

**MINUTES OF THE
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD
Tuesday, December 18, 2012 (7:30 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Hugh Coburn.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

SCHOOL BOARD MEMBERS:

Hugh Coburn	Chairperson
Louise Johnston	Vice-Chairperson
Gary Gervais	Trustee
Sandy Nemeth	Trustee
Colleen Mayer	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee
Chris Sigurdson	Trustee

ALSO IN ATTENDANCE:

Duane Brothers	Superintendent of Schools
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Patricia Burgoyne	Assistant Superintendent
Linda Chernenkoff	Assistant Superintendent
Clarke Hagan	Director of Information Systems
Neill Johnston	Assistant Superintendent
Peter Kolba	Director of Facilities
Christian Michalik	Assistant Superintendent
Tim Watters	Director of School and Community Support
Pat Trottier	Board Recording Secretary

MEETING NO. 29

A. CALL TO ORDER

The meeting was called to order at 8:07 p.m.

B. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES

1. Approval of Agenda: December 18, 2012

705/2012 THAT the agenda for December 18, 2012 be approved.

Trustee (Sandy Nemeth) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

2. Approval of Minutes of Regular Board Meeting: December 4, 2012

706/2012 THAT the Minutes of the Regular Board Meeting held December 4, 2012 be approved.

Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

C. RECEIVING OF DELEGATIONS & PRESENTATIONS

1. Treble Choir - 7:30 PM

Under the guidance of Music Teacher, Danielle Cormier, the Divisional Treble Choir of 51 students entertained the School Board, Superintendent's Team, parents and friends with a variety of holiday music.

Trustee Hugh Coburn, Chair of the School Board, presented Assistant Superintendent, Ms. Linda Chernenkoff, and Director of School and Community Support, Mr. Tim Watters, with their name plates from the Board Table as a souvenir of their time in the Louis Riel School Division. Trustee Coburn commended both for their work and service to public education, and wished Ms. Chernenkoff and Mr. Watters well in retirement.

D. RECEIVING OF SUPERINTENDENT'S REPORTS

1. Office Space for Safe Schools Manitoba

707/2012 THAT the Superintendent's Report regarding office space for Dr. Mary Hall of Safe Schools Manitoba be received as information, and;
THAT it be referred to the Superintendent of Schools.

Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

2. Literacy at Victor Mager School

708/2012 THAT the Superintendent's Report regarding literacy at Victor Mager School be received as information.

Trustee (Wayne Ruff) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

3. Safe Schools Procedures

709/2012 THAT the Superintendent's Report regarding Safe Schools Procedures be received as information.

Trustee (Colleen Mayer) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

4. Draft Leadership Blog

710/2012 THAT the Superintendent's Report regarding the Draft Leadership Blog be received as information.

Trustee (Tom Parker) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

E. RECEIVING OF CORRESPONDENCE - ACTION

1. Changes to Copyright Law and Fair Dealing Guidelines

711/2012 THAT the letter dated December 2012 from Ms. Aileen Najduch and Mr. Jean-Vianney Auclair regarding the Changes to Copyright Law and Fair Dealing Guidelines be received as information, and;

THAT it be referred to the Superintendent of Schools.

Trustee (Wayne Ruff) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

2. Correspondence from Mr. G. Beaudry regarding Budget Meeting and Superintendent's Team Reconfiguration

712/2012 THAT the email dated November 28, 2012 from Mr. Guy Beaudry regarding the Budget Focus Meeting and the Superintendent's Team Reconfiguration be received as information, and;

THAT it be referred to the Superintendent of Schools and the Finance and Audit Committee.

Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

3. Correspondence from Ms. B. Padeanu regarding Manitoba Youth Health Survey Concerns

713/2012 THAT the email dated December 2, 2012 from Ms. Bev Padeanu regarding the Manitoba Youth Health Survey Concerns be received as information, and;

THAT it be referred to the Superintendent of Schools.

