

DR. D.W PENNER SCHOOL

PARENT ADVISORY COUNCIL

GENERAL MEETING MINUTES Tuesday November 7th 2017

Attendance: Alana Sigurdson, (Chair), Kuldeep Sahota (Vice Chair), Michelle Marinelli (Treasurer), Tanya St. Laurent (Secretary), Janice, Shannon, Sonja, Allison Rempel

Teacher: Meagan Shangreaux- Student Resource Teacher

Daycare: Ashley Peters

Thanks to Leah for babysitting.

All parents are invited to attend. Any ideas, thoughts and suggestions are always welcome. If you cannot attend but have a question or an idea you would like discussed at the next meeting, please email: Alana Sigurdson at alana.jo@shaw.ca and it will be brought to the table.

Call to order: Alana Sigurdson - - Welcome, it feels like it's been an Olympic event with all the events happening in the past couple of months. Thank you all for coming!

New Business- Activity Night- Alana to add to chair report

Secretary's Report- Tanya

- Minutes from September meeting motion to approve as presented: Michelle and 2nd by Kuldeep

Treasurer's Report- Michelle

- \$664 profit from Halloween Dance- made the same amount of money as last year. We are now accounting for product in and product out. PAC is now keeping track of inventory to allow greater ease of ordering and more accurate accounting of the costs associated with events.
- Boston Pizza Fun Lunch Profit \$269.00
- Fundraiser Profits: Cheese \$245.00/ Kernels Popcorn \$128.00/ Calibri bags- still pending to be presented at December meeting
- Suggestion given to give a ballpark amount suggested to families to contribute towards the fundraiser (i.e. we are hoping each family can fundraise \$40, that means selling 20 units of cheese or making \$40 donation). This might make it easier for families to understand their contribution.
- Balance as of November 4 2017 \$6297.06
- Motion to approve the Financial Report as presented approved by: Janice and 2nd by Kuldeep all in favor non opposed

Chair's Report- Alana

- Volunteer engagement, lots of new faces out to help. Really excited about families parents being so willing to help with school events! Thank you!
- **Constitution update-** September/ October committee went through a bunch of different constitutions from various schools. The Constitution Committee then met and made a number of revisions and additions to the existing constitution to reflect our current focus as a PAC. The Vision and Objectives of our PAC were almost entirely revised. There is a first draft. Hoping to bring to PAC to take a look at in Dec/Jan. Strong partnership with Day Care, have added them as part of the constitution as well.
- **LRSD Citizenship-** helping students to become leaders. Nov 14 Staff and students will spend the day together. That evening parents are invited to see what was discussed as well as stay for the LRSD Budget meeting. Representation from our school is important especially as our input on the division budget was requested. Kuldeep has volunteered to represent Dr. Penner. If anyone else is interested please let Alana know. There is free child care as well.
- **Penner Clothing Update-** Not enough orders to meet min, but the school bought some extra t-shirts so we were able to place the order 2nd week of October. The order is expected to arrive before Christmas.
- **MAPC** – Put on workshops/ support Parent Council Committees. They are our voice in putting in recommendations to the Government. **Nov 25th** there is a free Information Session on Creating & Embracing Diversity. This is a free event and the details on the event can be found at: www.mapc.mb.ca
- **Activity Night-** Our focus this year has Engagement and to welcome new families to the school. Part of getting families into the school gives the opportunity for families, teachers and students to get to know and support each other. As a PAC we would like to offer an activity every month. Most months are covered with an event; however there are two months in the winter that we currently do not have an event scheduled. We would like to host two free Activity/Games Nights at Dr. Penner (likely February and April but stay tuned for dates) In order to run these events we are asking for a Budget of \$125.00 per event (\$250 in total) to cover the cost of a drink and complementary treat. This would be a great way for parents, teacher and students to mingle, focus on engagement and promote community. As part of these events we would also have an "Ask Me" classroom set up where parents can ask any questions they want about school, our community or resources (i.e. pediatricians taking new patients, options for taking swimming lessons, how does daycare work, how to navigate public transit, where to find parenting groups, how are you helping your child with reading etc....). This would be beneficial both for families who have lived in the neighborhood for a long time as well as those new to our community. The school can also arrange for translators to attend through the division if that would be helpful. Our school is 48% EAL and there are over 21 languages spoken here. The students themselves are great translators. Currently on Wednesdays there is "Coffee with Asmena" a great way to make new families feel welcome to drop by and ask questions.
- Motion to move forward with 2 Activity Nights to focus on family engagement budget of \$125.00 per event as presented approved by: Sonja and 2nd by Shannon

- **Guest Speaker at PAC-** Interest? Discussion about PAC interest in inviting guest speakers to one (or more) of our PAC meetings. Possible topics could be Anxiety, Cyber Bullying or Nutritious lunches. If we did this would it bring more people to our meetings? If the meeting had to start at 6 instead of 6:30 so we could have a meeting prior to the info session? After a detailed discussion, it was determined that there are many resources in our community, which are often emailed to families, to access these topics. Parents would prefer to keep our PAC meetings focused on PAC and school business.

