

Dr. Penner P. A. C. Meeting Minutes

Tuesday December 10, 2019

Present: Sonia Marrone (note taker); Alana Sigurdson (chair); Nicole Mager; Kuldeeep Sahota (Vice Chair); Hardeep S; Michelle Marinelli (Treasurer); Mattthwe Funk; Brian Graeb

1- Call to Order, Welcome, Treaty Acknowledgment, and Introductions – Alana Sigurdson

2- New Business

- No new business for discussion from the floor
- As this was the second consecutive meeting where regular quorum was not achieved, quorum was reduced to 4 members as per our constitution.

3- Secretary's Report – Sonia Marrone

- Review & Approval of PAC meeting Minutes from October: Sonia made the motion to accept minutes and Michelle seconded
- Review & Approval of PAC meeting Minutes from November: Sonia made the motion to accept the minutes from November, Kuldeep seconded

4- Finances / Treasurer's Report –Michelle Marinelli

- Review & Approval of Financial Report for October; Michelle made a motion to accept October report ; Hardeep seconded
- Review and Approval of Financial Report for November: Michelle made a motion to accept November report; Sonia seconded

5- Teacher Report- Brain Graeb: discussed his plan for the first 6 weeks of school and cultivating a sense of belonging amongst his class. "Looks like, sounds like, feels like" process to facilitate collaboration and learning amongst students and to develop a class treaty to set guidelines around conduct, interactions between students and staff and expectations. Morning meetings – includes 4 components: greetings, morning message, sharing, and an activity. Morning meeting is an evidence-based learning strategy that has been correlated with improvements in academic achievement and individual outcomes for students such as increased engagement in learning, social outcomes (social responsibility), and risk taking within the classroom.

6- President's Report – Alana Sigurdson

- Winter Concert Contributions: Mr. Funk will decorate the best seat in the house seats with tissue paper and a reserved sign for the raffle. PAC will provide cookies for the bake sale and a community member has donated 100 cupcakes. Funds raised from the bake sale and best seat in the house raffle, will fund the cost of the concert (technology, audio visual and decorations). Any funds left over will go toward the purchase of a cloth skirt for the stage rather than a paper skirt to be used for future winter concerts. Discussed forming a queue for parents to enter the gym at the appropriate time so that the event can have ample time to set up. Doors will remain closed until 6:30.
- Update on "5 Days of Giving": The Penner Student Leadership group took this over to raise items for the community as part of "Belonging Week" for Mama Bear Clan, thus PAC did not organize this event as planned. The Student Leadership group did an outstanding job organizing!

- Additional Fun Lunch per month pilot project: January through March is already up on Healthy Hunger, Kuldeep has volunteered to organize the second fun lunch per month, which will start on January 9th so families must order by Saturday January 4, 2020 and families can start ordering for these hot lunches currently. We will evaluate the second fun lunch to determine if this pilot will be implemented as a permanent second fun lunch event provided there are enough parent volunteers.
- Fundraising Discussion: Our PAC events traditionally have raised money which has been given to the school for projects and initiatives. This year our events are generating less revenue than in the past. In order to be able to financially support some of the very exciting projects the school has planned for this year, we need to look at a substantial spring fundraiser. If any parents have fundraising ideas that they believe could be successful, please pass that information on to any member of our PAC. Sonia will look into a possibility of doing a WestJet fundraiser as well as creating cards that highlight our students artwork. One of the goals of our PAC is to raise money for the “extra” projects/events at the school.
- Parent Volunteers needed for PAC events: We will need some additional ideas of what we can do to recruit and encourage families to volunteer for events. In order to continue to provide evening events at the school, we need more parents who are willing to help out. Nicole suggested sending another list of vacant positions to families to see if there may be additional parents who wish to contribute to PAC. Discussed PAC Council making an announcement at the winter concert to ask parents to consider volunteering and having a place for parents to sign up to volunteer. The online volunteer sign up is active with volunteer shifts for events which parents can sign up to help at events.
- School Staff Appreciation Wee Committee: Each year we celebrate our school staff in February. We need a committee of parents willing to organize staff appreciation week this year. It is scheduled for February 18 to 21st. If any parents are able to help, please contact any member of our PAC.
- MAPC Breakfast February 8, 2020: half day breakfast event with Parent Council members from across the province. The location to be determined; excellent networking opportunity.
- MAPC Conference April 18, 2020: Save this date, details to follow. This is the first year that the conference and the AGM will split into 2 different events
- MAPC will do a fundraising gala in February 20, 2020 at CanadInn

7- Principal’s Report – Mrs. Mager reported that there is a new Canadian photographer for schools called Edge Imaging which will be the photographer of choice for next year. The families will receive photo options in a glossy book rather than an envelope so that pictures can be cut out of the book. Additionally, they create a collage of individual student photos for the class composite rather than a group shot of the class which can be challenging to take. Other LRSD schools have used this company and were really pleased so far. They have a sibling rate for families even when students are at different schools. Minnetonka and Darwin will also be using Edge Imaging as well. The company can also offer family photos if schools want to organize this option for schools. School photos will be offered at the first Friday in September after school has started.

Mrs. Mager noted that there are many grants that schools can access. She recently filled out a survey for Wow Butter and received a box of the product to be able to offer to students for snacks.

There is a divisional report on poverty and its effect on educational outcomes. There was also a Free Press article on the same.

School clothing will be ready to be picked up at the winter concert. The school will do a pyjama day on December 20th and a letter will go out to inform parents. There is a need for sleds for recess which PAC could support with fundraising. Mrs. Mager discussed a plan for supervision for sledding down the

hill which will be rolled out in January. Discussed developing a mentorship model for sleds in the front so that older kids can pull younger kids in the front. Lunch supervision requires 1 supervisor per 50 children and there are 88 children who stay for lunch. Currently, there are more than 2 adult supervisors for lunch, therefore Mrs. Mager is looking at this model to determine the ideal level of supervision given the need including the possibility of a combined lunch space to reduce the need for the current level of supervision. In some rooms, older kids assist with younger children.

Discussed the learning team and the development of three goals based on raw data. Results were to evaluate a specific instructional tool in order to create collaboration across teachers and evaluating outcomes. Teaching staff developed their own “treaty” and vision for the Penner team which is posted in the staff room.

Mrs. Mager worked with a graphic designer to develop a Welcome Image using the new Penner logo. This would be mounted at the entrance but would require significant financial support.

The new projector will be arriving soon and there will be a new projector for the gym either by the end of the school year or at the beginning of the next school year.

Last day is December 20th and there is an early dismissal. Classes are back on January 6th. Parents are reminded to dress children warmly for the weather.

8- Committee Reports

- Fun Lunch – Shannon Gross – profit was \$270. There were some confusion about the pizza sub therefore this option will be removed for future Subway orders.
- Family Movie Night update- Sonia Marrone & Shannon Gross. The event went well. For the remainder of the Movie Nights this year, the doors will open at 6:15 and the movie will start at 6:30. No families will be given access to the gym prior to 6:15 to allow the committee time to set up for Movie Night.

9- New Business – no new business

10- Adjournment at 8:19pm

11- Next Meeting: January 14, 2020