Trustee (Gary Gervais) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

E. RECEIVING OF CORRESPONDENCE - INFORMATION

1. Correspondence Information: Manitoba School Boards Association

714/2012 THAT the following correspondence from Manitoba School Boards Association be received as information:

Labour Relations:

a) (Page 1) Collective Bargaining Update for November 30, 2012;

b) (Page 3) Collective Bargaining Updated for December 7, 2012;

c) (Page 5) Salary Bulletin dated December 12, 2012 regarding Seven Oaks School Division and the Seven Oaks Teachers' Association Arbitrated Settlement;

d) (Page 8) Arbitration Bulletin dated December 12, 2012 in the matter of an arbitration between the Frontier School Division ("Division"), Employer – and – the United Steelworkers Local 7160 (USW);

General Correspondence:

a) (Page 1) Memorandum dated November 13, 2012 from Mr. Keith Thomas regarding School Security Survey Report for LRSD;

b) (Page 10) e-Bulletin dated December 12, 2012;

- c) (Page 11) The Ken Spencer Award 2011/2012 Finalists;
- d) (Page 44) Needed: A Federal Action Plan: 2012 Report Card on Child and Family Poverty;
- e) (Page 66) Child and Family Poverty 2012 Report Card;

Trustee (Colleen Mayer) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

715/2012 THAT the Ken Spencer Awards 2011/2012 Finalists be referred to the Education Committee.

Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

2. Correspondence Information: Manitoba Public Schools Finance Board

716/2012 THAT the following correspondence from Manitoba Public Schools Finance Board be received as information:

- a) (Page 1) Memorandum dated November 23, 2012 from Mr. R. John Weselake regarding revision of the school building space standards – gymnasium space;
- b) (Page 4) Memorandum dated November 28, 2012 from Mr. Paul Birston regarding Dakota Collegiate – Roof Replacement;

Trustee (Louise Johnston) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

3. Correspondence Information: OTHER

717/2012 THAT the following OTHER correspondence be received as information:

- a) (Page 1) Board & Administrator newsletter December 2012;
- b) (Page 3) Letter dated November 23, 2012 from Mr. Hugh Coburn to Chief Adrian Sinclair regarding Lake St. Martin students;
- c) (Page 4) Christmas card from Mr. Denis Ferré, Division scolaire franco-manitobaine;
- d) (Page 6) Christmas card from Ms. Barbara Weselak;
- e) (Page 8) Technical-Vocational Education for Sustainable Development in Manitoba Report for October 2012;
- f) (Page 43) Making a Living, Sustainably Green Jobs and Sustainability Careers Report;

Trustee (Dave Richardson) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

F. RECEIVING OF COMMITTEE REPORTS

G. NEW BUSINESS

1. School Community Initiatives Partnership Application: Archwood School

718/2012 THAT the Archwood School Community Initiatives Partnership application regarding Parent Participation be approved, and;

THAT Archwood School receive a SCIP grant of \$2,000.

Trustee (Louise Johnston) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.

CARRIED

2. School Community Initiatives Partnership Application: Ecole Guyot

719/2012 THAT the Ecole Guyot School Community Initiatives Partnership application regarding their Festival Carnaval be approved, and;
THAT Ecole Guyot receive a SCIP grant of \$2,000.

Trustee (Tom Parker) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

3. Monthly Attendance Report: November 2012

720/2012 THAT the Monthly Attendance Report for November 2012 be received as information.

Trustee (Chris Sigurdson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

4. Monthly Enrolment Report: November 2012

721/2012 THAT the Monthly Enrolment Report for November 2012 be received as information.

Trustee (Sandy Nemeth) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

5. Monthly Financial Report: November 2012

722/2012 THAT the November 2012 Financial Report be received as information.

Trustee (Chris Sigurdson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

6. Monthly Off-School Site Report: November 2012

723/2012 THAT the Off-School Site Report for November 2012 be received as information.

Trustee (Sandy Nemeth) Moved, Trustee (Louise Johnston) Seconded to approve the motion.

