

Windsor Park Collegiate Parent Association
Annual General Meeting Minutes
Wednesday, October 8, 2014

In Attendance: Howard Ashdown, Lori Karlsson, Marilyn Thorington, Cindy Vermette, John Erwin, Jeannine Labiuk, Kevin Labiuk, Gloria Waldron, Amanda Myran

Opening

The meeting was called to order at 7:11 pm. Prior to the formal meeting WPC Principal Marilyn Thorington demonstrated the new LRSD/WPC website and some new videos that have been uploaded that describe the school and it's programs. These videos were produced by Vice-Principal Reno Gerl.

Introductions/Welcome

All attendees were welcomed by President Howard Ashdown.

Previous Minutes

A motion to accept the previous AGM minutes of October 2013 was made by Jeannine Labiuk, second by Lori Karlsson. Carried. A motion to accept the previous regular minutes of September 2014 was made by Lori Karlsson, seconded by Gloria Waldron. Carried.

AGM Reports:

A. Student Council

- There was no Student Council representatives present, however Marilyn indicated that she would cover these points in her Admin report.

B. President's Report

- Howard indicated that the 2013-2014 year within the Association was eventful and was mainly focused on several school projects, mainly involving grant applications for the completion of the outdoor Basketball court and extra picnic tables. A required ribbon-cutting ceremony for these projects was originally slated to be conducted in September 2014, however weather and other factors have delayed this until Spring 2015.

- Members of the Association attended several focus-groups and discussions at the School Division and Manitoba Association of Parent Councils and brought back information of interest to the Association and Parents in general.
- Howard thanked the members of the Association for supporting him during his term as President, he is looking forward to continue working with the Association as a Member-at-Large.

C. Treasurer's Report

- Lori Karlsson circulated the budget for the 2014-2015 school year. Expenditures are estimated to be \$3070 with Revenues at \$2900.
- An updated Bank Balance was not available in time for this meeting.
- Lori arranged to have an independent review of the Association's financial records by a member of Talbot & Associates.
- Lori motioned to accept the Treasurer's report as presented, seconded by Gloria. Carried.

D. Principal / Administration Report

Year in Review:

- A new structure was put into place for Student Leadership; this has been received very well by the Student Leadership Council and Teachers alike. Some constructive criticism will result in improved communication between the Students and with Teachers. Bulletin Boards will be produced that will include meeting dates and other information. A more formal process for Student elections was also mentioned as being desirable.
- A couple WPC Students went to a meeting of the Legal Education Action Fund and made presentations; this was an excellent experience for them.
- On Literacy:
 - WPC Implemented "Reading is Thinking" program
 - Continuation of Literacy Coach position
 - WPC highlighted in the board's "Report to the Community"
- On Citizenship:
 - Food was sold in the Cafeteria as a means to highlight various international cultures
 - Three new groups formed; Culture Club, International Club and Active Now.

- The Social Justice League, WPSEA and QSA groups continued on.
- On Engagement:
 - WPC has become a member school of the “Global Partnership for New Pedagogies for Deep Learning”.
 - Professional Development has been provided to Teachers on how to setup Youtube channels and how to use the I-Books authoring program. These will be used to further engage Students.
 - Career Internship Program, Successful Futures Program and Co-op Education Program are providing a variety of experiences for Students.
 - Ceramics, Beading and Chess Clubs were created recently for the Students.
- WPC revamped the CET program into Home Teams which seemed to work well.
- The Band Program was successfully reinstated and has been very popular.
- WPC now has 19 sports teams; most recently including the addition of a Hockey team for the Spring rookie event.

October Report:

- “Collaborative Wednesday's” have started already; 7 teams have started already. Teachers are reporting that they are already making use of some of the material from these sessions to good effect.
- The mandated “Tell Them for Me” survey will occur in November; planning has started already on how to implement.
- The media room in the Library will be overhauled with updates to technology including some Mac workstations for use with i-Book
- Sports activities are going strong, Cross-Country and Golf are finished but Volleyball is currently very active. There will be no Curling team this year.
- The “Meet the Teacher” event at the end of September was not well attended. Other ways to provide information to Parents will be explored. Howard attended the meeting and provided information to Parents on the Association.

- PD day was held on September 22nd; Collaborative teams were formed to work on Norms and SMART goals. Development of Home Team lessons also occurred.
- The Cafeteria is running and providing great food for great value. The management of the Cafeteria is seeking help (paid) for several hours a day since it's too much for one person to handle.
- The Student Leadership Council held their first meeting last week and will meet again next week. Co-Presidents will be elected for this School year.
- The School will likely have a Gender-Neutral washroom installed by Spring Break.
- New Office furniture will be installed during the Winter Break.
- Maintenance is arranging for a quote to put in Air Conditioning into the Fitness Room.
- John asked about when Yearbooks for the previous year would be made available; they are not in yet but expected soon. Further discussion ensued as to why these are not available at the end of a school year versus the beginning of the next year; this apparently has become the norm over the past number of years mostly due to deadlines to include photos and production time.

AGM Elections:

- Howard asked John Erwin to conduct the election.
- The position of President has been held by Howard Ashdown for two years; since this is the maximum term the position required a new person to fill it. A nomination to elect Cindy Vermette was received by Howard at the last regular meeting; Cindy accepted the nomination. There were no other nominations made and Cindy Vermette was elected to the position by group acclamation. Carried.
- The position of Vice-President has been held by Gloria Wadron for one year; there were no other nominations for this position and Gloria indicated that she is interested in holding this position for another year. Carried.
- The position of Treasurer has been held by Lori Karlsson for one year; there were no other nominations for this position and Lori indicated that she is interested in holding this position for another year. Carried.
- The position of Secretary has been held by John Erwin for one year; since his Child is no longer a student at WPC he had to vacate the position. A nomination to elect Amanda Myron was received by Jeannine Labiuk at the

last regular meeting; Amanda accepted the nomination. There were no other nominations made and Amanda Myron was elected to the position by group acclamation. Carried.

- All other members in attendance were asked if they wish to be considered “Members-at-large” with the voting rights that includes; accordingly Howard Ashdown, Kevin Labiuk and Jeannine Labiuk were acclaimed as WPC Parent Association “Members-at-large”.

Questions/Concerns

None

Adjournment

The meeting was adjourned at 8:20 pm. The next regular meeting will occur on November 12th at 7:00 pm.

Minutes taken by John Erwin October 8th, 2014