

**MINUTES OF THE  
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD  
Tuesday, November 04, 2014 (7:00 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Louise Johnston.

**ROLL CALL**

**UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:**

**SCHOOL BOARD MEMBERS:**

Louise Johnston	Chairperson
Chris Sigurdson	Vice-Chairperson
Hugh Coburn	Trustee
Josie Landry	Trustee
Colleen Mayer	Trustee
Sandy Nemeth	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Cindy Turner	Trustee

**ALSO IN ATTENDANCE:**

Duane Brothers	Superintendent of Schools
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Steve Lawrie	Director of Student and Clinical Services
Neill Johnson	Assistant Superintendent
Marna Kenny	Assistant Secretary-Treasurer
Christian Michalik	Assistant Superintendent
Marlene Murray	Assistant Superintendent
Irene Nordheim	Assistant Superintendent
Pat Trottier	Board Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 7:23 p.m.

**A) WELCOME AND INTRODUCTIONS**

**1.1 Welcome**

The Chairperson welcomed everyone in attendance.

**B) MISSION AND PRIORITIES**

**1.2 Mission and Priorities**

The Chairperson read the Louis Riel School Division Mission statement.

## **C) GOOD NEWS**

### **1.3 Good News Shared by the Superintendent of Schools**

1. LRSD provides an orientation session for all new teachers in the division, they also are paired off with mentors and receive five to six learning sessions during the course of the year. This year the new teachers, along with school administration and star teachers as volunteers were invited to a United Way poverty simulation. This was absolutely powerful and a moving experience for all.

2. The School Board Office staff went on a field trip! Thanks to Assistant Superintendent Neill Johnson's idea to provide staff members an opportunity to visit schools in the division. Twenty schools offered to welcome four to five staff members to tour their buildings. The hundred staff members then returned to the board office to share their experiences with everyone. Many were impressed with what they experienced on their school tour. The event also kicked off the United Way Campaign at the Board Office.

## **2. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES**

### **2.1 Approval of Agenda - November 4, 2014**

256/2014 THAT the November 4, 2014 agenda be approved.

*Trustee (Cindy Turner) Moved, Trustee (Josie Landry) Seconded to approve the motion.*

CARRIED

### **2.2 Approval of Minutes of Regular Board Meeting - October 21, 2014**

257/2014 THAT the Minutes of the Regular Board Meeting held October 21, 2014 be approved.

*Trustee (Dave Richardson) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.*

CARRIED

## **3. CHAIR'S REPORT**

### **3.1 Chair's Report for November 4, 2014**

- Trustee Louise Johnston congratulated the returning Trustees and introduced new Trustees Cindy Turner and Josie Landry.
- École George-McDowell will have their official opening on November 19, 2014.

## **4. COMMUNITY CONNECTIONS**

### **A) COMMUNITY INPUT**

#### **4.1 School Community Initiatives Partnership Presentation - Nelson McIntyre Collegiate**

Chairperson Louise Johnston presented a School Community Initiatives Partnership grant to Principal Ralph Wagner from Nelson McIntyre Collegiate for their "Seniors' Matinees for Musical – I Was a Teenage Zombie".

## **B) COMMITTEE REPORT**

## **5. OUTCOMES PROGRESS REPORTS**

### **A) SUPERINTENDENT**

#### **5.1 Supporting Behaviour in the Learning Environment - Administrative Guideline**

258/2014 THAT the Superintendent's report regarding Supporting Behaviour in the Learning Environment - Administrative Guideline be received as information.

