

MINUTES OF THE

REGULAR MEETING OF THE LOUIS RIEL SCHOOL DIVISION BOARD OF TRUSTEES

Tuesday, September 5, 2023, 7:00 p.m.

Virtual

BOARD MEMBERS: Sandy Nemeth, Chair
Chris Sigurdson, Vice-Chair
Darlene Gerior, Trustee, virtual
Pamela Kolochuk, Trustee, virtual
Irene Nordheim, Trustee, virtual
Ryan Palmquist, Trustee, virtual
Chipalo Simunyola, Trustee, virtual
Cindy Turner, Trustee, virtual

REGRETS: Francine Champagne, Trustee

ALSO IN ATTENDANCE: Christian Michalik, Superintendent & CEO
Jamie Rudnicki, Secretary-Treasurer & CFO
Jeff Anderson, Assistant Superintendent Policy, Planning & Research, virtual
Darcy Cormack, Assistant Superintendent Diversity, Equity and Inclusion Services, virtual
Clarke Hagan, Director of Information Technology Services
Michelle Jean-Paul, Assistant Superintendent Staff Services, virtual
Deneen Madden, Executive Assistant, virtual
Marlene Murray, Assistant Superintendent Student Services, virtual

1. CALL TO ORDER

The Sept. 5 Regular Board Meeting of the Louis Riel School Division (LRSD) Board of Trustees was called to order by Sandy Nemeth, Chair, LRSD Board of Trustees at 6:47 p.m.

2. APPROVAL OF AGENDA AND MINUTES

2.1 Approval of Agenda for the Regular Board Meeting – Sept. 5, 2023

2023-007

Moved by Trustee Nordheim

Seconded by Trustee Simunyola

THAT the Sept. 5 agenda for the Regular Board Meeting be approved.

CARRIED

2.2 Approval of Minutes of the Regular Board Meeting – June 6, 2023

As there were no changes, the June 6 minutes of the Regular Board Meeting were accepted as distributed.

2.3 Approval of Minutes of the Regular Board Meeting – June 20, 2023

As there were no changes, the June 20 minutes of the Regular Board Meeting were accepted as distributed.

3. ACTION ITEMS

3.1 Procedural By-Laws - Ratification of Amendments

2023-008

Moved by Trustee Kolochuk

Seconded by Trustee Turner

THAT in accordance with existing Procedural By-Law I(9), and with the unanimous consent of the Trustees in attendance, all three readings may occur at one meeting; and,

THAT the Procedural By-Laws of the LRSD Board of Trustees be amended and receive first, second, and third reading, and be approved.

CARRIED

3.2 By-Law 20232024-001 Religious Instruction - École Van Belleghem

2023-009

Moved by Trustee Simunyola

Seconded by Trustee Sigurdson

THAT By-Law 20232024-001 being a by-law to authorize the instruction of religion at École Van Belleghem during the 2023-2024 school year, receive first, second, and third reading and be approved.

CARRIED

4. LRSD NEWS

4.1 Welcome from the Chair and News from the Board of Trustees Provided by Trustee Nordheim

The Chair welcomed everyone, especially new students, staff, families, and new administrators to the school year.

Trustee Nordheim highlighted the following June events:

- Graduation pow-wow.
- An article in the Winnipeg Free Press, *Upgraded: Avant-garde assessment*, and we look forward to further discussions regarding assessment.
- Gratitude to Sandy Nemeth, Chair, and Chris Sigurdson, Vice-Chair, for providing strong leadership.
- June convocations with our graduates.

4.2 Welcome from Superintendent Michalik and News from Senior Leadership Team (SLT) Provided by Assistant Superintendent Anderson

Superintendent Michalik welcomed everyone to the livestream of our board meetings.

Assistant Superintendent Anderson shared the following highlights from June:

- Celebrations at École Marie-Anne-Gaboury.
- Gratitude to the Minnetonka community for welcoming and accommodating Grade 9 students as renovations at Collège Jeanne-Sauvé (CJS) continue.
- Students from École St. Germain Environment Club were featured on CTV News along with their teacher Jennifer Engbrecht.
- Collège Béliveau organized their annual “Amazing Race” and also held a fundraising drive for Cudas Against Cancer raising over \$600 with proceeds to the Never Alone Cancer Foundation.

5. PRESENTATIONS TO THE BOARD

5.1 Board Presentations for 2023-2024

Trustees considered ideas for presentations to the Board in the upcoming school year.

