

POLICIES, GUIDELINES AND PROCEDURES

SUBJECT	N.E.P.N. CODE
ANAPHYLAXIS	JLCE-2

I. POLICY

The Louis Riel School Division (Division) recognizes that many students attending school require medication/treatment for the medical management of chronic disease and illness. The Division acknowledges that there are rare occasions when emergency procedures are required in life-threatening situations including acute allergic reactions, or anaphylaxis.

The Division will therefore strive to ensure the safety and protection of students with life-threatening allergies by reducing risks as much as possible; however, no organization or individual can guarantee an allergen-free environment. The Division recognizes that ensuring the safety of students with life-threatening allergies in a school setting depends upon the understanding and support of the entire school community.

Consistent with its statutory obligation under section 47.3 of [The Public Schools Act](#), the Division mandates the **GUIDELINES** and **PROCEDURES** below.

II. GUIDELINES

- A. The Division strives to provide inclusive learning environments where every individual feels accepted, valued, and safe ([Standards for Appropriate Educational Programming in Manitoba](#), Manitoba Education & Early Childhood Learning, 2022). To that end and in compliance with its statutory duty under Section 41(1)(a) of The Public Schools Act, the Division shall provide adequate school accommodation for the resident persons who have the right to attend school.
- B. Where student-specific planning is required due to medical needs, School Principals will plan collaboratively with parents/guardians and the Winnipeg Regional Health Authority.
- C. Recordkeeping, information sharing, and related administrative procedures shall comply with [The Personal Health Information Act](#), [The Freedom of Information and Protection of Privacy Act](#), [The Protecting and Supporting Children \(Information Sharing\) Act](#), [Manitoba Pupil File Guidelines](#), and [Policy JRA – Pupil Files/Student Records](#).

Adopted:	February 5, 2019	Legal References: The Public Schools Act , Sections 41(1)(a) & 47.3; The Personal Health Information Act (Manitoba) and other legislation cited
Revised:	Nov. 21, 2023; Sept. 3, 2024	

III. PROCEDURES

- A. The Superintendent of Schools (or designate) will develop, implement and regularly review the [Supporting Students with Life Threatening Allergies Administrative Protocol](#) in accordance with current guidance from the Province of Manitoba's [Unified Referral and Intake System \(URIS\)](#).
- B. To ensure the safety and protection of students, staff, and parents/guardians, all trained school division personnel who are assigned to administer first aid or emergency medical care to students within the Division must follow all procedures outlined in the [Supporting Students with Life Threatening Allergies Administrative Protocol](#).
- C. In order for medication to be administered in school, the parent/guardian must comply with the conditions outlined in the [Supporting Students with Life Threatening Allergies Administrative Protocol](#). If these conditions are not met by parents/guardians, the school division may not be in the position to help the student in the event of medical needs/emergencies. Should such a situation arise, the School Principal shall document the circumstances via a letter to parents/guardians with copy placed in the student cumulative file.
- D. Medication that may be required urgently shall always be carried on the person of the student requiring the medication or the staff responsible for administering the medication and shall not be stored in a locked location. Where a question arises regarding the urgency of medication or the capability of a student, a registered nurse, as provided by URIS, in consultation with parent/guardian, physician, and school personnel shall develop an appropriate plan.

Adopted:	February 5, 2019	Legal References:
Revised:	Nov. 21, 2023; Sept. 3, 2024	The Public Schools Act , Sections 41(1)(a) & 47.3; The Personal Health Information Act (Manitoba) and other legislation cited