
 <p>LOUIS RIEL SCHOOL DIVISION</p>	<p>Supervision Ratio</p> <p>Extended Instructional Programs/Activities</p>
<p>ADMINISTRATIVE PROTOCOL</p>	<p>Supporting Policy IHC</p>

This protocol provides direction to school administrators and other teachers regarding the correct supervision ratio when providing off extended instructional programs or activities (off-school site education).

Supervision	One Day – Low Risk	One Day – High Risk	Manitoba – Overnight	Canada	USA	Outside of Canada or the USA	Aquatic Activities
K-4	1 to 15	n/a	n/a	n/a	n/a	n/a	n/a
Grades 5-8	1 to 20	Refer to Manitoba Physical Activity Safety in Schools	1 to 15	1 to 10	n/a	n/a	Refer to Manitoba Physical Activity Safety in Schools & note below
Grades 9-12	1 to 30	Refer to Manitoba Physical Activity Safety in Schools	1 to 20 Refer also to Manitoba Physical Activity Safety in Schools	1 to 15	1 to 10	1 to 8	Refer to Manitoba Physical Activity Safety in Schools & note below
Specialized and Individualized Programming (i.e., SLP, IP, COOP)	As determined by School Administration						Refer to Manitoba Physical Activity Safety in Schools & note below

Refer to [Manitoba Physical Activity Safety in Schools \(MPASS\)](#) for additional safety considerations and planning information.

Other key aspects to keep in mind:

1. When travelling off school site with a sports team the ratio should be no less than 1 to 15 with a minimum of 2 adults on any overnight or out of province game/trip.
2. When a student requires one to one EA coverage that EA does not count within the above ratio.
3. Refer to [Policy IHC Procedure E](#) for the definition of a “staff member”.

Aquatic Activities

When planning fieldtrips involving aquatic activities, it is imperative that all [MPASS Swimming ratios](#) be followed. Note that these ratios are more stringent than the supervision ratios required in public swimming facilities. The responsibility to ensure that MPASS swimming ratios are followed falls on the school, not the facility.

Post-pandemic, many resorts and pools in Manitoba are struggling to recruit lifeguards. This has led to these facilities requesting that schools bring their own lifeguards on school trips. Please note that if you are in this situation, you will be permitted to bring your own lifeguards as long as the following is observed:

1. Notify liaise assistant superintendent and sport convenor.
2. Lifeguards must be employed by and paid for by the school/division for insurance purposes. Contact Jordana Milne for more information.
3. Current students may act as lifeguards, as long as they are not participating in the activity; *i.e.*, someone on a team cannot act as a lifeguard for the team if they are swimming in a hotel pool on a school trip.
4. Host facilities may reimburse schools directly for cost of lifeguards.
5. Lifeguards must submit CRC/CAR, as well as lifeguard certification, all of which must be up to date. The requirement to provide CRC/CAR does not apply to current students.
6. Lifeguards are required to sign the Lifeguard Provider Agreement, as per MSBA.
7. All MPASS Swimming Ratios must be followed. See note above.
8. Lifeguards must familiarize themselves with facility layout & facility emergency procedures before students may swim.

Please contact jordana.milne@lrsd.net if you have any additional questions.