6. COMMITTEE REPORTS

6.1 Riel-Evate Endowment Fund Committee

Trustee Turner, Chair of the Riel-Evate Endowment Fund Committee, provided a verbal update on behalf of the committee regarding an upcoming fundraiser.

7. BOARD EDUCATION

7.1 Annual Report to the Community (ARC) for 2022-2023 with Reference to the Multi-Year Strategic Plan (MYSP)

Superintendent Michalik shared that the Annual Report to the Community (ARC) for the 2022-2023 school year will be released shortly.

8. FINANCE AND AUDIT

8.1 Statutory Declaration Secretary-Treasurer 2023-2024

2023-010

Moved by Trustee Gerrior

Seconded by Trustee Kolochuk

THAT the Statutory Declaration made by Jamie Rudnicki, Secretary-Treasurer for the 2023-2024 school year, be accepted.

CARRIED

8.2 Five-Year Capital Plan for 2024-2025 to 2028-2029

Secretary-Treasurer Rudnicki shared the Five-Year Capital Plan for 2024-2025 to 2028-2029 submitted to the Education Funding Branch.

8.3 Capital D Projects

Secretary-Treasurer Rudnicki provided a report regarding smaller capital improvements, referred to as Capital D projects, supported by the division for the 2023-2024 school year.

8.4 École Howden Playground Project Financing Request

2023-011

Moved by Trustee Kolochuk

Seconded by Trustee Sigurdson

THAT the Board approve financing in the amount of \$79,905.00 to pay for Phase 2 of the École Howden playground project in anticipation of the receipt of approved grants from the Parent Advisory Committee upon completion of the project.

CARRIED

9. STAFFING

9.1 Staffing Update

Assistant Superintendent Jean-Paul shared a report that the division currently employs a total of 3,049 staff members, which includes permanent, term, substitute, and casual employees. Details of this year's hiring process for start-up was also shared.

10. CHAIR INFORMATION TO THE BOARD

10.1 Superintendent Evaluation

The Chair confirmed that the process regarding the Superintendent's annual evaluation, in accordance with Policy CBI - Supervision/Evaluation: Superintendent of Schools, was completed.

10.2 Board Self-Evaluation

The Chair confirmed that the Board Self-Evaluation, in accordance with Policy BAA - Board Self-Evaluation, was completed.

10.3 Convention Reports

The Chair shared highlights from the Canadian School Boards Association (CSBA) Congress held in Banff over the summer.

10.4 Manitoba School Boards Association (MSBA) Survey Regarding Multi-Year Strategic Plan 2023-2026

The Chair led a discussion regarding the request from MSBA for feedback regarding the priorities, goals, objectives, and initiatives to help inform the development of their Multi-Year Strategic Plan.

11. SENIOR LEADERSHIP TEAM INFORMATION TO THE BOARD

11.1 Request for Assistance Submissions

Superintendent Michalik provided an update regarding financial assistance requested regarding capital projects at the following schools:

- Marion School
- J.H. Bruns Collegiate
- Collège Béliveau and Windsor Park Collegiate
- École Varennes

11.2 New School Update - École Sage Creek & Bonavista

Assistant Superintendent Anderson shared an update on the construction of the new school to serve families living in the Sage Creek and Bonavista areas, scheduled to open in September of 2025.

11.3 Collège Jeanne-Sauvé Renovation and Addition Update

Assistant Superintendent Anderson provided an update regarding the renovation and addition at Collège Jeanne-Sauvé.

11.4 J.H. Bruns Collegiate Structural Project and Roof Reinforcement Project Update

Superintendent Michalik on behalf of Amarbeer Bhandari, Director of Maintenance, Facilities and Transportation, shared an update regarding the structural project and roof reinforcement project at J.H. Bruns Collegiate.

11.5 Traffic Study Regarding J.H. Bruns Collegiate

Assistant Superintendent Murray provided an update that the division will be undertaking a traffic and transportation study for the area immediately surrounding J.H. Bruns Collegiate.

11.6 Government of Manitoba Survey: Air Conditioning in Schools

Superintendent Michalik on behalf of Amarbeer Bhandari, Director of Facilities, Maintenance and Transportation, shared there are 11 schools with partial to no air conditioning. A plan will be presented to the Board to have the remaining schools retrofitted with air conditioning over the next four years.

11.7 LRSD's Asbestos Management and Control Plan

Superintendent Michalik on behalf of Amarbeer Bhandari, Director of Facilities, Maintenance and Transportation, shared that during the last week of June, the division engaged with an environmental consultant to perform an annual reassessment of all LRSD buildings. The abatement contractor is reviewing the information, preparing a quotation and a schedule for performing abatement and repair work.

