



# ÉSCB School Community Council Meeting Minutes

**DATE:** January 26, 2026

**TIME:** 6:30 PM

**LOCATION:** ÉSCB School

Call to order @ 6:32

Attendance: Jamellah Paggao, Deanna Chabot, Daphne, Kristin Lins, Nicole Hartleb, Michelle Adolph, Courtney Macchia, Jennifer Low McEleney, Brittany Oystensen, Jamie Cochico, Andriy Yamchuk, Andrew MacKay, Kate Macchia

*Special Guests: John and Lou from Lions Club*

*Regrets: Cameron Johnson (Principal), Lisa Albrecht (Vice Principal)*

*Admin Guests: Jolene Capina (Vice Principal)*

Executive member attendance / confirmation of quorum and exec minimum:  
(4 executive members, 2 required for quorum – 4 present)

## Call to Order

### 1. Land Acknowledgment

### 2. Purpose of the School Community Council

To foster effective communications amongst stakeholders and actively support the enhancement of student leaning learning and French immersion within Louis Riel School Division

### 3. Welcome and Introductions: Deanna, Jamellah, Daphne, Kristin

## Approval of Agenda

- **Approval of proposed agenda: Kate motions to approve the agenda, Brittany (proxy) seconds. All in favor, MOTION PASSED**
  - Kate would like to add the babysitting
- **Amber motioned the minutes, Nicole Seconded it. All in Favor, MOTION PASSED**
  - Corinne is spelled incorrectly, with the changes to the by-laws that Jennifer has emailed to us prior to the meeting made.

## Opening Remarks

- We went to the Lions club meeting last Tuesday. They had a lot of great ideas for playground fundraising. We did talk about recognizing them on our gaga ball pit with a plaque that says 'Sage Creek and Area Lions'. Cam has spoken to the Division, and they would be okay with us recognizing them on our equipment. That was a stipulation on some of the grants, so we did have to clarify that protocol.
- They are looking for our help to sell 50/50 and grey cup tickets
- They will hopefully be able to do the buddy bench donations, but need quorum at their meeting for it to pass
- Admin requested rainbow benches for this school

## By-Laws

- We added that if Administration needs us to support them with something in-between meetings, we will send out a poll to the participants of the last meeting, Poll will be open for 72 hours. **Jennifer Motion to add this, Amber seconded the motion. MOTION PASSED**

## Treasurer Report

<b>Balances, as at January 25, 2026</b>	
Bank Balance	32,881
Cash on Hand	949
Playground Money	(1,830)
AP - Parents	(118)
<b>Balance</b>	<b>31,882</b>
<b>AP - Vendors &amp; SCC Inventory</b>	
Boston Pizza - Feb 6	(3,371)
SCC Inventory - Feb 6	(315)
Edo Japan - Feb 13	(1,956)
SCC Inventory - Feb 13	(212)
Booster Juice - Mar 27	(1,260)
OPA - Mar 27	(2,491)
SCC Inventory - Mar 27	(181)
	(9,786)
	<b>22,096</b>
<b>Committed Spending (Voted On)</b>	
Gagaball Pit	(3,068)
Buddy Bench x 4	(6,959)
Classroom Fund	(5,000)
SCC Windup	(700)
	(15,727)
	<b>6,369</b>

Hot Lunch	Date	Revenue	Vendor Cost	SCC Cost	Transaction Cost	Profit	Total Items	Total Students
Fall 2025		\$ 20,758.25	\$ 15,106.41	\$ 1,353.48	\$ 733.05	\$ 3,565.31	5,245	2,235
Winter 2026		\$ 18,370.70	\$ 13,401.95	\$ 1,306.10	\$ 648.73	\$ 3,013.92	4,011	1,857
Spring 2026 (Estimated)		\$ 17,103.75	\$ 12,506.63	\$ 1,339.05	\$ 603.99	\$ 2,654.07	3,941	1,819

Fundraisers	Date	Revenue	Vendor Cost	SCC Cost	Transaction Cost	Profit	Total Items	Total Students
Fall 2025		\$ 10,327.50	\$ 7,051.60	\$ -	\$ 364.70	\$ 2,503.40	887	190
<b>Fall 2025 Total</b>		31,085.75	22,158.01	1,353.48	1,097.75	6,068.71	6,132	2,425
<b>Winter 2026 Total</b>		18,370.70	13,401.95	1,306.10	648.73	3,013.92	4,011	1,857
<b>Spring 2026 (Estimated)</b>		17,103.75	12,506.63	1,339.05	603.99	2,654.07	3,941	1,819
		<b>\$ 66,560.20</b>	<b>\$ 48,066.59</b>	<b>\$ 3,998.64</b>	<b>\$ 2,350.48</b>	<b>\$ 11,736.69</b>	<b>14,084</b>	<b>6,101</b>

- Balance is at \$31,882 in our account.
- Munchalunch is open for this session, we owe our vendors about 10,000 right now which will come from that total.
- We have the gaga ball pit in the expenses, but we don't know the tariff rate, and the exchange rate so our estimate is \$3,068. Hopefully that will be finalized soon.