Principal's Report/School News- Mrs. Shangreaux for Mr. Rajotte

- Rick is attending a conference this week; Mrs. Shangreaux will be stepping in while he is away. Mrs. Shangreaux indicates it has been a very big learning curve for her this year being the full-time Student Services Teacher, but she loves every minute of it!
- Halloween Dance- Fantastic evening as usual for our students and families. Lots of new families at the dance. Kids were so excited!! Nice to see new families in costume and helping out!
- **Winter Concert-** Thursday December 14th? @ 6:30pm Matinee in the am time TBD/ Theme this year - "The Big Chill"
- **Winter Weather Guidelines-** Outdoor physical activity is essential to the well being of all students, but their safety is a paramount when inclement weather arises. Students may be allowed outside for a max of 15 mins when the wind chill reaches -27. They will remain indoors when the wind chill reaches -30. Administrators will make decisions about recess during readings observed at the Winnipeg Richardson International Airport Weather Station. Busses stop running at -45, this information is posted on the LRSD website as well as on Twitter- LRSD Transportation
- **Remembrance Day Service** Nov 10 @11:00am (approx 40 mins)
- **Parent Teacher Conferences** book online 15 min parent teacher meetings open Nov 9th at 6am and will close on Nov 16 at noon. A notice will go home in backpacks tomorrow.
- **Unified Referral Intake System (URIS) Training-** Regular training that occurs each year for LRSD staff on working with students who have exceptions health care needs.
- Dr. Penner Priorities for 2017-2018 (attached). Every school has priorities it is based on the needs of the school. Talk about the needs by classroom, make school profile, and then make priorities, how to better ourselves.
- Nov 24th- NO SCHOOL- Family of Schools meeting which means the High School and all feeder schools. The high school representing Dr. Penner is Glenlawn. All staff are meeting at Glenlawn for a day of professional development focussed on Mental Health.

Teacher Report- Meagan Shangreaux/ Student Services

- Focus on EAL- staff working together. Meeting social and emotional needs of the students
- A lot of changes have happened in schools, it used to be that everyone comes to school with everything they needed (supplies, lunch, clothing for the temperature) and ready to sit and learn.

Teachers are now focused on being more creative and inclusive in teaching and supporting all aspects of the student (not just academic needs).

- Sensory rooms- circuit/ subtraction jumping numbers/ incorporate movement and learning. This has been a big hit for all students at the school. Some extra amazing things are happening in the sensory room this year.
- All learning together (teachers, students and administration), share resources, occupational therapists come into the school to help- teaching emotions and what emotions look like. Trying to make the language students use to describe their emotions larger.
- What did you do today at school survey for Grade 4/5/6. Done in the spring online. The vocabulary is tough, multiple choice, takes an hour. The survey is done to gather information to help better the school. Some good information was taken and incorporated into planning this year.
- Each classroom has Morning Meetings- it is a great way to start the day and ensures each child is greeted. There is always a morning message on the board and often students get to share something about themselves. This is all part of building responsive classrooms.
- Curriculum in classroom- In working to meet the needs of all students we notice that all grades have a variety of learners and students at different levels. Staff are working together sharing resources so that all students needs are accommodated.
- Goal of School- reading scores. A more formal assessment of reading is done in Nov, Feb and June (although reading is constantly assessed all year). Reading scores are something the school monitors very closely. Literacy is a main focus until students are at the point that they can recognize 400 site words
- There are reading groups for every grade level- 1 / 2's Group 11:00-11:45/ 3-6 Group 12:45-1:45 reading as a group will bring up reading scores, making a difference working as a team. Kinders- 9-9:30am work on letters/ proper formation and sounds. Love of books is the goal!! Table work- practice writing name, practice letter of the week. Sight words Jan & Feb. First part of reading is looking at the pictures and telling your own story.

Standing Committee Reports

Fun Lunch- Allison

- Boston Pizza always a favorite! 98 orders came in!! More than all of our fun lunches last year. Profit \$269.34. Boston changed their menu which offered students chicken fingers and fries as an option too!
- November 23rd- Hot Dogs & Macaroni and Cheese lunch. Allison to cook in a commercial kitchen. Hallal/ vegetarian hot dogs will be an option. Where available Gluten free will be an option as well.

Fall Fundraiser - Michelle

- Finals Numbers to be presented at the December meeting. Orders are coming in Nov 21st to sort and will be handed out at Parent Conferences on Nov 22 & Nov 23 Michelle and Kuldeep to hand out

Halloween Dance- Alana for Tamara

- Legacy always here at Dr. Penner! Great attendance and the event also made a profit.

Movie Night- Allison

- November 17th- Emoji Movie Wear your pajamas, bring your stuffy and a blanket!
- Pizza to be sold by the slice \$3.00 each or 2 for \$5.00 (first come first serve)
- Need volunteers to help with set up, popcorn and canteen
- There will be a raffle for the movie basket & Best Seat in the House \$1.00 each or 3 for \$5.00

Upcoming Events Summary Nov/December - Save the Date:

- November 10th- Remembrance Day Service @ 11:00pm
- November 17th- Movie Night
- November 22nd & November 23rd- Parent Conferences
- November 22nd & November 23rd- Fundraiser Pick up
- November 23rd- Fun Lunch
- November 24- No School
- November 28th- Early Dismissal @ 2:30pm
- December 5th- PAC Meeting
- December 14th- Winter Concert @ 6:30pm
- December 21st- Fun Lunch
- December 22nd- Last day of classes before Winter Break

Adjournment- motion to adjourn Michelle 2nd Kuldeep @8:10 pm

Next Meeting December 5th

Free Babysitting

New ideas and fresh faces always welcome!

Dec 5/ Jan 9/ Feb 6/ March 6/ April 3/ May 1/ June 5