11.8 Leadership Meeting - Aug. 29, 2023

Superintendent Michalik shared highlights from the Aug. 29 meeting with the Leadership Team that focused on the MYSP. The team engaged with the four strategic priorities and the 25 strategic actions.

11.9 St. Boniface Hospital Youth BIOLab Activity Report for 2022-2023

Superintendent Michalik shared the letter sent by Stephen Jones, Director of the Youth BIOLab at the St. Boniface Hospital, along with the Youth BIOLab Activity Report for the 2022-2023 school year.

11.10 Workplace Safety and Health (WSH) Annual Report

Assistant Superintendent Jean-Paul provided highlights from the 2022-2023 WSH committee meetings and welcomed Marco Rosales, WSH Officer, to the division.

11.11 Monthly Updates Regarding Communications Metrics

Superintendent Michalik provided the May, June, July, and August reports on communications metrics.

12. POLICY

12.1 Policy Review Committee Update - Third Reading

2023-012

Moved by Trustee Gerrior

Seconded by Trustee Sigurdson

THAT the following policy and administrative protocol reviewed by the Policy Review Committee receive third reading and finally be adopted:

- Policy JE - Student Presence & Engagement
- Administrative Protocol - Supporting Policy JE

CARRIED

12.2 Policy Review Committee Update - Ratification of Amendment

2023-013

Moved by Trustee Kolochuk

Seconded by Trustee Gerrior

THAT the following list of policies be amended:

- Policy GCFA/GDFA – Criminal Record Check & Child Abuse Registry Check: Teaching & Non-Teaching Staff
- Policy IKAB – Academic Achievement: Reporting of Student Learning

CARRIED

13. CORRESPONDENCE

13.1 School Board Correspondence – Received as of June 20, 2023

The following correspondence was received by the Board as of June 20:

Manitoba Education and Early Childhood Learning (MEECL):

- (Page 1) Letter from M. Pandey, Assistant Deputy Minister, RE: Ukrainian Students Fleeing the War and attending Manitoba schools (June 5, 2023)
- (Page 2) Letter from R. Shaw, Acting Executive Director, and K. Assié, Executive Director RE: Grade 5 to 12 Industrial Arts Curriculum Renewal and Validation (June 8, 2023)
- (Page 4) Letter from J. Tomy, Assistant Deputy Minister, RE: Assessment Tools (June 12, 2023)

Education Funding Branch:

- None

General:

- (Page 12) Email from M. Robinson (June 6, 2023)

- (Page 13) Email from M. Robern (June 6, 2023)
- (Page 14) Email from L. McDonald (June 6, 2023)
- (Page 15) Email from C. Tulloch (June 6, 2023)
- (Page 16) Email from S. Saint-Cyr (June 6, 2023)
- (Page 17) Email from K. Schettler (June 6, 2023)
- (Page 18) Email from T. Vosbourgh (June 6, 2023)
- (Page 19) Email from J. Fraser (June 6, 2023)
- (Page 21) Email from C. St.Hilaire (June 6, 2023)
- (Page 22) Email from L. Longford (June 6, 2023)
- (Page 23) Email from K. Cobb (June 6, 2023)
- (Page 24) Email from K. Edson Wiebe (June 6, 2023)
- (Page 25) Email from S. Flint (June 6, 2023)
- (Page 26) Email from A. Weier (June 6, 2023)
- (Page 27) Email from A. Morrison-Hemeryck (June 6, 2023)
- (Page 28) Email from G. Shahin (June 7, 2023)
- (Page 29) Email from D. McDonald (June 7, 2023)
- (Page 30) Email from D. Ross (June 7, 2023)
- (Page 31) Email from L. MacCallum (June 7, 2023)
- (Page 32) Email from M. Rofaeil (June 7, 2023)
- (Page 33) Email from R. Bullock (June 7, 2023)
- (Page 34) Email from the Schaeffer Family (June 7, 2023)
- (Page 35) Email from I. Bindi (June 7, 2023)
- (Page 36) Email from C. Koolage (June 7, 2023)
- (Page 37) Email from B. Bohemier (June 7, 2023)
- (Page 38) Email from D. Hupe (June 7, 2023)
- (Page 39) Email from M. Hlady (June 7, 2023)
- (Page 40) Email from K. Hanuschuk (June 7, 2023)
- (Page 41) Email from M. Perreault (June 7, 2023)
- (Page 42) Email from C. Dobrohorsky (June 7, 2023)
- (Page 43) Email from C. Regier (June 7, 2023)
- (Page 44) Email from C. Desrosiers (June 7, 2023)
- (Page 45) Email from K. Graham Lloyd (June 7, 2023)
- (Page 46) Email from W. Gibson (June 7, 2023)
- (Page 47) Email from J. Gay (June 7, 2023)
- (Page 48) Email from T. Evans-Boissoneault (June 7, 2023)
- (Page 49) Email from R. Davies (June 7, 2023)
- (Page 50) Email from J. Pynn (June 7, 2023)
- (Page 51) Email from D. Courchene (June 7, 2023)
- (Page 52) Email from L. Garet (June 7, 2023)
- (Page 53) Email from C. Sheppard (June 7, 2023)

