



**Dr. Penner P. A. C. Meeting Minutes**  
**Tuesday March 10, 2020**  
**6:30 p.m. School Library**

**Present:** Alanna Sigurdson (Chair); Sonia Marrone (note taker); Kuldeep Sahota; Michelle Marinelli; Nicole Mager; Afua Mante; Janis Brady; Shannon Gross; Arti Pathak; Samantha Raposo; Marsha Leary; Kayla (site manager for Morrow Avenue CC); Kim Grundy (senior room staff for Morrow Avenue CC); Heather Wall

**1- Call to Order, Treaty Acknowledgment, and Introductions – Alana Sigurdson**

**2- New Business**

- No new business

**3- Secretary's Report – Sonia Marrone**

- Review & Approval of PAC meeting Minutes from February
- Sonia made the motion, Michelle seconded

**4- Finances / Treasurer's Report –Michelle Marinelli**

- Review & Approval of Financial Report for February
- Not all profit from fundraiser has been received, Mom's Pantry is outstanding and will be collected and reported next month
- Shannon made the motion to accept report for February 2020, seconded by Janis

**5- Teacher Report-** Marsha Leary reported on her role as a student services teacher providing reading support services to students. Dr. Penner has been a very welcoming school and students have been exceptionally kind and welcoming. Discussed upcoming student-lead conferences on March 12, 2020 from 4:30 to 8:00pm and the opportunity for students to show case the work and projects they do at school. Discussed working with kindergarten students on early literacy skills called "Letter Land" which offers information in a multi-sensory format, pairing actions and sounds to reinforce integration of the concepts for early literacy. Students are highly engaged and enjoy the program.

**6- President's Report – Alana Sigurdson**

- Kindergarten Information Night: Last week of February. Alana spoke to families about the Penner PAC. Penner staff did a great job of show-casing the school!
- School Entrance-Way Fundraising Update
  - Hoffman's and Mom's Pantry Fundraiser: parents need to pick up the items on Thursday March 12.
  - Additional grants applied for to fund the entrance project and some parents will be approaching local businesses for donate money towards this project

- There will be a bake sale on Thursday March 12. All items will be \$1 to raise money towards entrance refresh project. Parents are needed to sit at the table. Please contact Alana if you can sit at this table for a period of time.
- Update on Grade 6 involvement in March Movie Night on March 20, 2020. They polled all of the students for the movie – Abominable won the vote! Posters have gone up around the school. Students will run the canteen and all proceeds from the canteen will go toward the end of the year event for 6<sup>th</sup> graders. The 6<sup>th</sup> graders will run the entire event so parent volunteers will likely not be needed but Alana will advise if some are needed
- Dr. Penner Elections Officer- must be appointed by Executive in March. Alana discussed the PAC executive and their role as the parents elected to oversee PAC responsibilities. This month, executive needs to identify an Elections Officer. Alana will not be putting her name forward for PAC Chair next year, leaving a position open on the PAC executive. The executive committee has been discussing how to plan for this change and reviewed the constitution related to succession planning. The executive is proposing a change to the constitution to create one additional position on the executive with the option of a co-chair which requires giving the membership one month notice to consider this change. The co-chair position would be staggered so that a new co-chair would be elected each year which builds in a succession plan and opportunity for mentorship for new members to the executive. This proposed agenda would also allow for executive members to fluidly change roles on the executive for their elected term without having to be re-elected to allow for continuity. The PAC executive will develop a description of the proposed amendment and will be sent to all families to review for one month as per the contribution before the membership will vote on the amendment at the April 2020 meeting.
- Annual General Meeting Tuesday May 12

**7- Principal's Report** – Mrs. Mager – Discussed the balanced school day pilot that has been trialed in other schools in the LRSD (see report) which includes three blocks of 100 minutes of instructional time. This is not being proposed for Dr. Penner but is being circulated to parents for information purposes. Report cards will be provided by paper this term but it may be the last. The focus will be to move toward an electronic version that will be available via the LRSD parent portal. Mrs. Mager urged parents to practice viewing this report card online and information about how to access it via the portal will be included with the paper version. Parents can receive support from Dr. Penner staff as well as LRSD IT support to access the parent portal. Families with a student in Grade 6 can attend the Minnetonka conference night on March 19 as well as the Darwin conference night on March 12 if they wish to tour the school. There are 8 kindreds registered but 23 children are expected. If families know of new families entering kindergarten then please inform them to register ASAP with Dr. Penner. Panda Wear will be offered again for sale at the student conferences with a new company (Home Run Sports) and orders can be placed online and will open on March 12 and close on March 27 at 12noon. Takes about 5 weeks for the clothing to arrive and samples will be available on March 12. No school on March 13, 2020. Teaching staff will be involved in Professional Development including the Box and Circle training which focuses on the effects of residential school, intergenerational trauma on families as well as implications for inclusion into education for families affected by colonization and the effects of residential schools. Update from Morrow Avenue daycare – focusing on registering new kinders for September 2020.

## **8- Committee Reports**

- Fun Lunch – Shannon Gross & Kuldeep Sahota reported 2 fun lunches since last meeting. Opa was not well received (23 orders), but kids who did receive it did LOVE it! But given the low popularity, it will not be offered again. Pizza, Pita Pit and Subway will be offered for the rest of

the year. It is going well with the new lunch room set-up. More parent volunteers would be appreciated so please contact Shannon or Kuldeep if you can assist.

- Family Movie Night Report- Sonia Marrone & Shannon Gross: Grade 6 students have planned March 20 movie night. The raffle license has been approved and printed if students plan to have a raffle for the evening.

**9- New Business – none brought forward**

**10- Adjournment @ 7:55am.** , Michelle made the motion, Heather seconded

**11- Next Meeting:** April 14, 2020