



ÉSCB School Community Council Meeting Minutes

DATE: December 3, 2025

TIME: 6:30 PM

LOCATION: ÉSCB School

Call to order @6:40

Attendance: Jamellah Paggao, Deanna Chabot, Daphne, Kristin Lins, Kate Macchia, Andriy Yamchuk, Victor Ponce, Michelle Adolph, Amber Rutherford

Special Guests: John and Lou from Lions Club

Regrets:

Admin Guests: Cameron Johnson (Principal), Lisa Albrecht (Vice Principal), Jolene Capina (Vice Principal)

Voting Member attendance / confirmation of quorum and exec minimum:
(4 voting members, 2 required for quorum – 4 present)

Call to Order

1. **Land Acknowledgment**
2. **Purpose of the School Community Council**

To foster effective communications amongst stakeholders and actively support the enhancement of student leaning learning and French immersion within Louis Riel School Division

3. **Welcome and Introductions:** Deanna, Jamellah, Daphne, Kristin

Approval of Agenda

- **Approval of proposed agenda: Amber motions to approve the agenda, Kate (proxy) seconds. All in favor, MOTION PASSED**
- **Kate Motioned the minutes, Daphne Seconded it. All in Favor, MOTION PASSED**

Opening Remarks

- Lou from Lions Club – We just finished our Grey Cup fundraiser. We do meetings twice a month.

By-Laws

These Bylaws have been in the works with admin and us. The main change that has been made is that everyone can vote at each of the meetings.

- Andriy – Article 5 – bullet 2 - the attendance of admin is encouraged. Can we add that it is mandatory that there is a representative from the school present, or the meeting will be rescheduled? Yes
- Article 10 – Bullet point B – is there a change that we have 5 meetings and not by-monthly meetings? No it has always specified 5 meetings, which in the school year comes to bi-weekly.
- Michelle - It seems that things are happening without all of us knowing. Should we think about doing this meeting monthly instead of bi-monthly so that everyone is more informed of the decisions that are being made behind the scenes? *When we wanted to do it monthly – we had a lot of pushbacks at the other school. But if people want monthly meetings for this school, we are open to it.*
 - o *For the fundraising and events updates– those groups meet separately and isn't done by the executive. Please reach out to the leads, and you can get your names added to the group chats.*

- o *We are not planning to have off-line chats this year. If we do need to have a Special Meeting added, we will advertise that through our social media and have Cam send it out to the parents in his Friday email.*
- o *Some people may want to volunteer for certain initiatives but may not be able to commit to a committee for the full year. Is there a way we can put information out so that we can do that? Yes, we can advertise it and try to make it clearer where we can use help, and what is going on.*
- o *Unless there is spending involved, we don't need to vote on it as a group. The committees made decisions in their groups.*
- One of the questions came up for the playground is how we store funds for the fundraisers. Do we just have the one bank account. Where we keep all of our funds?
 - o *Yes, everything is in 1 account. We have kept track of how all the money in that account has been raised (Fundraisers, or Playground initiatives etc.) But it is in 1 account. Corinne had mentioned previously that there should be a threshold that if we have a certain amount, we could put the money in a trust. We have looked into this, and the School Division said that we do not have to do this. At this point we don't have a lot of money in this account from the playground fundraiser. If we do start getting larger numbers, we will look into opening a trust with the School Division.*
 - o *Cam - In terms of the trust – For the school expenses, if we have to pay 100,000 then the division will pay it for us, and we reimburse that trust afterwards*
 - o *For any grant money that we may receive in the future, that would go directly to the school not the SCC. So we will likely never have a huge amount of money in our SCC account.*
- We are hoping to spend the money that we raise this year, by the end of this school year.
- Article 13 – limitations of liabilities. Why is this there and what does it mean?
 - o *It is just to protect us as a group. If one person decides to act wrongfully, this makes sure we are not all criminally charged for their actions.*
- The next time to change the bylaws will be in May at the AGM
- Should we add something related to not be liable for school related issues. Ex. There is a fire at the school and someone is injured at a SCC?
 - o *MB school boards does have insurance for the SCC and the school has it's own insurance. – Should we add this to our documents? Yes, we could add that statement into the document.*
- Article 17 – SCS should be changed to ESCB
- Article 18 – Email communications. – Can we change Messenger to something more generic just in case we decide to change it in the future.
- ***Kate motioned to implement these bylaws with the discussed changes, Victor seconds it. All in favor motion passed***

Appoint New Council Members

- We talked about finalizing the committee leads. Because there aren't many people here. I think we will skip this for today and revisit it at the next meeting.