- (Page 54) Email from D. McDonald (June 7, 2023)
- (Page 55) Email from D. Cederwall (June 7, 2023)
- (Page 56) Email from M. Pittet (June 7, 2023)
- (Page 57) Email from S. Peever (June 7, 2023)
- (Page 58) Email from B. Matthews (June 7, 2023)
- (Page 59) Email from M. Delorme (June 7, 2023)
- (Page 60) Email from J. Myshkowsky (June 7, 2023)
- (Page 61) Email from L. Sotas (June 7, 2023)
- (Page 62) Email from R. Bullock (June 7, 2023)
- (Page 63) Email from R. Scott (June 8, 2023)
- (Page 64) Email from J. Braccia (June 8, 2023)
- (Page 65) Email from J.J. (June 8, 2023)
- (Page 66) Email from J. Chapman (June 8, 2023)
- (Page 67) Email from A. Kenshin (June 8, 2023)
- (Page 68) Email from L. Neufeld (June 8, 2023)
- (Page 70) Email from C. Adelekun (June 8, 2023)
- (Page 71) Email from M. Delorme (June 8, 2023)
- (Page 72) Email from K. Reynolds (June 8, 2023)
- (Page 73) Email from P. Bourgeois (June 8, 2023)
- (Page 74) Email from S. Loewen (June 8, 2023)
- (Page 76) Email from K. Smith (June 8, 2023)
- (Page 77) Email from Cindy (June 8, 2023)
- (Page 78) Email from Danielle (June 8, 2023)
- (Page 79) Email from L. Henderson (June 8, 2023)
- (Page 80) Email from M. Turko (June 8, 2023)
- (Page 81) Email from K. Kelm (June 8, 2023)
- (Page 82) Letter from R. Birt (June 9, 2023)
- (Page 83) Email from M. Tawafi (June 10, 2023)
- (Page 85) Email from C. Thurston (June 11, 2023)
- (Page 86) Email from R. Angel Lynn Fros (June 12, 2023)
- (Page 87) Email from M. Williams (June 12, 2023)
- (Page 88) Email from M. Rempel (June 12, 2023)
- (Page 91) Email and attachment from W. Ruff (June 13, 2023)
- (Page 100) Email from J. Oldfield (June. 15, 2023)
- (Page 101) Email from T. Houston (June 15, 2023)
- (Page 103) Copy of letter to R. Birt (June 15, 2023)

13.2 Manitoba School Boards Association (MSBA) Correspondence – Received as of June 20, 2023

The following MSBA correspondence was received by the Board as of June 20:

Labour Relations:

- None

General MSBA Correspondence:

- (Page 1) Link to PON Live
- (Page 2) Memo RE: Student Travel/Accident Insurance Information – Reminder (June 7, 2023)
- (Page 3) Executive Highlights (June 5, 2023)
- (Page 4) Memo RE: MSBA Strategic Plan 2023-2026 (June 7, 2023)
- (Page 7) e-bulletin (June 14, 2023)
- (Page 8) Copy of St. James-Assiniboia School Division Board of Trustee letter to Minister Ewasko (June 13, 2023)
- (Page 10) Memo RE: Global Affairs Canada International Education Strategy Renewal – Process and Timelines (June 14, 2023)

13.3 School Board Correspondence – Received

The following correspondence was received by the Board:

Manitoba Education and Early Childhood Learning (MEECL):

