

**MINUTES OF THE**

**REGULAR MEETING OF THE LOUIS RIEL SCHOOL DIVISION BOARD OF TRUSTEES**

Tuesday, January 17, 2023, 6:30 p.m.  
50 Monterey Road, Winnipeg  
Hybrid Meeting

**BOARD MEMBERS:** Sandy Nemeth, Chair  
Chris Sigurdson, Vice-Chair  
Cindy Turner, Trustee, virtual  
Chipalo Simunyola, Trustee  
Darlene Gerior, Trustee  
Francine Champagne, Trustee  
Irene Nordheim, Trustee  
Pamela Kolochuk, Trustee, virtual  
Ryan Palmquist, Trustee

**ALSO IN ATTENDANCE:** Christian Michalik, Superintendent & CEO  
Jamie Rudnicki, Secretary-Treasurer & CFO  
Jeff Anderson, Assistant Superintendent Instructional Services  
Amarbeer Bhandari, Director of Facilities, Maintenance and Transportation, virtual  
Ron Cadez, Divisional Principal  
Darcy Cormack, Assistant Superintendent Diversity, Equity and Inclusion Services  
Michelle Jean-Paul, Assistant Superintendent Staff Services  
Deneen Madden, Executive Assistant  
Lexi Muise, Executive Assistant, virtual  
Derrick Sheldon, Assistant Director of Staff Services, virtual  
Lisa Tymchuk, Clinical Supervisor of Developmental Supports  
Emily Wilcosh, Executive Assistant

**1. CALL TO ORDER**

The Jan. 17 Regular Board Meeting of the Louis Riel School Division (LRSD) Board of Trustees was called to order by Sandy Nemeth, Chair, LRSD Board of Trustees at 6:31 p.m.

**1.1 LRSD Land Acknowledgement**

The Louis Riel School Division (LRSD) brings together a community of schools on the traditional land of the Anishinaabek, Ininewak, and Dakota. Our division is located on

the homeland of the Red River Métis. We recognize that Manitoba is also the traditional land of the Anishininwak and Dene.

We respect the treaties made on this land and acknowledge the harms and mistakes of the past and present. We dedicate ourselves to authentic alliances with Indigenous communities in a spirit of reconciliation and cooperation.

*The ongoing development of LRSD's land acknowledgement is guided by our Indigenous Council of Grandmothers and Grandfathers, and we thank them for their generosity and collaboration.*

## **1.2 Welcome and Announcements**

The Chair welcomed everyone participating in the hybrid meeting and advised that Board meetings are audio recorded for accuracy. Unless approved, photographs, personal recordings, audio, visual or otherwise, are not permitted.

Ryan Palmquist, Trustee left the meeting at 6:33 p.m.

## **1.3 Affirmation of Vision and Mission**

The Chair read the division's Vision and Mission statements.

## **2. APPROVAL OF AGENDA AND MINUTES**

### **2.1 Approval of Agenda for the Regular Board Meeting – Jan. 17, 2023**

2022-043

Moved by Trustee Gerrior

Seconded by Trustee Champagne

THAT the Jan. 17 agenda for the Regular Board Meeting be approved.

CARRIED

### **2.2 Approval of Minutes of the Regular Board Meeting – Dec. 20, 2022**

As there were no changes, the Dec. 20 minutes of the Regular Board Meeting were accepted as distributed.

Ryan Palmquist, Trustee joined the meeting at 6:35 p.m.

## **3. LRSD NEWS**

### **3.1 News from the Board of Trustees Provided by Trustee Gerrior**

Trustee Gerrior provided the following highlights:

- On Jan. 4, the division recognized the first National Ribbon Skirt Day.

- You are invited to share your thoughts on what should be our focus as the Board and Senior Leadership Team deliberate to build the 2023-2024 budget.
- Congratulations to Justin Fraser, LRSD Music Specialist, who received the Canadian Music Educators Association Building award for newer teachers.
- Congratulations to Calyb Moore and Jorgen Nel, Dakota Collegiate Institute students, on being selected for the U16 West Team Canada Ball Hockey team.
- Starting Jan. 9, students from the Louis Riel Arts & Technology Centre have been working in the community as part of their internship experience. Thank you to the many businesses in the community who have welcomed our students.
- On Jan. 19, there will be a Math Anxiety Workshop for parents with students in Kindergarten to Grade 8 from 6:30 to 8:00 p.m. in the Legacy Centre. Please visit our website to register through Eventbrite.
- The Victor H.L. Wyatt Playground Renewal project is complete, and students are thrilled.
- On Jan. 26, Manitoba Career Prospects presents the Manitoba (virtual) Career Fair from 9:30 a.m. to 3:30 p.m. Please visit their website to register.