CARRIED

7. Amendment to Policy JRA: Pupil Files: Student Records, JRA Appendix A - Pupil File Components, JRA Appendix B - Procedures for the Pupil Support File, JRA Appendix E - Authorization for Exchange of Information - Second Reading

724/2012 THAT the following amended Policy and supportive Appendices (JRA – Pupil Files: Student Records) receive second reading: JRA Pupil Files: Student Records, JRA Appendix A - Pupil File Components , JRA Appendix B - Procedures for the Pupil Support File, and JRA Appendix E - Authorization for Exchange of Information.

Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

8. Amendment to Policy JRA: Pupil Files: Student Records, JRA Appendix A - Pupil File Components, JRA Appendix B - Procedures for the Pupil Support File, JRA Appendix E - Authorization for Exchange of Information - Third Reading

725/2012 THAT the supportive Appendices to Policy JRA – Pupil Files: Student Records receive third reading and finally be adopted. JRA Pupil Files: Student Records, JRA Appendix A - Pupil File Components, JRA Appendix B - Procedures for the Pupil Support File JRA Appendix E - Authorization for Exchange of Information

Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

9. Amendment to Policy JRA: Pupil Files: Student Records, JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet - First Reading

726/2012 THAT the following supportive Appendices to Policy JRA – Pupil Files: Student Records receive first reading: JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet
Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

10. Amendment to Policy JRA: Pupil Files: Student Records, JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet - Second Reading

727/2012 THAT the supportive Appendices to Policy JRA – Pupil Files: Student Records receive second reading; JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet
Trustee (Wayne Ruff) Moved, Trustee (Louise Johnston) Seconded to approve the motion.

CARRIED

11. Amendment to Policy JRA: Pupil Files: Student Records, JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet - Third Reading

728/2012 THAT the Procedural By-law requirement of Section 1.3 regarding the limit to two readings at any one meeting be suspended with leave; and
THAT the supportive Appendices to Policy JRA – Pupil Files: Student Records receive third reading and finally be adopted. JRA Appendix B-1 - CUM File Insert, JRA Appendix B-2 - Pupil Support File Location, JRA Appendix B-3 Pupil File Transfer, JRA Appendix C - Procedures for the Youth Criminal Justice File, and JRA Appendix D - Pupil File Access Record Sheet

Trustee (Sandy Nemeth) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

H. UNFINISHED BUSINESS

I. SUBMISSION OF ITEMS FOR FUTURE CONSIDERATION & NOTICE OF MOTION

J. PUBLIC FORUM

Mr. Frank Restall, President of the Louis Riel Teachers' Association wished Assistant Superintendent, Linda Chernenkoff and Director of School and Community Support, Tim Watters best wishes on their retirement.

On behalf of the Association, Mr. Restall also wished the School Board and the Superintendent's Team warm wishes for the holiday season.

K. RECESS TO COMMITTEE OF THE WHOLE

1. Resolve to Committee of the Whole-in-Camera

729/2012 THAT the Committee of the Whole resolve.

Trustee (Sandy Nemeth) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

2. Rise and Report from Committee of the Whole

730/2012 THAT the Committee of the Whole rise and report.

Trustee (Wayne Ruff) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

3. Monthly Student Suspension Report: November 2012

731/2012 THAT the monthly student suspension report for November 2012 be received as information.

Trustee (Tom Parker) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

4. CUPE Negotiations Report

732/2012 THAT the report regarding the CUPE Negotiations Report be received as information.

Trustee (Dave Richardson) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

5. Report on Retirements

733/2012 THAT the Secretary-Treasurer's report regarding retirements be received as information.

Trustee (Dave Richardson) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

6. Potential Long-term Solutions in South St. Vital

734/2012 THAT the Superintendent's Report about potential long-term solutions to address enrolment challenges in the geographic area shared by both the English program and French Immersion program schools in South St. Vital be received as information; and, THAT the Chair of the Board write the Minister of Education to request a meeting to explore a process to achieve a long-term solution.

Trustee (Tom Parker) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

L. ADJOURNMENT

1. Adjournment of Meeting

736/2012 THAT the Meeting be adjourned.

Trustee (Gary Gervais) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

Meeting adjourned at 9:48 PM

Chairperson

Secretary-Treasurer