- (Page 1) Letter from M. Ploshynsky, Project lead, Continuous Improvement Branch, RE: Louis Riel School Division Annual Report on Continuous Improvement (June 26, 2023)
- (Page 4) Letter from Hon. Minister Ewasko, RE: Technology Education Equipment Replacement (TEER) Grant (June 26, 2023)
- (Page 7) Letter from Hon. Minister Ewasko, RE: Intensive newcomer Support (INS) Grant (June 28, 2023)
- (Page 10) Letter from M. Pandey, Assistant Deputy Minister, RE: The eligibility of Ukrainian students holding a Ukrainian high school diploma (July 14, 2023)
- (Page 12) Letter from A. Hawkins, RE: Survey on the Presence of Engagement Policy Directive (July 14, 2023)
- (Page 13) Letter from J. Tomy, Assistant Deputy Minister, RE: Provincial Tests in Math and Language Arts (Aug. 2, 2023)
- (Page 14) Letter from A. Hawkins, RE: School-based Suicide Prevention Training – Sources of Strength (Aug. 28, 2023)

Education Funding Branch:

- (Page 16) Letter RE: J. H. Bruns Collegiate – Structural Roof Upgrade Phase 2A (June 23, 2023)

- (Page 18) Letter RE: Island Lakes Community School Request for Modular Classroom Units (July 7, 2023)
- (Page 20) Letter RE: Collège Jeanne-Sauvé – Science Room Renewal (July 14, 2023)
- (Page 22) Letter RE: Island Lakes Community School – Modular Classroom Units (Aug. 4, 2023)
- (Page 24) Letter RE: Windsor Park Collegiate – Science Room Renewal (Aug. 11, 2023)
- (Page 26) Letter RE: J.H. Bruns Collegiate – Science Room Renewal (Aug. 11, 2023)

General:

- (Page 28) Email from T. Houston (June 15, 2023)
- (Page 29) Email from S. Erlendson (June 16, 2023)
- (Page 42) Thank you card from K. Wiebe
- (Page 43) Thank you card from T. Steinman
- (Page 44) Thank you letter from M. Saraswat
- (Page 45) Email C. Poitras (June 20, 2023)
- (Page 47) Email from S. Sigvaldason (June 21, 2023)
- (Page 48) Email from G. du Plooy (June 21, 2023)
- (Page 49) Email from D. Noakes (June 21, 2023)
- (Page 50) Email from S. Soulodre (June 22, 2023)
- (Page 51) Email from M. Fehr (June 22, 2023)
- (Page 52) Letter from E. Kreis (June 22, 2023)
- (Page 53) Email from L. Sarka (June 23, 2023)
- (Page 54) Email from M. Burton (June 23, 2023)
- (Page 55) Email from P. Turenne (June 23, 2023)
- (Page 56) Email from D. Johnson (June 23, 2023)
- (Page 68) Email from I. Prokipchuk (June 26, 2023)
- (Page 71) Thank you letter from K. Mendoza (July 1, 2023)
- (Page 72) Thank you letter from E. Rehan (July 4, 2023)
- (Page 73) Thank you letter from G. Saavedra (July 11, 2023)
- (Page 74) Thank you card from scholarship recipients
- (Page 78) Letter from Manitoba Library Association (Aug. 14, 2023)
- (Page 80) Copy of letters sent RE: No-Trespassing (Aug. 18, 2023)
- (Page 97) Copy of letters sent RE: No-Trespassing (Aug. 22, 2023)
- (Page 126) Email from D. Johnson (Aug. 24, 2023)
- (Page 132) Email from M. Fehr (Aug 29, 2023)
- (Page 133) Email from J. Care (Aug. 29, 2023)
- (Page 134) Email from D. Johnson (Aug. 30, 2023)
- (Page 136) Email from R. D. (Aug. 30, 2023)

- (Page 137) Email from R. Young (Aug. 31, 2023)
- (Page 138) Email from R. Tessier (Aug. 31, 2023)

13.4 School Board Correspondence – Sent

The following correspondence was sent on behalf of the Board:

- (Page 1) To S. Saint-Cyr (June 16, 2023)

13.5 Manitoba School Boards Association (MSBA) Correspondence – Received

The following MSBA correspondence was received by the Board:

Labour Relations:

- None

General MSBA Correspondence:

- (Page 1) e-bulletin (June 28, 2023)
- (Page 2) Memo RE: Universal Student Travel Health Plan – Survey (July 19, 2023)
- (Page 4) Toolkit for Diverse Collection Development and Intellectual Freedom in Manitoba Schools
- (Page 23) Copyright Awareness Materials for Teachers

14. PUBLIC QUESTION PERIOD

The following members of the public submitted questions for clarification regarding items on this evening's agenda:

- Charlene Sacher
- Sia Erlandson
- Luanne Kam
- Raphaëlle Laverdière

15. ADJOURNMENT

The Sept. 5 Regular Meeting adjourned at 8:40 p.m.

“Original signed by S. Nemeth”

Chair

“Original signed by J. Rudnicki”

Secretary-Treasurer