

## **Dr. Penner P. A. C. Meeting Minutes**

### **Tuesday January 14, 2020**

**Present:** Alana Sigurdson (chair); Sonia Marrone (note taker); Kuldeep Sahota (Vice Chair); Michelle Marinelli; Nicole Mager; Shannon Gross; Heather Wall and Mark Kehler; Clayton Ash.

**1- Call to Order, Happy New Year, Treaty Acknowledgment, and Introductions – Alana Sigurdson**

**2- New Business**

- Request for new business for discussion from the floor

**3- Secretary's Report – Sonia Marrone**

- Sonia made a motion to approve the PAC meeting Minutes from December, Kuldeep seconded.

**4- Finances / Treasurer's Report –Michelle Marinelli**

- Review & Approval of Financial Report for December, Shannon made the motion, Kuldeep seconded
- \$1906.06 Balance as of January 14, 2020
- Grant has been approved for Artist in the School grant, so money raised can go to the school for the music program

**5- Teacher Report- Ms. Narozniak** presented the integration of the Circle of Courage into her classroom using a tree and making decorations for the tree around the theme of the Circle of Courage.

**6- President's Report – Alana Sigurdson**

- Winter Concert Bake Sale update: fundraiser went really well. All cookies were sold immediately, therefore popcorn was offered for sale for the second night. Best seat in the house also sold really well with families. Thank you to the parents who assisted with baking and decorating cookies for the bake sale
- Extra Fun Lunch per month pilot is underway: there will be a fun lunch every other Thursday so that there will be two fundraising lunches each month on a pilot basis. The pilot will not be extended if there are not enough volunteers to run the second lunch. With the new lunch program, volunteers are needed to assist with both lunch slots (11:45 and 12:15). Mrs. Mager and Ms. Narozniak agreed to assist with the second lunch if volunteers cannot stay for the 12:15 lunch slot for older children.
- Fundraising Options (discussion & decision): Kuldeep discussed Mom's Pantry and Dieleman Fundraising program (seeds, chocolate and other food products) as a fundraiser. There is a minimum order to get free shipping. The more you sell, the greater the return for the school (40 to 50%). Both of these organizations offer a variety of products which appeals to more people, but make it more difficult to organize. Alana discussed Kernels as a fundraiser (cost for caramel is \$1.25 and sold for \$2.50; other flavours cost is \$1.15 and sold for \$2.50); Hoffman's fundraiser: (\$17 for chicken fingers, we pay \$13 so school gets \$4 per bag); Spends Bros. pizza fundraiser, \$12 per pizza with \$4.50 to \$5 return. We also discussed additional fundraisers that could bump up fundraising such as bake sales that

could be done at conferences or special events. The group decided to focus on the Hoffman's and the Mom's Pantry for the spring fundraiser.

- Committee for School Staff Appreciation Week (February 10-14): volunteers needed to organize this event. Parents can contact Alana to volunteer on this committee.
- MAPC Breakfast February 8, 2020: still waiting details for this event such as the location of the breakfast or the agenda. Alana will share this information once it becomes available. PAC is looking for one parent volunteer to attend this event for networking and information gathering.
- Sixth Grader fundraiser toward their year end wind-up: sixth graders used to organize the March movie night in the past, parents with children in 6<sup>th</sup> grade were in support of this. Alana will approach the 6<sup>th</sup> grade class to see if they are willing to take this on with PAC support for the event.

**7- Principal's Report** – Mrs. Mager shared the divisional update for January. There is a new Panda Intramural schedule based on the new lunch schedule. There is a new lunch room space in Room 12 called the "Panda Lunch Pit" as well as a new recess schedule including new sleds and the ability to play in the back or front. New equipment will be installed such as projectors, PA system, and a paint refresh. A second Penner clothing order is being organized and ordering will occur on line. Kindergarten information evening is scheduled for February 24, 2020 in the evening and then registration is March 3, 2020. The daycare and PAC can present information for incoming parents. Mrs. Mager would like to run a school readiness program in the school in April/May to assist incoming kinders with adjusting to Dr. Penner. Grade 5 and 6 attended a track and field day at Max Bell with Ms. Narozniak. Discussed Welcome Sign Project. Mrs. Mager showed plans for the front entrance. She has submitted a grant to fund the front sign, but the grant cannot fund the furniture. Total cost for furniture is \$7500 and \$2500 for the sign. If this grant funding is not approved, PAC funds can be applied toward this project. Discussed posting a thermometer to help parents and students know the progress of fundraising toward the goal.

## **8- Committee Reports**

- Fun Lunch – Shannon Gross & Kuldeep Sahota. Pita Pit and Subway are coming up. Most recent lunch went well with the new lunch set up. Teaching staff are willing to assist if volunteers have to leave early.
- Family Movie Night Jan 24- Sonia Marrone & Shannon Gross. Movie Night: Secret Life of Pets 2. It will be important to communicate to families about the change in time for when the doors open. Nicole can send information to families about time that doors will open. Nicole reported that plans are underway to install a new projector. Discussed the safety concerns when children run around the gym prior to the movie running given the set up of the projector. Discussed using a popcorn machine for movie night on loan from Mrs. Mager. Alana will bag candies at the request of families and students for movie night and new drinks will be offered "Sparkling Ice". Updated inventory list will be placed in canteen by Michelle and a review of canteen stock.

## **9- New Business – no new business**

## **10- Adjournment @ 7:59pm. Motion made by Michelle, seconded by Heather.**

## **11- Next Meeting: February 11, 2020**