnston

THAT the Board Meeting Dates for 2020-2021 be approved as presented.

CARRIED

**10.5 Bylaw 20192020-005 - Religious Instruction - Island Lakes Community School - First Reading**

2019-111

Moved by Trustee Parker

Seconded by Trustee Kolochuk

THAT Bylaw 20192020-005 being a bylaw to authorize the instruction of religion at Island Lakes Community School during the period of September 2020 to June 2021, receive first reading.

CARRIED

**10.6 Bylaw 20192020-006 - Religious Instruction - Shamrock School - First Reading**

2019-112

Moved by Trustee Landry

Seconded by Trustee Kolochuk

THAT Bylaw 20192020-006 being a bylaw to authorize the instruction of religion at Shamrock School during the period of September 2020 to June 2021, receive first reading.

CARRIED

**10.7 Bylaw 20192020-007 - Religious Instruction - École Van Belleghem - First Reading**

2019-113

Moved by Trustee Kolochuk

Seconded by Trustee Landry

THAT Bylaw 20192020-007 being a bylaw to authorize the instruction of religion at École Van Belleghem during the period of September 2020 to June 2021, receive first reading.

CARRIED

**10.8 CUPE 3473 Request**

2019-114

Moved by Trustee Parker

Seconded by Trustee Landry

THAT the request from CUPE 3473 be referred to the Negotiations Committee for further consideration.

CARRIED

**11. PUBLIC FORUM**

The following members of the public were in attendance:

- Marcela Cabezas
- Scott Wood
- Jay McGurran
- Charlene Sacher

Marcela Cabezas, President of the Louis Riel Teachers' Association (LRTA), shared the associations thoughts. "Teachers have been burning the candle at both ends for the past few months to make this remote learning experience a positive one for students and families in the Louis Riel School Division. Their successful efforts are documented by the data gathered by the division regarding the remote learning experience this spring. Recognizing the herculean efforts made by their teachers, I want to acknowledge the empathy shown by the division in recognizing the challenges faced by teachers following the province's announcement of the limited reopening of schools on June 1. Clearly nothing that's happened these past few months comes out of any playbook, as Christian mentioned earlier in the meeting, but I would suggest that the decisions made by the division can be found deeply rooted in the values that are within the Multi-Years Strategic Plan; those being belonging, generosity, independence and mastery. Those pieces have been shown in a variety of ways through actions and gestures by the division towards its staff. Teachers here in this division are thankful and proud to be a part of LRSD due to the kindness and care and concern that were reflected in the many decisions and approaches that have been taken over the past few months.

Our final LRTA meeting is tomorrow, and I will gladly convey the thanks and accolades that have been shared here with our council reps. On behalf of the 1,200 members of the LRTA I also wish to thank the school division and especially the Senior Leadership Team for all of their time and effort in navigating this pandemic.

I look forward to continued collaboration and communication in the coming days and weeks to ensure that the resumption of in-school classes maintains the same spirit of collegiality and belonging that our members have experienced thus far through this journey in the pandemic. So once again, thank you to you all."

**12. ADJOURNMENT**

The June 16 Regular Meeting adjourned at 8:58 P.M.

“original signed by S. Nemeth”

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Chair

“original signed by M. Kenny”

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Secretary-Treasurer