

POLICIES, GUIDELINES AND PROCEDURES

SUBJECT	N.E.P.N. CODE
SAFE SCHOOLS: SCHOOL CODES OF CONDUCT	ADD

I. POLICY

The Louis Riel School Division (Division) upholds its statutory obligation under subsection 41.1(b.1) of [The Public Schools Act](#) to ensure that each student is provided with a safe and caring school environment that fosters and maintains respectful and responsible behaviours.

As articulated in Policy JK – Supporting Student Behaviour, the Division believes that:

- Students demonstrate expected behaviours, when they have the knowledge and skills to do so.
- When a student exhibits concerning or serious behaviours, we understand that they behave this way due to lagging skills and have difficulty coping with the demands of the situation.
- The purpose of adult intervention is to decrease or stop the concerning or serious behaviour and to teach or create the conditions for expected behaviours.

Accordingly, the Division supports proactive practices that develop students' self-discipline and behavioural autonomy, as outlined in the **GUIDELINES** and **PROCEDURES** below.

II. GUIDELINES

A. Respectful partnerships between the home, school and community are essential to assist students to develop and demonstrate responsible behaviour in the learning environment.

Therefore, all members of the community have a critical role to:

1. support students to be safe, caring and responsible citizens;
2. promote and teach the behaviours that develop and maintain self-esteem, self-regulation and healthy choices; and
3. promote relationships and behaviours that foster respect for learning and for all members of the learning community.

B. Each of the Division's schools shall develop a school code of conduct that complies with divisional policy and provincial legislation (see School Codes of Conduct Administrative Protocol).

Adopted:	June 4 , 2019	Legal References: The Public Schools Act (Manitoba) , The Education Administration Act (Manitoba) .
Revised:	Dec. 6, 2022; Nov. 18, 2025	

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C. The school code of conduct shall apply during all school activities, both on-site and off-site.

III. PROCEDURES

A. Each school code of conduct shall:

1. include specific content listed in the [School Codes of Conduct Administrative Protocol](#);
2. be updated annually in consultation with the school’s parent advisory council (or equivalent) as per subsections 47.1(1)(b) and 58.6(e) of The Public Schools Act;
3. be posted on the school website by October 31.

B. As per subsection 47.1.1(1) of The Public Schools Act, all staff, including volunteers, are required to report non-observance of the school code of conduct to the Principal as soon as reasonably possible.

C. As per subsection 47.1.2.(1) of The Public Schools Act, all staff, including volunteers, who become aware of bullying or cyberbullying behaviour must report it to the Principal as soon as reasonably possible, regardless of where and when it takes place. (Bullying and cyberbullying are defined in subsections 1.2(1) to 1.2(3) of The Public Schools Act.)

D. As per subsections 47.1.1(2) and 47.1.1(3) of The Public Schools Act, where the Principal believes that a student has been harmed because of another’s behaviour, the Principal must, as soon as reasonably possible, notify the student’s parent(s)/guardian(s)/caregiver(s), including:

1. the nature of the behaviour that resulted in harm to the student;
2. the nature of the harm to the student; and
3. the steps taken to protect student safety, including the nature of any intervention taken in response to the behaviour.

E. In accordance with [The Personal Health Information Act](#) and [The Freedom of Information and Protection of Privacy Act](#) , the information shared under **PROCEDURE D**:

1. must be limited to what is necessary to meet the statutory requirement of subsection 47.1.1(3) of The Public Schools Act, while protecting to the extent possible students’ personal information; and
2. generally should not contain any personal health information about the students.

F. In accordance with [Supporting Transgender and Gender Diverse Students in Manitoba Schools](#) (Manitoba Education and Training, 2017), when sharing information under **PROCEDURE D**, discretion must be exercised to protect students from harm in disclosing gender identity or sexual orientation.

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