Treasurer Report

Balances		
Bank Balance	\$	14,084.31
Cash on Hand	\$	861.90
Transaction Summary	\$	14,946.21
Category	Description	Sum of Amount
[-] PAC general	Cash Box	(33.50)
	Float	-
	Munchalunch	(369.60)
	PAC Starting Bal:	3,400.00
	PAC Transfer	10,714.31
PAC general Total		13,711.21
[-] Playground 50/50	50/50 Cash Purc	445.00
	50/50 E-Transfer	115.00
	50/50 paid	(280.00)
Playground 50/50 Total		280.00
[-] Playground Donation	Cash Donation	30.00
	E-Transfer Donat	120.00
Playground Donation Total		150.00
[-] Playground Jet's Tickets	Jets Tickets	805.00
Playground Jet's Tickets Total		805.00
Grand Total		14,946.21

- We have a large cash position. We have inherited a lot of money from the schools splitting.
- \$30,000 is what we have now. We have a lot of costs coming in. We should be at 18,000 (Playground is 1,800)
- We haven't wanted to overstep on our spending as the executive since we hadn't figured out our by-laws, so we really haven't spent anything to date.
- From our previous discussions. The lions club gave us money for 2 gaga ball pits last year. This administration only wanted 1 due to space considerations. The Administration has requested that the remaining money be used for 4 buddy benches which will cost roughly \$7,000. We haven't seen the final invoices yet from the gaga ball pit that includes any additional tariffs. Once we have that, we will know exactly how much money we have left.
- We haven't pulled the trigger on any expenses until the meeting.
- Scholarships will likely be asked – 2 @ \$500 to Beliveau
- \$100 per teacher at 50 teachers is \$5,000
- Should we put some of this money towards the playground?
- Just so everyone knows, For our fun lunches. We set a 20% profit margin on all food from our vendors. Munchalunch charges us about 3.6% on every dollar that goes through. Kristin purchases the sides for hot lunches separately and we charge this at a reduced rate so that we can try to be inclusive to kids that might not be able to participate in the fun lunches otherwise.
- Munchalunch cost breakdown is: 2.9% Stripe fee, \$0.30 cents per transaction and then they deposit weekly into our account and that costs .20 cents.
- Total items and total student participation is up a lot. So I think it is doing a lot better then we anticipated.
- Profit of around \$3,500 for just the fall. We still have more sessions to come.
- For fundraisers there has been very little participation in fundraising, compared to the hot lunches. But we still have pretty high profits.
- Profit of \$5,800 is where we are at so far. If we are going to sustain this throughout the year. We need to think of things to spend the money on.
- We have to remember that Student Fees and activity costs are high at the beginning of the school year, so we may get better
- **Amber motioned to approve the financials, Michelle seconded. All in favour.**
- For the scholarships. Should we do one student of two. How much for them?
 - *Administration encourages doing the \$500 scholarships to keep up with the other feeder schools. Administration will speak with the other feeder schools to see what they are giving, we will try to match this number. We will vote on this at the next meeting one they have this number.*
 - *What is this money used towards? We can put specifications on what the money is used towards and whatever guidelines we would like to add.*
- Classroom funding - Teacher bursaries. We would like to do \$100 per teacher to be used to purchased items for the classrooms. The money is for student use, not teacher use. Board games or activities for the kids. Or books for the classrooms. Stations for interactive play etc. We would need \$6,000 in total to do all of our teachers. **Kate motions to spend up to \$6,000 for classroom funding. Michelle seconds it. All in favour. Motion Passed**
- Buddy benches will cost roughly \$7,000. **Kate motions to purchase the buddy benches for up to \$7,000, Victor seconds. All in favour. Motion Passed.**
 - Will the benches be installed right away? As soon as they can. We aren't sure if it can be done in the winter. The benches will have a plaque that says donated by the Lions club on one side.
 - Lisa would like to thank the lions club for coming to our conference evenings and various events, keeping this relationship with us has been really important and we really appreciate it!
- Movie night snacks need to be purchased. Kernels popcorn, pop, juice boxes, candy bags. Candy bags we will only purchase for this event as they went stale when we tried to purchase in advance.
- We need to purchase plates, gloves etc. for around \$250. **Kate motioned to spend up to \$250 on supplies for the movie night, Michelle seconded it. All in favour.**

- Last year we did an end of year volunteer appreciation dinner to show our thanks and appreciation for the SCC . Last year we did pizzas and salad. **Michelle motioned to spend up to \$700 on a volunteer appreciation dinner, Victor seconded it. Motioned passed.**
- Grad 8 grad. Nicole is the lead. We have put a call out to the community to get ideas. Once we have a number we will put money towards it.

