

POLICIES, GUIDELINES AND PROCEDURES

SUBJECT	N.E.P.N. CODE
ORIENTATION OF NEWLY-ELECTED TRUSTEES	BIA

I. POLICY

The Louis Riel School Board believes that the role of the Trustee compels attention to supporting newly-elected Trustees' successful transition to that role. Accordingly, such support must include newly-elected Trustees' reception of information pertinent to activities of the Board as defined by

- [The Public Schools Act](#)
- [Policy AD](#) – Educational Philosophy: Vision, Mission, Values & Motto
- [Policy ADE](#) – Multi-Year Strategic Planning Process
- [Procedural By-Laws](#) of the Louis Riel School Division Board of Trustees
- The **GUIDELINES** of this policy

Accordingly, the Board expects that newly-elected Trustees shall avail themselves of opportunities to receive this information.

II. GUIDELINES

- A. The Chair of the School Board and the Superintendent of Schools shall invite newly-elected Trustees to attend sessions.
- B. The orientation process for newly-elected Trustees shall include provision of information about the following elements:
 - Pertinent provincial legislation
 - The [Manitoba School Boards Association \(MSBA\)](#), its orientation session for new Trustees and other pertinent professional development activities
 - General orientation to the [LRSD Policy Manual](#) with attention to the following sections:
 - A: Foundations and Basic Commitments
 - B: School Board Governance and Operations
 - C: General School Administration
 - D: Fiscal Management
 - G: Personnel
 - The current Board Budget and the development process

Adopted:	October 10, 2006	Legal References: The Public Schools Act (Manitoba) , Procedural By-Laws of the Louis Riel School Division Board of Trustees
Revised:	November 5, 2019	

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- The [School Board Member Handbook](#)
- Existing significant legal matters, as applicable
- Existing divisional contractual arrangements
- Current collective agreements
- Organizational chart and associated roles/responsibilities
- Protocols for visiting of, and contact with, schools and school staffs
- Other information, as deemed appropriate and necessary by the Chair of the School Board or the Superintendent of Schools

III. PROCEDURES

1. The Chair of the School Board and the Superintendent of Schools shall collaborate to plan the orientation process for newly-elected Trustees.
2. The Chair of the School Board and the Superintendent of Schools shall invite newly-elected Trustees to a meeting to discuss this policy.

References:

- [School Board Member Handbook](#), Manitoba School Boards Association, 2018
- [LRSD Policy AD](#) – Educational Philosophy: Vision, Mission, Values & Motto

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