

## **Dr. Penner P. A. C. Meeting Minutes**

### **Tuesday September 17, 2019 6:30-8:00pm**

*Attendees: Alana Sigurdson (Chair); Sonia Marrone (note taker); Michelle Marinelli; Nicole Magee (Principal); Ashley Peters (Morrow Avenue); Lois Mackey (teacher); Marcela Mondaca-Edwards (student services teacher); Janis B; Heather W; Andrea A; Samantha R; Shannon G; Afua M; Junyuz Z; Shabana D*

#### **1- Call to Order, Welcome, Treaty Acknowledgment, and Introductions – Alana Sigurdson**

- Welcome, treaty acknowledgement and introductions
- Alana discussed role of Dr. Penner PAC and executive: getting involved, modeling leadership, connecting with other families
- PAC philosophy is that the school is a community and parents are an integral part of that school community, parents come when they can, no need to come to every meeting

#### **2- New Business**

- Parents are always welcome to add something at the meeting or via email
- Request for new business for discussion from the floor. No new business

#### **3- Secretary's Report – Sonia**

- Minutes are emailed out and will be sent using the parent portal and printed at the meeting for parent to review
- Motion to approve June 2019 PAC meeting Minutes – Michelle made the motion, Shannon seconded, motion carried

#### **4- Finances / Treasurer's Report –Michelle Marinelli**

- Review & Approval of Financial Report to date
- Balance as of September 16, 2019 is \$1884.95
- Back to School BBQ made \$546 – total revenue after expenses \$116.76
- Motion to approve June 2019 minutes - Janis made motion, Shannon seconded, motion carried
- Review and discussion of PAC budget for 2019-2020
- This was presented in June to PAC meeting, but voted upon in September to be transparent
- Babysitting budget was increased to \$20 per meeting
- Motion to approve PAC budget for 2019/2020- Janice made motion, Heather seconded, carried

#### **5- Teacher Report- Mrs. McKay**

- September is Terry Fox month – week long event starting September 23, 2019
- You can donate online to the school's collection and parents can send coins with an amount identified for each day
- Selling Terry Fox t-shirts which are due September 18, 2019; intent for t-shirts to arrive by Friday in time for the relay
- Kick off assembly; "Terry Fox in your classroom" where students receive a paper running shoe and identify who they want to run for

- Thursday – keep the flag moving challenge; will move all day
- Friday – relay outside at 2pm
- Each day, the amounts raised will be posted on a thermometer – PAC will be matching the donation for 1 day of the week
- Author Eric Walters is coming to school on September 18 who has written many books and developed the Walk for Water
- The year is off to a great start!

## **6- President's Report – Alana Sigurdson**

- Discussed goals and focus of Dr. Penner PAC this year – increasing family engagement into PAC activities and initiatives. The more involved families are involved, the better the outcomes at school. Nicole suggested that at other schools, some PACs build in time for networking and informal visiting so that parents can talk amongst each other before and after the meeting.
- Update from last year – end of school year we tallied amount for donation to school for iPad, the iPads have arrived and will be used for kinders and Grade 1 classroom
- Back to School BBQ report: 4<sup>th</sup> year of doing a welcome BBQ; PAC did something new – Exotic Pets show, kids really enjoyed this despite cool weather; lower attendance compared to last year
- PAC Information package which included PAC events as well as volunteer sign-up. Alana received 1 parent who signed up to volunteer for events. Sign-up sheet was circulated for parents to consider areas where volunteers are needed.
- Roles where parent volunteers are needed this year:
  - Fun Lunch Co-Chair- possible expansion of program; operated by PAC; offered once per month using Healthy Hunger; streamlined process; parents arrive at 11:30 and complete by 12:15. We need 5 to 6 parents. Shannon Gross is the fun lunch coordinator so please let her know if you wish to volunteer or just show up! We would like to expand the program so that one person is responsible for 1 lunch per month for a total of 2 fun lunches per month.
  - Thanksgiving Lunch Co-Chairperson: once per year, PAC coordinates a lunch for Penner students. We need two co-chairs to oversee this event.
  - Halloween Dance Co-Chairpersons: October 24, 2019 2 parents are needed to co-chair as well as committee members to coordinate and plan this event – food, activities,
  - Movie Night – three times per year with canteen and movie played in the gymnasium. We need two people to take the lead on movie nights to decide on the movie, arrange and run canteen, fundraising
  - End of Year School Party Co-Chairpersons: in June, we need two co-chairs and committee members to plan and run this very important event
  - We have an online program for signing up volunteers – we need a couple of parents to coordinate volunteers using online program
  - Jam Can Curling – we need two people to lead this event
  - Alana will bring the sign-up form for October meeting as well
- Farm to School Vegetable Fundraiser: successful fundraiser last year, we want to order vegetables for the Thanksgiving lunch as well as provide parents with opportunities to order before Thanksgiving
  - October 9, 2019 – vegetables will be available to pick up or October 8, 2019 at the PAC meeting if parents come to the meeting
  - Bundle A: \$6 comes back to the school – funds will be used to support Artist in the School program

