

POLICIES, GUIDELINES AND PROCEDURES

SUBJECT	N.E.P.N. CODE
MULTI-YEAR STRATEGIC PLANNING PROCESS	ADE

I. POLICY

The Louis Riel School Board believes that realization of its Vision and Mission requires a thoughtful, systematic and consultative planning process with clearly defined roles and responsibilities.

The Board upholds Manitoba Education's [K-12 Framework for Continuous Improvement](#) and endorses its fundamental principles of coherence, capacity building, data-informed decision-making and shared responsibility for student achievement.

Accordingly, the Board shall employ the Multi-Year Strategic Planning process outlined in the **GUIDELINES** and **PROCEDURES** below.

II. GUIDELINES

- A. At the outset of its mandate, the Board shall renew its Vision, Mission, Values and Motto through a consultative process.
- B. Subsequently, the Board shall develop a Multi-Year Strategic Plan (MYSP) to achieve its Vision and Mission. The Board shall ensure that the MYSP:
 1. aligns with provincial priorities;
 2. reflects divisional Values;
 3. is based on evidence-informed decision-making;
 4. reflects views expressed during community consultations;
 5. establishes long-term strategic priorities designed to achieve the Board's Vision and Mission; strategic priorities identify direction for all stakeholders and provide a framework for organizing, defining, and communicating strategic goals; current strategic priorities are listed in [Appendix A](#); and
 6. specifies, for each strategic priority: strategic goals, short-term outcomes, intermediate outcomes, targets, and reporting structures (see [Appendix A](#)).

Adopted:	June 18, 2019	Legal References: Public Schools Act (Manitoba) : Sections 41(1)(2) & 55.2; Education Administration Miscellaneous Provisions Regulation , Section 31
Revised:		

III. PROCEDURES

- A. Each strategic goal should be:
 - 1. translatable into short-term initiatives so that progress can be seen each year;
 - 2. enduring over the multi-year period, not so specific or easily achieved that it becomes irrelevant after the first year of the plan;
 - 3. aligned with the Board’s long-term Vision and Mission; and
 - 4. just within reach: a stretch, but still achievable.

- B. Outcome statements are specific descriptions of what success will look like; they describe the desired impact of the goal and provide clear parameters against which each goal can be measured.

- C. A target provides a stated objective to be achieved within a set period of time, against which results can be measured.

- D. Reporting structures indicate how and how often the progress of each strategic goal will be reported to the Board by the Superintendent of Schools.

- E. The Superintendent of Schools shall:
 - 1. create a communications plan for approval by the Board;
 - 2. develop logic models for each strategic goal;
 - 3. develop annual operational plans;
 - 4. develop improvement plans;
 - 5. develop the annual board budget;
 - 6. monitor the progress of the MYSP; and
 - 7. report regularly to the Board.

- F. The Board shall:
 - 1. approve the annual board budget;
 - 2. share the MYSP with the community;
 - 3. monitor progress of the MYSP;
 - 4. review the MYSP annually;
 - 5. review the Superintendent of Schools performance (see Policy CBI – Supervision/Evaluation Process: Superintendent of Schools); and
 - 6. report regularly to the community on the progress of the MYSP.

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Revised:		

- G. As part of the school planning process, School Principals shall:
1. develop, in consultation with staff and the Parent Advisory Council, a school-based MYSP, strategic goals that support the Board’s strategic priorities, as well as short-term outcomes, intermediate outcomes, targets, and reporting structures (see [Appendix A](#));
 2. publish the school MYSP on the school website;
 3. monitor progress of the school MYSP;
 4. review the school MYSP annually in consultation with staff and the Parent Advisory Council;
 5. report regularly to the community, via the school website, on the progress of the school MYSP.

References

- [Policy AD](#) – Educational Philosophy: Vision, Mission, Values & Motto
- [Multi-Year Strategic Planning: A Guide for School Board Trustees](#), Ontario Ministry of Education, 2017

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Revised:		