### **3.2 News from Senior Leadership (SLT) Team Provided by Assistant Superintendent Darcy Cormack**

Assistant Superintendent Cormack highlighted the following:

- Next week, the first cohort of students will travel to Kochi, Japan, for two months, and the second cohort of students will travel in April. Other student trips will take place throughout April, May, and June to Chile, Spain, Italy and Germany.
- The International Student Program (ISP) current enrolment is 348 students. There has been a steady increase in enrolment as families and students worldwide look for programming offered by LRSD. There has been a significant increase in enrolment at the Arts & Technology Centre (ATC). Additional staff has been hired for post-secondary international students with a focus on student care and well-being.
- On Oct. 24, there was an hour of Diwali celebrations enjoyed by adult students attending ATC. On Nov. 28, the students, staff, and administrators in ISP shared a celebratory dinner together. Many classrooms had potluck dinners, birthday cake celebrations, and other fun and games. Students received their first report cards before the winter break demonstrating success and initiative.
- A few highlights of amazing things happening at the René Deleurme Centre (RDC) include:
  - The Food Depot that partners with Second Harvest (Peak of the Market & Bimbo Breads) recently added a new partnership with the Leftovers Foundation. The Food Depot operates every Thursday at noon and serves approximately 40-60 community members weekly, in addition to 11

schools. The demand for emergency hampers continues to increase. There is an emergency food cupboard available to families and individuals who can take groceries when needed.

- Other programs that run from September to December includes Full Moon Ceremonies, Breakfast and Beading programs, and community programming. We also have a Footsteps space and a clothing closet.
- The ZONE Settlement Program team has been busy with newcomers joining us in LRSD. We've had a number of school preparation information orientation sessions including driving lessons, English conversation circles, cooking and nutrition programs, youth employment and career development sessions, and parenting programs.
- We have also hosted a Community Flu and COVID-19 Vaccination Clinic in partnership with Winnipeg Regional Health Authority. Over 190 vaccinations were completed at this clinic.
- Congratulations to Melissa Brown, Manager of Community Programs at RDC and long-time partner, Bonnie Ash, Executive Director of Morrow Early Learning and Child Development for receiving the Queen's Platinum Jubilee Medal award.
- Congratulations to Dakota Collegiate for organizing a Relay For Life Youth event and raising over \$26,000 for the Canadian Cancer Society. The collegiate was also invited to MusicFest Canada, which is a tremendous honour.

#### **4. BOARD EDUCATION**

##### **4.1 Braiding Sweetgrass by Robin Wall Kimmerer**

The Chair and Vice-Chair shared that the Board will be reading Braiding Sweetgrass by Robin Wall Kimmerer and will return with table discussions.

#### **5. FINANCE AND AUDIT**

##### **5.1 Promissory Note - LTPS0582**

2022-044

Moved by Trustee Simunyola

Seconded by Trustee Champagne

THAT the issue of the Promissory Note LTPS0582, as it is deemed necessary and expedient to raise by loan the sum of \$1,759,600 on the credit of the Louis Riel School Division for the purpose of financing capital projects, be approved.

CARRIED

## **5.2 Ventilation Funding**

Secretary-Treasurer Rudnicki shared the recent article published by Maggie Macintosh in the Winnipeg Free Press, *Schools tossed some air-quality-improvement cash into the wind, experts say*, and answered trustee questions regarding the Ventilation Operating Improvement Report and financial support provided by the province.

## **5.3 2023-2024 Budget Communication Timelines**

2022-045

Moved by Trustee Gerrior

Seconded by Trustee Sigurdson

THAT the Special Board Meeting to approve the 2023-2024 Budget be scheduled for March 14, 2023, commencing at 5:30 p.m.