- The estimate for 4 Buddy benches is \$6,958, The Lions club have offered to purchase the majority of this. We have already voted on proceeding with this in the Spring, and once Lions club has sent us the money.
- We have voted on the classroom fund for 5,000. Which is \$100 for 50 teachers.
- All in we have \$6,000 left in our account at the moment.
- We have some admin requests so we may not have a ton of money left over
- We average about \$500 of profit from each of our lunches, and I'm unsure about any future fundraising initiatives.
- We don't have anything in our by-laws about what we keep in our account for the next year.
- Estimation for all of our Fun lunches this year is \$11,000. Some of that is projected, but it should be pretty close.
- Question about our spending: Have we considered purchasing shovels for classrooms to use at recess? *Yes, that was the Admin request that we had mentioned briefly. We will be covering that soon,*
- Things to vote on this meeting are: Scholarships, winter recess toys, next year start up money, Lions plaque for the Gaga ball pit, hot chocolate for Festival du Voyageur, and Playground
- Our first discussion is to decide what we want to carry over for the next school year? We have discussed it and we think that a total of \$6,000 for this year would be good. Once the playground is built, we can lower it to \$1,000.
- \$5,000 for playground money could be helpful when we are applying for Grants and need to match the amount that we are asking for; and \$1,000 for start up costs of the SCC for things like Munchalunch fees. Our start up cost was \$380 for munch, as well as the cost of sides for our first fun lunch
  - Should we hold more money for the teachers for the classroom fund of \$100 per teacher? *Jolene thinks that it would be good for the second half of the year. She doesn't feel that we need to keep that money from the previous school year.*
  - The playground is hoping to do fundraising on our own, so its not necessary, but they will take whatever we offer.
    - Some of the stuff that we are having to do, we need to have money up front so that could be helpful.
    - Playground has \$1,800 to use for grant writing, so this would be helpful
    - Are there any large sums of money? No companies have stepped up to do a large sum.
    - We are planning on doing a readathon
    - We are creating a tier system for donations, but we have not finalized anything
    - Corinne put in a grant application today, so things are actively going out, but we don't qualify for some of them, and we are not the most in need for the city
    - At the Qualico meeting, they have said that they could help with some of the money, but they have never given us an amount.
    - We are a not-for-profit, through the Louis Riel Trust
- **Kate motions to hold the \$6,000 in our account, Michelle seconded it. All in favour. Motion Passed.**
- **Administration has requested we purchase sleds, snow shovels, snow saws and crazy carpets for \$2,500. Nicole motioned it, Michelle seconded it. All in favour. Motion Passed.**
- Jolene - We would like to tell everyone at the staff meeting tomorrow, so this will be exciting news for the teachers. The tree branches will maybe get a break. We have only been able to procure about half of what we need but will working on trying to find enough for all the rooms.

- Admin had another request for hot chocolate for festival, but it sounds like it won't be coming from Gigi anymore.
  - *Do you need volunteers to make and distribute the hot chocolate. We could purchase the powder from Costco, cups from wholesale and make it ourselves? We will let you know.*
  - We decided to not do pancakes, but to do hot chocolate this year.
  - **Nicole motioned to spend up to \$400 to purchase supplies. Kate seconds it. All in favour. Motion Passed.**
- Bursary for the kids who have graduated from grade 12 that attended ESCS. At the other school we did \$500 for each kid.
  - Jolene says that it was a little all over the place. We could re-look at this in 4 years.
  - Some of the kids that are graduating now will see us as their home school. CJS uses \$500 for each
  - We will do one bursary for \$500, with some criteria that we choose. Kate has volunteered to put together the wording for our Criteria. Can we include ESCS and VanB in the listing?
  - **Jennifer motions to do the \$500 bursary. Amber seconds it. All in favour. Motion passed.**

## Committee Reports

### Playground committee

- Corinne is doing grant writing for us.
- Katelyn got approved to do a read-a-thon in March. People can participate financially; there will be prizes for groupings of classes. K-2, 3-5, 6-8. We are still putting together the details on how to do it. People can donate through Munchalunch and e-transfer.
  - Jennifer - Reading eggs is an app that might work with this
  - Ideally, we would use e-transfers, if people are using Munchalunch to donate for this we have to pay fees on it.
  - With the donations that we have been receiving we haven't known what to do with it. We have been giving people a tax receipt for the full amount that they donated, not the amount less our stripe fees.
  - Should we consider putting the amount that is received with the Munchalunch fee subtracted?
  - Maybe cheques could be an option
  - Can we add a box to add the payment of the stripe fees? *Jamellah can ask Munchalunch if that is possible.*
  - We are looking for prizes from companies like Lego, books, gift cards etc.
  - Scholastic is a good prize option, because the school gets a reward from the purchase as well.
  - We hope to make this an annual event.
- Raffle Box is an online 50/50 that the school signs up for. We give out a QR code to send out to people. We get emailed tickets, and tickets tracker. There are high fees for this program. They are 7% of the total funds raised plus \$100 activation fee and credit card fees.
  - *Can people from other provinces purchase tickets? We would have to look about going out of province for this.*
  - There is a prize raffle option as well. Like a Nintendo switch and sell \$1 tickets towards that.
  - Is there an option to do a 60/40 instead of 50/50 to cover the expenses.
  - Could we set up a table at the winter concerts to sell these?
  - The fees are steep, but the benefit is huge. There is no real upfront risk
  - Could we sell tickets at our school sporting events? Yes, Jolene doesn't see a problem with that.
  - Sometimes strangers want to get in on it if the pot gets big enough. Social media would be a great way to get this out.