*Trustee (Hugh Coburn) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.*

CARRIED

**6. INFORMATION: EL # 1.8**

**A) COMMUNICATION AND SUPPORT TO SCHOOL BOARD**

**6.1 Rescindment of Administrative Guidelines**

259/2014 THAT the following Administrative Guidelines and Appendices be rescinded as they are incorporated under Louis Riel School Division Policy Manual:  
BAA (03/21/2006) Board Self-Evaluation – GP 1.2 and 1.3  
BC (09/22/2003) Board Authority and Conduct – GP 1.2 and 1.3  
BC Appendix B (10/26/2010) Protocols for Louis Riel School Division Trustee Relationships – GP 1.6  
BC Appendix C (10/26/2010) Protocols for Louis Riel School Division Trustee Relationships – GP 1.6  
BC Appendix F (10/26/2010) Louis Riel School Division Trustee Code of conduct – Process for Addressing Violations – GP 1.6  
BC Appendix G (10/26/2010) Louis Riel School Division Trustee Management of confidential Information – GP 1.6  
BEDB ((10/26/2010) Agenda Format: Board Meetings – GP 1.3  
BIA (10/26/2010) Orientation of Newly Elected Trustees – GP 1.11  
CBC (03/21/2006) Superintendent of Schools & CEO: Roles & Responsibilities – BMR 1.2, 1.3, 1.4  
CBI (12/20/2005) Supervision/Evaluation Process: Superintendent – BMR 1.5  
*Trustee (Dave Richardson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.*

CARRIED

**6.2 LRSD Administrative Guideline BG Update**

260/2014 THAT the Draft LRSD Administrative Guideline BG update be received as information.  
*Trustee (Sandy Nemeth) Moved, Trustee (Tom Parker) Seconded to approve the motion.*

CARRIED

**7. BOARD EDUCATION**

**8. BOARD POLICY REVIEW**

**A) GOVERNANCE PROCESS**

**8.1 Review of Governance Policies**

261/2014 THAT School Board Members review the following Governance Policies for the November 4, 2014 Board Meeting and;  
THAT the Governance Policies are approved.  
GP-1.2 School Board Job Description  
GP-1.4 Role of the Chairperson  
GP-1.5 Role of the Vice Chairperson  
GP-1.7 School Board Committee Principles  
GP-1.7.1 Committee Chair's Role  
GP-1.8 Committee Structure  
GP-1.6 Code of Conduct and Conflict of Interest  
GP-1.6.1 Respectful Workplace and Harassment  
*Trustee (Cindy Turner) Moved, Trustee (Josie Landry) Seconded to approve the motion.*

CARRIED

## **B) BOARD-MANAGEMENT RELATIONSHIP**

## **C) EXECUTIVE LIMITATIONS**

## **D) OUTCOMES**

### **9. BOARD CONSENT AGENDA**

#### **9.1 School Board Correspondence**

##### **1. MANITOBA SCHOOL BOARD ASSOCIATION**

###### **Labour Relations:**

- a) **(Page 1)** Salary Bulletin dated October 17, 2014 regarding Flin Flon School Division and the United Steelworkers Local 7975 (Educational Assistant Group) Ratified Agreement;
- b) **(Page 2)** Salary Bulletin dated October 17, 2014 regarding Flin Flon School Division and the United Steelworkers Local 7975 (Clerical/Computer Tech Group) Ratified Agreement;
- c) **(Page 3)** Salary Bulletin dated October 17, 2014 regarding Flin Flon School Division and the United Steelworkers Local 7975 (Custodial/Maintenance Group) Ratified Agreement;
- d) **(Page 4)** Collective Bargaining Update dated October 17, 2014;
- e) **(Page 6)** CPI, Unemployment Rate, Regional Trends dated October 17, 2014;
- f) **(Page 10)** Collective Bargaining Update dated October 24, 2014;

###### **General Correspondence:**

- a) **(Page 1)** Memorandum dated October 8, 2014 from Mr. George Coupland regarding Collective Bargaining Review Meeting;
- b) **(Page 2)** Memorandum dated October 17, 2014 from Ms. Carolyn Duhamel regarding Government of Manitoba – Budget Consultations;
- c) **(Page 3)** Manitoba Education Research Network Winter Forum 2015;
- d) **(Page 5)** Memorandum dated October 22, 2014 from Mr. Keith Thomas regarding Live Performance Safety Guideline;
- e) **(Page 34)** Memorandum dated October 22, 2014 from Ms. Jennifer Esau regarding 2014-15 Association Membership Form;
- f) **(Page 36)** Ebulletin dated October 22, 2014;
- g) **(Page 37)** Webinar Series 2014 – Share the Sandbox!;
- h) **(Page 38)** Memorandum dated October 24, 2014 from Ms. Carolyn Duhamel regarding Provincial Executive By-Election;
- i) **(Page 40)** Memorandum dated October 29, 2014 from Ms. Janis Arnold regarding Aboriginal Education Leadership Institute;
- j) **(Page 47)** Memorandum dated October 29, 2014 from Ms. Carolyn Duhamel regarding Committee Vacancy Opportunities;
- k) **(Page 48)** Memorandum dated October 29, 2014 from Mr. George Coupland regarding FIPPA Requests;
- l) **(Page 51)** Memorandum dated October 30, 2014 from Ms. Carolyn Duhamel regarding Region 4 New Trustee Orientation;