CARRIED

## **6. STAFFING**

### **6.1 Personnel Update - Retirement Notices**

Superintendent Michalik shared the following notices of retirement received, effective June 30, 2023:

- Paula Meyer, Principal, École George-McDowell
- Tannis Steiman, Principal, H.S. Paul School
- Ron Harder, Vice-Principal, H.S. Paul School

### **6.2 Personnel Update - Appointments - Assistant Secretary-Treasurer**

2022-046

Moved by Trustee Nordheim

Seconded by Trustee Palmquist

THAT Jocelyn Peters be appointed Assistant Secretary-Treasurer, effective Jan. 30, 2023.

CARRIED

### **6.3 Personnel Update - Appointment - Divisional Principal**

2022-047

Moved by Trustee Gerrior

Seconded by Trustee Sigurdson

THAT Corey Kapilik be appointed Divisional Principal of Diversity, Equity, Inclusion and Anti-Racism, effective date will be determined once the principal at Marion School is appointed.

CARRIED

## **7. CHAIR INFORMATION TO THE BOARD**

### **7.1 Manitoba School Boards Association (MSBA) Annual Convention**

The Chair shared the program flyer to the upcoming MSBA Annual Convention commencing March 16, 2023.

### **7.2 Canadian School Boards Association (CSBA) Congress**

The Chair shared details of the upcoming CSBA Congress in July 2023.

### **7.3 Conversation with Rochelle Squires, MLA for Riel**

The Chair shared highlights from the conversation with Rochelle Squires, MLA for Riel. Topics discussed included updates to infrastructure, issues around poverty, René Deleurme Centre opportunities and successes, and ventilation funding.

## **8. SENIOR LEADERSHIP TEAM INFORMATION TO THE BOARD**

### **8.1 New School Update - École Sage Creek & Bonavista**

Assistant Superintendent Anderson shared an update regarding the construction of the new school that will support students enrolled in the French Immersion program, who live in Sage Creek and Bonavista.

- We received the preliminary concept designs for École Sage Creek/Bonavista during the winter break. The three design options were reviewed by divisional representatives, with initial feedback shared and a preferred option identified. Refined options will be presented at a community consultation planned for Feb. 6 at 6 p.m. in the gym at École Sage Creek School. Invitations have been sent to families at École Sage Creek School (ÉSCS) and École Van Belleghem (ÉVB), as well as provincial and municipal elected officials.
- On Jan. 9, I met with the co-chairs of ÉSCS Parent Advisory Council (PAC) and I also met with the ÉVB PAC to share an update on the status of the project and to request their assistance in promoting the community consultation.
- On Jan. 9, the first meeting took place with representatives from LRSD, Number Ten Architectural Group (NTAG) and the various specialized fields (structural, electrical, mechanical, and landscape architecture). NTAG is receiving quotes from various firms for a traffic study. The division will be working with Landmark Planning to submit the Conditional Use Application and Plan Approval documents to the City of Winnipeg.
- On Jan. 16, divisional officials met with representatives from NTAG, HTFC Planning and Designing, the school, and the provincial government. Revised drawings were examined with additional feedback provided.

## **8.2 Collège Jeanne-Sauvé Renovation and Addition Update**

Assistant Superintendent Anderson shared an update regarding the renovation and addition at Collège Jeanne-Sauvé. There are two projects taking place, a renovation of science labs in the existing part of the building, and the construction of an addition to the north of the current site.

- Work to renovate existing science labs is nearing completion. It is expected that the science labs will be ready to receive students by the end of February, three weeks later than scheduled.
- The construction of eight additional classrooms and a music room continues to run on schedule. Floors have been poured and walls are going up.

## **8.3 École Varennes Update**

Assistant Superintendent Anderson shared an update regarding École Varennes.

- On Jan. 11, divisional officials met with representatives of NTAG to review updated designs and provide additional feedback.
- NTAG is in the process of receiving quotes from various firms for a traffic study.
- The finalized design will be presented to the community on Jan. 30 at 6 p.m. in the school gym. Invitations have been sent out to families, residents of neighbouring properties, as well as provincial and municipal elected officials. The school is organizing a family event to begin at 5:30 p.m., with childcare being provided during the consultation.

## **8.4 Collège Béliveau Renovation Update**

Assistant Superintendent Anderson shared an update regarding the renovation at Collège Béliveau (CB).