Committee Reports

Playground committee

We have a meeting on December 15 with Qualico, Bryan Mayes and Tyler Blashko. We have a drawing and proposal happening for about \$500,000. Hopefully we will have some announcements after that.

Fundraising

The only thing we need is pickup is on the 19th and we need volunteers to help handouts.

Glenlea reached out to do a fundraiser. pickup is the Thursday before Mothers Day.

Art Cards will also be done - Lisa is planning to help Amber with it.

Events

Movie night coming up. We still need volunteers and have a ton of tickets still for sale. So please tell people about it.

Fun Lunch

We are going to determine the dates and vendors soon

We need help for handing out this Friday, it is a very big order.

Staff Appreciation

Jamie is not here, we can discuss this at the next meeting

Volunteers

Victor will try to get people

Scholastic Book Fair

We were told by the library teachers that nobody is interested in doing a book fair, so we will table that for this year.

Babysitting Course

There was Canadian first aid training, and aqua essence does it as well. Aqua essence is will to come to the school, roughly the same length. I was thinking in the Spring so its once the kids are of age, and before school.

My preference is Aqua Essence as they were more cost effective, so if no one has any input we will just go with them.

They also offer a 'Stay at Home' course if we are interest in the future.

Administration Report

- Conferences were successful. The format was chosen by looking at the other schools to see what they were doing. 10 minutes for each student and offering it over 2 nights worked really well, and we will continue this format in the future.
- The March ones will be student led and most likely 1 night but we will announce the details in the future.
- At the conference we had a map and PowerPoint up. At our first meeting we mentioned that our admin has difference projects that we are in charge of. Lisa has taken on behaviour expectations. Cam is mission vision value. Jolene is like this but with a different perspective.
- We had this ppt on loop what people were coming in. It told everyone a little about who we are. Seeing the breakdown of where people are from. 330 students speak different languages.
- Students really liked to point to where they were from on the map; we would like to try to put this map up somewhere permanently. We want people to know that they have a voice on what we put on the walls and what languages they are in.
- Friday PD day was fun. When you look at our staff we have 120 people. We got to meet everyone and work together to put together what we wanted to see happen in our school. Our staff identified some of the things that we thought were important pieces to consider when developing our priorities for the next 10 years. Some of the things that we came up with were: Academic excellent and learning from indigenous perspectives, inclusion and cultural diversity, French language and school identity, social and emotional support, engaging community and effective communication and much more.
- The school's name announcement is likely in Spring. How do we get our school ready for this. We are meeting on the 12th to secure a timeline for all of that. We can now say his name, so now we can move forward, learn about him and see how this will be represented within our school.
- Lisa – One of the projects that will be finalized in January will be our sensory space. Having all the plaques finished, all the sensory bins are there. Our clinical services team is utilizing this space. We will have some pictures to show how these donations and fundraisers impact our children. What we do is about the intention of what we do, showcasing the little things that impacts our kids. Maybe as a spotlight story.

Other Business

- Victor asked about the website, social media and emails and how we can get ourselves out there more.
 - There was a large fee for the website, and it wasn't being used in previous years, so we decided to cancel it.
 - Cam mentioned that they can add the agenda, bylaws, dates, minutes etc. to their website – nothing fancy, but its there and just a link that the administration can add
 - We have a reach problem. How do we get to everyone?
 - Can we get the kids to write it in the agenda? Not all kids have an agenda
 - Paper tends to get more reach. Could we put a small piece in each kids backpacks.
 - It would be great to sign up for email notifications.

Next meeting dates are:

- . **January 26, 2026**
- . **March 23, 2026**
- . **May 25, 2026**

Adjourn Meeting: Time 20:04

Motions:

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