#### 4. OTHER

- a) **(Page 1)** Letter dated October 16, 2014 from Ms. Lucille Bruce regarding Notice to Parents “Sight Words”;
- b) **(Page 4)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Brian Bowman congratulating him on his successful election as Mayor of City of Winnipeg;
- c) **(Page 5)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Brian Mayes congratulating him on his successful re-election as Ward Councillor for St. Vital;
- d) **(Page 6)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Dave Richardson congratulating him on his successful re-election as School Board Member;
- e) **(Page 7)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Chris Sigurdson congratulating him on his successful re-election as School Board Member;
- f) **(Page 8)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Tom Parker congratulating him on his successful re-election as School Board Member;
- g) **(Page 9)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mr. Hugh Coburn congratulating him on his successful re-election as School Board Member;
- h) **(Page 10)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Mrs. Louise Johnston congratulating her on her successful re-election as School Board Member;
- i) **(Page 11)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Ms. Sandy Nemeth congratulating her on her successful re-election as School Board Member;
- j) **(Page 12)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Ms. Colleen Mayer congratulating her on her successful re-election as School Board Member;
- k) **(Page 13)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Ms. Cindy Turner congratulating her on her successful election as School Board Member;
- l) **(Page 14)** Letter dated October 27, 2014 from Mr. Duane Brothers, Superintendent of Schools to Ms. Josie Landry congratulating her on her successful election as School Board Member;
- m) **(Page 15)** Letter dated October 28, 2014 from Mr. Hugh Coburn, Chair of the Board to Mrs. Marilyn Seguire regarding the Louis Riel School Division Board Governance;
- n) **(Page 17)** Email dated October 28, 2014 from Ms. Rhonda Dube regarding family centres;
- o) **(Page 18)** Invitation received October 30, 2014 from Dakota Collegiate to their Evening for Seniors on November 25, 2014;

262/2014 THAT the School Board correspondence be received as information.  
*Trustee (Sandy Nemeth) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.*

CARRIED

## 10. FINANCE AND AUDIT

### 11. OTHER BOARD JOBS

#### 11.1 School Community Initiatives Partnership Application - Victor Mager School

263/2014 THAT the School Community Partnership application regarding Victor Mager School "Winter Celebration" be approved, and;  
THAT Victor Mager School receive a SCIP grant of \$2,000.

*Trustee (Sandy Nemeth) Moved, Trustee (Dave Richardson) Seconded to approve the motion.*

CARRIED

#### 11.2 School Community Initiatives Partnership Application - École Julie-Riel

264/2014 THAT the School Community Partnership application regarding École Julie-Riel "17th Annual Family Learning Conference" be approved, and;  
THAT École Julie-Riel receive a SCIP grant of \$2,000.

*Trustee (Tom Parker) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

#### 11.3 Off-School Site Application for J.H. Bruns Collegiate to Minneapolis, Minnesota

265/2014 THAT the Off School Site request from J.H. Bruns Collegiate to have students travel to Minneapolis, Minnesota May 13 to 16, 2015 be approved at no cost to the Board.

*Trustee (Dave Richardson) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.*

CARRIED

## 12. PUBLIC FORUM

Mr. Frank Restall, President of the Louis Riel Teachers' Association, and on behalf of the 1100 members of the LRTA, congratulated the returning Trustees and the newest Trustees. The relationship between the Board, Superintendent's Team and the LRTA has been an open and positive relationship and it will continue to be.

Ms. Nicole McFarlane wishes to bring a social program for newcomers in South Winnipeg, similar to the program being run at the Turtle Island Neighbourhood Centre.

## 13. SELF-EVALUATION OF GOVERNANCE PROCESS

### 14. ADJOURN

#### 14.1 Adjournment of Meeting

266/2014 THAT the meeting be adjourned.

*Trustee (Tom Parker) Moved, Trustee (Hugh Coburn) Seconded to approve the motion.*

CARRIED

Meeting adjourned at 8:20 PM

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Chairperson

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Secretary-Treasurer