- Whose responsibility is it to share the QR Code– it would be everyone, if they can post on social media that would be great.
- We could maybe do one every few months if it is popular.
- Selling the project 11 cards or giving them out could be a possibility for fundraising for the playground, grad or anything else we like.

### **Fundraising**

- The next fundraiser is Glenlea nursery, orders end in April, pick up is the Thursday before Mothers Day. We will pair that up with Kernels popcorn which will be on munchalunch. We are not doing paper orders; we don't want anything to get lost.
- We need to figure out how to pivot our fundraising to make it more successful.
  - Maybe we should ask people why they didn't purchase.
  - Could we send the products home with the kids for the kids that are on the bus.
  - If you don't want to be a part of it. You can't complain.
  - It's only younger kids' parents that have been involved. We need get parent volunteers from the older grades.
  - Setting up a table at one of our parent teacher nights could help with advertising and getting more orders for our Glenlea and Kernels fundraiser.
  - I think it helps that the SCC info is in the body of the email, not as an attachment.
  - On the LRSD app you can be associated with just the school division or through a specific school

### **Events**

- There is a Valentine's dance on Feb 12. It is split K to 4 and 5 to 8. We have booked DJ Chedda it's \$787. If we have to take events away she is okay with that and we can discuss what needs to be done.
- We decided not to do pizza orders since we have 2 different event timings so it would be too difficult
- Pepsi representative will donate 20 cases of pop
- We were thinking of doing something fun from Krispy Kreme as a fun snack.
- We have leftover Kernels popcorn from the movie night.
- We do need a lot of volunteers, as we don't want the kids running around the hallways. We plan to use the bathrooms in the gym, sell canteen products from the one opening in the smaller gym and have parents stationed at the hallway to make sure no one goes to the classroom wings.
- What is our minimum number of people that we need to sign up? *\$3 per ticket, so we need 240 tickets sold to pay for the DJ.*
- We capped the number at 300 so we wouldn't have any issues, we do have a higher capacity for fire regulations though.
- Sales are higher for the older grades right now then the younger grades.
- Could we put posters up? *Yes, Amber has sent them to administration, they just need to put them up.*
- Parent needs to attend with the student.

### **Fun Lunch**

We have 3 fun lunches left this session.

## Staff Appreciation

We will discuss later but ideas are candy buffets, snack trays, popcorn buckets, coffee cart, lunch  
We are close to 80 people

## Volunteers

Victor is not here

## Scholastic Book Fair

## Babysitting Course

- May 1<sup>st</sup> is the next babysitting course. Registration is in April. We just sent in the updated versions.
- Class sizes are 25. Registration is done through Aqua Essence
- When do we communicate this to the students and what methods do we use to advertise? *Probably in March and advertise through Cam.*
- Can Aqua Essence do 3 classes at the same time. Can we do a no cancellation policy?
- Do you pay Aqua Essence or SCC? *Aqua Essence*

## Grade 8 Grad

- Cam is putting the call out to get more people to help.
- We are also going to put it out to the teachers to get their ideas and what they are willing to do.
- We will get the students to vote.
- Once we know what we are doing, we will get a quote for what we need.

## Administration Report

- Upcoming music concert is on Wednesday. We are working on logistics for this. Students will go upstairs, and parents will come through the front doors.
  - Doors open at 5:30. We have 175 kids participating, with 3-4 guests. We are expecting a lot of people. Parking is going to be horrible.
  - The second concert will line up in the hallway while the first concert is finishing. One parent to go upstairs at the end to get their children.
  - If you are staying for both concerts, you can stay in the gym in between.
  - The exit will be through the 7/8 doors.
- January evaluations are happening right now.
- Mr. Derrick Caners has created school-wide activities for Black History month
- Von Delin is coming to perform a concert for our kids.
- Grade 7/8 students have been invited by College Beliveau to go to a concert.
- Grade 9 high school information open house night is Tuesday, February 24th at 6:45

## Other Business

- A huge thank you to both Deanna and Jamellah for their contributions over the last 3 years. It was a huge undertaking splitting the PAC's at ESCS and creating the SCC at ESCB. They are ready to take on different roles, and step down from the Co-Chair position. We would like to start having someone(s) shadow for the remainder of this year. With the intention of them taking over for next school year. Please put the word out as we need this position filled to be able to have a SCC next year.

## Next meeting dates are:

- . **March 23, 2026**
- . **May 25, 2026**

**Adjourn Meeting: Time 20:08**

**Motions:**

- **Approval of proposed agenda: Kate motions to approve the agenda, Brittany (proxy) seconds. All in favor, MOTION PASSED**
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