- Terry Fox Run: Monday is dimes day – discussed that PAC will match every dollar donated on this day in order to build momentum for fund raising. Discussed that PAC would donate between \$150 to \$200 so some money will be matched on Monday and more will be matched later in the week. Motion for PAC to contribute \$200 to match student donations – Michelle made the motion, seconded by Afua, motion carried
- Thanksgiving Lunch: this is a unique event relative to other schools; there is an assembly where classes contribute to a theme of “being thankful”; students and staff eat in the gymnasium; food is prepared by students with contributions from PAC; halal and vegetarian options are available; kids bring a drink; lunch is scheduled for October 11, 2019
- Single Use Water Bottles – PAC canteen will no longer offer single use water bottles to reduce plastic waste
- Twitter – being used by Mrs. Conrad, Mrs. Hildebrand; Ms. Mager to post events happening at Dr. Penner; parents can sign up for an account to follow Dr. Penner; parents can also access the Dr. Penner PAC Facebook page to see posts on PAC and school events
- If parents want to make a donation to PAC in lieu or in addition to fund raisers, they can send money or write a cheque to Dr. Penner PAC which can be given to Michelle Marinelli

## 7-Principal’s Report – Mrs. Mager

- **Strategic plan for LRSD:** poster has been developed using the medicine wheel as a theme; Martin Brokenleg’s Circle of Courage is also incorporated which is intended for all nations (not just indigenous peoples); goals for teachers, students and parents; what does this mean for Dr. Penner; posters will be posted around the school, Mrs. Mager. Thriving Learners and Thriving Communities is the motto for the LRSD strategic plan – it will be posted on LRSD website and around the school
- **Staffing:** complete for now; Kendra Floyd is now full-time to teach morning and afternoon kinder class; Meghan Konrad new classroom teacher; Lori Hildebrand as the new physical education teacher; Marcela Mondaca-Edwards, student services teacher
- Next Step Montessori program: going well
- Land Based Learning was the theme of the PD Day on Monday: how to use the outdoor space and the medicine wheel outside
- Grades 4-6 Cross Country – large group of participants, first race is September 18
- Practical Arts started at Darwin – received a note from principal complimenting the respectful conduct of students this year
- September 24 is early dismissal
- Staff meeting with Darwin and Minnetonka staff to come to Dr. Penner school to collaborate
- Grade 6 immunizations coming up
- Orange Shirt Day – Monday September 30, 2019 – more info at [www.orangeshirtday.org](http://www.orangeshirtday.org).
- Mrs. McLeod is willing to take emails for students who will be absent – child’s first and last name in subject line and if they will be late or absent. Her email is [annette.mcleod@lrzd.net](mailto:annette.mcleod@lrzd.net).

## 8- Committee Reports

- Fun Lunch – Shannon Gross is current chair. If parents want to register at Healthy Hunger, go to website to create login. You can sign up for the next 4 months. If your child eats at classroom, then choose their classroom teacher. If your child is in day care , you must choose day care to

ensure they receive their lunch at daycare. September is Domino's. October is Pizza Gong. November is Subway, and December is Boston Pizza.

**9- Adjournment . Michelle made the motion, Heather seconded. Motion carried.**

**10 - Next Meeting:** October 8, 2019