- On Dec. 20, divisional officials met with Prairie Architects Inc. to view preliminary drawings and provide feedback. On Jan. 12, revised drawings were presented with additional feedback provided.
- On Jan. 13 and 16, school administration at both Windsor Park Collegiate (WPC) and CB presented the revised drawings to teacher leaders. Feedback provided will be shared with the project team and architects.
- On Jan. 16, members of the School and Classroom Support Team reviewed drawings for WPC and CB. Feedback provided will be shared with the project team and architects.
- School administration at both WPC and CB will present the revised drawings to school staff at the Jan. 24 staff meeting. Feedback provided will be shared with the project team and architects.
- Architects will continue to refine drawings over the coming month in response to community feedback, the most important opportunity being the community

consultations scheduled for Jan. 31 for the English program to be held at 296 Speers Road and Feb. 1 for the French Immersion program to be held at 1015 Cottonwood Road. Invitations have been sent out to families, staff, and municipal and provincial elected officials. Doors will open at 6 p.m. on both evenings to offer the chance to walk through the schools and become familiar with the current building layout prior to the presentations of new designs. School representatives will be on site to answer questions and provide directions. The consultations will begin at 7 p.m.

#### **8.5 Windsor Park Collegiate Renovation Update**

Superintendent Michalik shared that the renovation at WPC aligns with the update provided for CB.

#### **8.6 J.H. Bruns Collegiate Renovation and Addition Update**

Superintendent Michalik shared an update regarding the renovation and addition at J.H. Bruns Collegiate. Prior to the winter break we shared the design with the community. Now, we will engage in deeper dialogue with the province to support our need for an addition.

#### **8.7 Marion School Renovation and Addition Update**

Assistant Superintendent Cormack shared an update regarding the renovation and addition at Marion School.

- Currently we are focused on the elevator and envelope project. The exterior work is taking place in the daycare area, including the foundation and installation of the vapour barrier. Windows are being installed in classrooms and for the Indigenous Education Team space. In the interior, the concrete walls of the elevator are in place. The excavation of the crawlspace continues.
- On Jan. 16, divisional officials met for the first time with the province, Prairie Architects Inc., and some of the contractors regarding the design process for the addition. We spent time looking at three different conceptual designs.

#### **8.8 Individualized Programing**

Superintendent Michalik, Ron Cadez, Director of School & Classroom Supports, and Lisa Tymchuk, Clinical Supervisor of Developmental Supports, shared an update regarding individualized programming.

#### **8.9 Emergency Response Planning Working Group**

Superintendent Michalik will be working with the Emergency Response Planning Working Group. The initial meeting, which will take place later in January, will focus on the first of three planned actions and the development of a comprehensive emergency



management program. This meeting will focus on providing an overview of the key components of an effective emergency management program and lessons learned.

Ryan Palmquist, Trustee left the meeting at 7:45 p.m.

Ryan Palmquist, Trustee joined the meeting at 7:46 p.m.

#### **8.10 New President of CUPE 3473**

Assistant Superintendent Jean-Paul shared an update that Leanne Gregorchuk was declared the president-elect of CUPE 3473, effective Dec. 21, 2022. The division thanked Sharon Sapoznik for her many years of dedication representing and supporting educational assistants in LRSD.

#### **8.11 Post-Secondary Programming in Public Schools**

Superintendent Michalik shared a letter received from Dana Rudy, Deputy Minister, Education and Early Childhood Learning, regarding post-secondary programming and answered trustee questions.

#### **8.12 Accessibility Plan Updates**

Assistant Superintendent Cormack provided an update regarding the division's Accessibility Plan.

#### **8.13 Monthly Updates Regarding Communications Metrics**

Superintendent provided the November and December reports on communications metrics.

Cindy Turner, Trustee left the meeting at 7:45 p.m.

### **9. POLICY**

#### **9.1 Policy Review Committee Update -Ratification of Amendment**

2022-048

Moved by Trustee Champagne

Seconded by Trustee Simunyola

A friendly amendment was made to the motion to have Policy GBGBA - Safe Work Environment - Violence Prevention, return to committee for further edits and to be brought back for approval at a future meeting.

