

## **Dr. Penner P. A. C. Meeting Minutes**

### **Tuesday November 12, 2019**

Present: Alana Sigurdson (chair); Sonia Marrone (note taker); Samantha Raposo; Marcela Mondaca-Edwards (SERT); Nicole Mager (Principal); Michelle Marinelli (Treasurer); Shannon Gross

- 1- Call to Order, Welcome, Treaty Acknowledgment, and Introductions** – Alana Sigurdson called the meeting to order at 6:33pm. There were only 5 voting members present thus quorum was not achieved and decisions requiring voting will be deferred to December's meeting provided there is quorum.
- 2- New Business**
  - No new business
- 3- Secretary's Report** – Review & Approval of PAC meeting Minutes from October – no changes or additions to the minutes. Vote deferred to next meeting.
- 4- Finances / Treasurer's Report** –Michelle Marinelli
  - Review & Approval of Financial Report to date: Thanksgiving and movie license were expenses for this month. Babysitting money was also withdrawn for the year to be able to account for this expense early in the year. Halloween event was lower than the proposed budget. Although expenses for Halloween appears to be larger than profit, this includes all of the items for the canteen for the entire year. Moving forward, all further events will include profit from the canteen and offset this expense. No changes
- 5- Teacher Report-** Mrs. Mondaca-Edwards presented about conferences as well as IEPs and curriculum adaptations. Mr. Funk received tickets for the Jets game tonight so he was not able to attend. Report cards and student-led conferences on Nov 20 and Nov 21. Parents can sign up through parent portal or through Conference Manager. Student-led conferences are led by the student and each family receives a slot. The student has a specific role for this conference to communicate their progress and work to date. Students are meaningfully engaged in the process. Involvement of student is to improve student performance, making them more responsible for their own learning and informing parents about the student's learning and progress. Teachers work with students prior to conference to develop the process for the conference. Parent role is to engage with their child and learn about their child's achievements. Parents can discuss concerns or questions with the teacher in this individualized conference. This new process represents a blending of both an individual conference with a teacher but involves the student. Parents are encouraged to contact their child's teacher at any time prior to conferences should they have a concern or as soon as issues come up. Parents can access information on the Manitoba Education and Learning website about Manitoba's Provincial Report Card. Parents can access information about an Individualized Education Plan (IEP) or curriculum modifications to accommodate student's learning needs from Manitoba Education and Learning. Discussed the parent portal and challenges with accessing the Parent Portal and the LRSD app. Ms. Mager reported that she will invite LRSD web developers to a PAC meeting to discuss challenges and benefits of using parent portal. Ms. Mager reported on the winter concert which will be performed over 2 nights: Grades K (AM class) and then Grades 1 through

3 on Wednesday December 18 and Grades K (PM class) and then Grades 4 through 6 on Thursday December 19<sup>th</sup>. Kinder students will open each concert evening and then will exit the stage after their performance and will wait in their classroom until the end of the concert. Each song will have a brief introduction and then a group performance of the song with older students in each group taking speaking parts. Mr. Funk will contact Alana Sigurdson regarding any assistance from PAC for the concert. There was discussion of doing a bake sale and/or raffling the best seat in the house. Discussed video taping the concert and parents can access the video for a small fee.

## **6- President's Report – Alana Sigurdson**

- Parent Volunteers Recognition Week (Nov 18-22): thank you to all parents who contribute to Dr. Penner!
- Halloween Dance Update: there were many candy and treats available for this event which ostensibly reduced the demand for canteen items. Change in format for this event with an activity-based evening in the gym and quiet activities in the library. There were challenges with volunteer recruitment but all activities were able to be offered on the evening of the event. There may need to be consideration given to having a dance given the difficulty with volunteer recruitment to run the activities. There was some feedback from parents of younger students who preferred a dance over an activity-based event. Additionally, the event was quite long and may benefit from a shorter event.
- SCIP Grant: application was approved for the end of the year celebration in June 2020.
- Jam-Can Curling Family Fun Night: scheduled for Friday, February 7, 2020 at Greendell Community Centre for jam can curling. This event will be cancelled given that we do not have a person to run it (Alana is away on that date) and helmets will be needed. PAC to consider an alternative event to replace this event with a Canadian theme. Ms. Mager proposed PAC to consider scheduling an event during March conferences (March 12, 2020). Further discussion at December meeting.
- MAPC Breakfast February 8, 2020: location to be determined; event is hosted at a LRSD school and will be announced soon; excellent opportunity to network with other PACs in the division.
- Ashley Peters had a baby girl today on November 12, 2019 – baby arrived 1 month earlier than her due date. Everyone is healthy. Congratulations to Miss Ashley!
- Discussed organizing an event in the spirit of the holidays around “5 Days of Giving” where students can donate an item for each day (socks, underwear, toiletries, tooth brushes, etc). These items could be given to Penner families in need or to other schools or organizations in the community. The Penner student leadership team can be approached to assist with this project.

**7- Principal's Report** – Mrs. Mager included a report on divisional and school updates. There was an excellent collection for Winnipeg Harvest and will be delivered by Mr. Grabe's class as well as student leadership group. Intramurals has started and involves all students from grades 1 through 6 – great turn out! Remembrance Day Assembly went well despite some technical difficulties with the projector. Conference Manager is open and all parents are encouraged to book a time for the student-lead conferences. No school on November 22, 2019. Teachers will be involved in a land-based learning activity outdoors in the morning. Lunch at Glenlawn School with family of schools. Afternoon will be spent back at Dr. Penner for team-based discussion and learning. Teaching staff will learn about the Collaborative Learning Cycle (CLC) model to inform a school plan and strategic planning. Logo consultations have been completed with students and teachers. Mrs. Hildebrandt and Ms. Mager are reviewing this information and will then work with a designer to create the new Penner Panda logo. Updates will be forthcoming.

## **8- Committee Reports**

- Fun Lunch – Shannon Gross: Profit was \$332.39 for October fun lunch (73 orders); this month is Subway; Shannon will send posters to Ms. Mager to be sent to classrooms and on PAC board at the front doors. Parent volunteers increased for this last month. Kuldeep Sahota agreed to organize a second fun lunch per month starting in January 2020. Shannon will bring a list of all of the participating restaurants for the next meeting for discussion.
- Family Movie Night- Sonia Marrone & Shannon Gross: Toy Story 4 will be shown; Best Seat in the House and movie basket raffle; discussed doing a movement break as well as offering colouring for kids who want to do this during the movie.

**9- New Business** – no new business was brought forth

**10- Adjournment** – meeting ended at 8:17pm

**11- Next Meeting:** December 10, 2019