THAT the following list of policies be amended:

- Policy BG - School Board Policy Process
- Policy DKB - Procedures for Reimbursement of Expenses/Approval of Employee Accommodations
  - Protocol - Use of PD Funds: Other Employees
  - Protocol - Use of PD Funds: Principals and Vice-Principals

- Protocol - Use of PD Funds: Senior Leadership Team
- Protocol - Use of PD Funds: School Board Members

## **9.2 Policy Review Committee Update - Policies being Reaffirmed**

2022-049

Moved by Trustee Gerrior

Seconded by Trustee Nordheim

THAT the following list of policies be reaffirmed:

- Policy DK - Payment of Account
- Policy GBL - Management of Employee Files

CARRIED

## **10. CORRESPONDENCE**

### **10.1 School Board Correspondence – Received**

Manitoba Education and Early Childhood Learning (MEECL):

- (Page 1) Letter from Rhonda Shaw, Acting Executive Director, RE: Skills Strategy Equipment Enhancement Fund (Dec. 16, 2022)

Education Funding Branch:

- (Page 4) Letter RE: Shamrock School – Wall Replacement (Dec. 8, 2022)
- (Page 6) Letter RE: J.H. Bruns Collegiate – Structural Roof Reinforcement (Dec. 19, 2022)
- (Page 8) Letter RE: Windsor Park Collegiate – Science Room Renewal (Dec. 19, 2022)
- (Page 10) Letter RE: J.H. Bruns Collegiate – Science Room Renewal (Dec. 23, 2022)
- (Page 12) Letter RE: Glenwood School – Elevator, Universal Changeroom and Roof Replacement (Dec. 23, 2022)

General:

- (Page 14) Email from I. Prokipchuk (Jan. 9, 2023)

### **10.2 Manitoba School Boards Association (MSBA) Correspondence – Received**

The following MSBA correspondence was received by the Board:

Labour Relations:

- None

General MSBA Correspondence:

- (Page 1) Memo RE: Call for Workshop Proposals and Student Performers (Nov. 28, 2022)
- (Page 2) e-bulletin (Dec. 21, 2022)

- (Page 5) Memo RE: Jordan's Principle Funding (Jan. 5, 2023)
- (Page 6) Memo RE: Safe Schools for Alex Presentation (Jan. 5, 2023)
- (Page 7) Memo RE: Travel Advice and Advisories for Mexico (Jan. 11, 2023)
- (Page 8) Memo RE: 2023 Annual Convention Program & Registration Information (Jan. 11, 2023)
- (Page 10) MSBA 2023 AGM program flyer
- (Page 12) e-bulletin (Jan. 11, 2023)
- (Page 13) Memo RE: "Bear-pit Session » with Minister of Education (Jan. 11, 2023)
- (Page 14) CSBA Survey of Member Boards Extension (January 2023)
- (Page 15) Student & Staff Accident-Travel Insurance Webinar
- (Page 16) Executive Highlights (Jan. 9, 2023)

## 11. ACTION ITEMS

### 11.1 Bylaw 20222023-001 Religious Instruction - École Van Belleghem - First Reading

2022-050

Moved by Trustee Simunyola

Seconded by Trustee Champagne

THAT Bylaw 20222023-001 being a bylaw to authorize the instruction of religion at École Van Belleghem during the 2022-2023 school year, receive first reading.

Trustee Palmquist is opposed.

CARRIED

## 12. PUBLIC FORUM

The following members of the public were in attendance and had the opportunity to ask questions for information or clarification from items on this evening's agenda:

- Alana White, virtual
- Carol Bitchok, virtual
- Cyril Indome, virtual
- Emmalee Blackadar, virtual
- Heather Ladoski, virtual
- Jason Dubeau, virtual
- Jay McGurran
- Joanna Braun, virtual
- Kathleen Atkin, virtual
- Marcela Cabezas
- Margaret Whitlaw, virtual
- Michelle Bacon, virtual

- Nicholas Kelly, virtual
- Rene Perrin, virtual
- Scott Wood
- Sharmila Sukhan, virtual
- Sharon Sapoznik, virtual
- Tom Parker
- Tricia Bailey Sauve, virtual

**13. ADJOURNMENT**

The Jan. 17 Regular Meeting adjourned at 8:22 p.m.

“Original signed by S. Nemeth”

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Chair

“Original signed by J. Rudnicki”

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Secretary-Treasurer